

VISTA FIRE PROTECTION DISTRICT MINUTES

Wednesday, May 13, 2020 6:00 P.M.

The regularly scheduled monthly meeting of the Board of Directors of the Vista Fire Protection District was called to order virtually through a platform made available to the public, by presiding President, Read Miller, at 6:00 P.M.

I. ROLL CALL

Directors Present: Mr. Read Miller, President
Mr. Robert Fougner, Vice President
Mr. James Elliott, Director
Mr. Jerry Hill, Director
Mr. Wallace Stewart, Director

Directors Absent: None

Staff Present: Fire Chief, Ned Vander Pol, Deputy Fire Chief Craig Usher, Fire Inspector, Jeremy Nichols, Board Clerk, Christie Ross, Legal Counsel, Fred Pfister

II. APPROVAL OF THIS MEETING'S AGENDA

On motion made by Director Elliot and duly seconded by Director Fougner, the Directors present unanimously approved the agenda.

III. APPROVAL OF THE MINUTES

A. At the request of Director Hill, under "New Business, District Elections," the word "change" is to be reworded with "transition from." On a motion made by Director Elliot and duly seconded by Director Hill, as amended, the Minutes were unanimously approved by the Directors present for the meeting held April 8, 2020. *Change made to Facility Replacement Fund* - The Board reviewed information provided by the Treasurer regarding the Facility Replacement fund, as well as the Fire Mitigation Fund. After discussion with the Board, Treasurer, Jeff Golden will begin the process of transferring funds from the Fire Mitigation Fund in the San Diego County investment pool to the District's general fund in the San Diego County Investment Pool.

IV. OFFICERS' REPORTS

B. Accounts Payable. The Board reviewed the report of the District's Accounts Payable for the month ending April, 2020. On motion made by Director Elliott, and duly seconded by Director Stewart, the Board agreed to make the payments as listed in the amount of \$9,225.13, with an additional payment to Aztec Landscaping in the amount of \$2082.00 for March 2020.

- C. Portfolio Summary/District Investments. The Board reviewed the Treasurer's Report on the District Investments as of March 2020.
- D. Facility Replacement Fund/Fire Mitigation Fund. The Board reviewed information provided by the Treasurer regarding the Facility Replacement fund, as well as the Fire Mitigation Fund. After discussion with the Board, Treasurer, Jeff Golden will begin the process of transferring funds from the Fire Mitigation Fund in the San Diego County investment pool to the District's general fund in the San Diego County Investment Pool.

V. COMMITTEE REPORTS

None

VI. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

None

VII. CONTINUING BUSINESS

- A. Emergency Access Roads. Director Hill provided an update on the road repair contract and approved invoice for contractor less a 10% retention until final clean-up is complete.
- B. District Fire Inspector's Report. Fire Inspector Jeremy Nichols provided a status of activities in February and March in addition to planned activities for April, and conditions limiting the usability of District Access Roads.
- C. Fire Marshalls Report. Deputy Fire Chief Craig Usher presented for the Board's review a list of pending and approved projects for properties located within the District.
- D. Fire Department Performance Report. Fire Chief Ned Vander Pol reported that he will provide three months of performance reports by the City of Vista's Fire Department at the board meeting in May.
- E. Fire Chief's Update. Fire Chief Ned Vander Pol reported on other matters of interest to the Department and the District

VIII. COMMITTEE REPORTS

None

IX. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

None

X. NEW BUSINESS

- A. Board Clerk Maintaining District Website Content. Board discussed the assignment of the responsibility for posting and updating the District's website content to the Clerk, in addition to authorizing a one-time payment for training of \$300. On a motion made by Director Stewart and duly seconded by Director Fougner, the Board approved the one-time payment of \$300 to the Clerk in order to pursue website training on update website content

XI. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

None

XII. MOTION FOR ADJOURNMENT

On a motion made by Director Elliott and duly seconded by Director Stewart, the meeting was adjourned at 7:25PM.

Copy of the Agenda and the Board Package of Meeting Materials Are Available at the Office of the Clerk of the Board

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