

**VISTA FIRE PROTECTION DISTRICT
MINUTES –March 14, 2018**

The regularly scheduled monthly meeting of the Vista Fire Protection District was called to order by the presiding President, Read Miller, at 6:00 P.M. at Vista Fire Station #6, 651 East Vista Way, Vista, CA 92084.

I. ROLE CALL AND PLEDGE OF ALLEGIANCE

Directors Present: Mr. Read Miller, President
 Mr. Robert Fougner, Vice President
 Mr. James Elliott, Director
 Mr. Jerry Hill, Director
 Mr. Wallace Stewart, Director

Staff Present: Fire Chief, Jeff Hahn, Fire Inspector, Mike McFadden,
 Attorney, David Bright.

II. APPROVAL OF THIS MEETING’S AGENDA

On motion made by Vice President Fougner and duly seconded by Director Hill, the Directors present unanimously approved the published agenda as amended.

III. OPEN DISCUSSION WITH THE BOARD

None

IV. APPROVAL OF MINUTES

On motion made by Director Hill and duly seconded by Vice President Fougner, the Directors present unanimously approved the minutes for the meeting held February 14, 2018.

V. OFFICER REPORTS

- A. Accounts Payable. The Board reviewed the report of the District’s Accounts Payable for the month ending February 28, 2018. On motion made by Director Elliott, and duly seconded by Vice President Fougner, the Board agreed to pay invoices in the amount of \$82,984.80 for February 2018.

VI. COMMITTEE REPORT

Subcommittee Report on Standard of Cover. Moved to April Agenda

VII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

None

VIII. OLD BUSINESS

None

IX. CONTINUING BUSINESS

- A. Emergency Access Roads. Directors Hill and Stewart, along with Board Consultant Brooks Cavanaugh, lead a discussion and recommendations of Emergency Road access work to be performed. The Committee recommends the lowest bidder de Boer Engineering, in an amount not to exceed \$23,500. The dollar amount represents the contractors base bid work and includes an additional \$3,000 for extra work as needed such as an additional crushed aggregate, grading and sand bags. \$2,800 is requested for Board Consultant Brooks Cavanaugh to direct and inspect contractor work. On motion made by Director Hill and duly seconded by Vice President Fougner the Directors present unanimously approved.
- B. Forced Abatement Policy. Continued to April Agenda
- C. District's Fire Inspector's Report. Fire Inspector Mike McFadden updated the board on completed activities in February and planned activities for March.
- D. Fire Marshall's Report. None
- E. Fire Department's Performance Report. Fire Chief Jeff Hahn reported on the Department's Performance during the month of January 2018.
- F. Fire Chief's Update. Fire Chief Jeff Hahn reported on other matters of interest to the Department and the District.

X. NEW BUSINESS

- A. Stonemark De-Annexation. John Connelly presented to the Board the property owners' request for De Annexation from the District for approval. On motion made by Director Elliott and duly seconded by Director Hill, the approved the majority of Directors approved the Stonemark De-Annexation. Director Wallace voted against.

- B. Discussion of Board Member Responsibilities. President Miller presented a definitive allocation of Director responsibilities for various Board functions, with the proposal that this allocation be conducted on a trial period for the next three months.

- C. Board Member Email Addresses. Continued indefinitely pending further study.

XI. DIRECTORS' ANNOUNCEMENTS AND WRITTEN COMMUNICATIONS

None

XII. CLOSED SESSION

None

XIII. MOTION FOR ADJOURNMENT

The meeting was adjourned at 8:45PM
Mike McFadden, Acting Clerk of the Board
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Vista, CA 92084
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Not approved until subsequent meeting