

**VISTA FIRE PROTECTION DISTRICT  
Board of Directors  
AGENDA**

**Meeting Location**

“Smart Space” Office Center  
450 South Melrose Drive  
Vista, CA 92081



**Regular Meeting**

June 10, 2026  
1:00 P.M.

*Director Makebakken will participate via videoconference*  
2020 Front Street Suite 105, Cuyahoga Falls, Ohio 44221

June 10, 2026  
4:00 pm EDT

**BUSINESS SESSION – REGULAR AGENDA**

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the district staff to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment but can refer it to staff for review and discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature, or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the district’s website [www.vistafireprotectiondistrict.org](http://www.vistafireprotectiondistrict.org) or by contacting the Clerk of the Board at [krannals@vistafpd.org](mailto:krannals@vistafpd.org)

CALL TO ORDER

ROLL CALL

FLAG SALUTE

ORAL COMMUNICATION (PUBLIC COMMENT)

The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the district’s business.

MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under District Business.

### CONSENT CALENDAR

1. Board of Directors Minutes
  - a. **Approve** the Board of Directors regular meeting May 13, 2026
2. Payroll Register
  - a. **Ratify** Payroll paid on June 5, 2026 \$6,250.00
  - b. **Ratify** Payroll Taxes paid on paid on June 5, 2026, \$478.13

\$6,728.13
3. Accounts Payable
  - a. **Ratify** Accounts Payable Check 4409 through 4415 to be paid June 10, 2026, \$150,776.02
  - b. **Ratify** Auto withdrawal(s) paid May 9 – June 6, 2026, \$1,046.84

\$158,550.99
4. Receive and File – Information
  - a. Travel Report (AB 1234)
    - i) Administrative Manager – AFSS Conference
  - b. Monthly Reports
    - i) Fire Chief
    - ii) Fire Marshal
    - iii) Effective Response Force Report – April 26
    - iv) Southern Operations Seasonal Weather Outlook – June– September 2026
    - v) Administrative Manager’s Report
    - vi) Correspondence
      - (1) Robert Fougner

### PUBLIC HEARING

#### 1. Fixed Charge Special Assessment for Weed Abatement Unpaid Charges

A hearing confirming the report and accounting for abatement of weeds, shrubs, dead trees, and waste matter for fiscal year 2025/26, and ordering the assessment of unpaid charges.

ACTION REQUESTED: [A call for public comment \(oral or written\).](#)

#### 2. Implementing (AB) 2561 – Notice of Job Vacancies

To conduct a public hearing that provides the status of job vacancies within the Vista Fire Protection District and to present information on the District’s recruitment and retention efforts, as required by Assembly Bill (AB) 2561.

ACTION REQUESTED: [A call for public comment \(oral or written\).](#)

### DISTRICT BUSINESS

#### 1. Consultant – Grant Writer

To discuss and/or review the proposal provided by Hoch Consulting to assist with a grant application for a CalFire Wildfire Prevention Grants to support the workforce development program. Applications due July 8, 2026

ACTION REQUESTED: **Review proposal and/or authorize Administrative Manager to execute the contract.**

2. Resolution No. 2026-06

To discuss and/or approve Resolution No. 2026-06 *entitled* A Resolution of the Vista Fire Protection District Approving and Confirming a Report and Account for Abatement of Weeds, Shrubs, Dead Trees, and Waste Mater for Fiscal Year 2025-26, and Ordering the Assessment of Unpaid Charges. [Staff Report 26-09](#)

ACTION REQUESTED: **Approve and deliver special assessment for nonpayment of fees to the County of San Diego**

3. Resolution No. 2026-07

To discuss and/or adopt the Resolution 2025-05 *entitled* A Resolution of the Board Of Directors of the Vista Fire Protection District Implementing Assembly Bill 2561 Relating To Public Employment Vacancy Reporting Requirements. [Staff Report 26-10](#)

ACTION REQUESTED: **Approve**

4. Facility Use Agreement – Fire Station 3

To discuss and/or approve the Facility Use Agreement between the City of Vista and Vista Fire Protection District to relocate the District’s administrative office to 1962 E. Vista Way, Vista, CA. [Staff Report 26-11](#)

ACTION REQUESTED: **Approve**

5. Preliminary Budget FY 2026-27

To discuss and/or approve the preliminary budget for the next fiscal year and schedule a public hearing for final adoption. [Staff Report 26-12](#)

ACTION REQUESTED: **Approve and set a public hearing.**

ORAL REPORT(s)

1. Fire Chief
2. Administrative Manager
3. Legal
4. Board of Directors

FUTURE AGENDA ITEM(S)

The purpose of this item is to identify issues presently known to staff or which members of the Board of Directors wish to place on an upcoming Board of Directors agenda. Board comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

1. District Hydrants; date TBD

CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

Pursuant to Gov. Code Section 54956.8

Property: 1962 East Vista Way, Vista, CA

Agency Negotiator: District Administrative Manager and District Counsel

Negotiating Parties: Vista Fire Protection District and City of Vista

Under Negotiation: Price and terms.

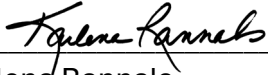
ADJOURNMENT

---

---

## CERTIFICATION OF POSTING

I, Karlana Rannals, Board Clerk for Vista Fire Protection District, certify that on June 4, 2026 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the Board of Directors meeting (Government Code Section 54954.2).



---

Karlana Rannals  
Board Clerk



**VISTA FIRE PROTECTION DISTRICT**  
**Board of Directors Meeting**  
**Minutes – May 13, 2026**

*These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.*

**BUSINESS SESSION – REGULAR AGENDA**

**CALL TO ORDER**

President Ploetz called to order the regular meeting of the Vista Fire Protection District Board of Directors at 1:30 PM at the “Smart Space” conference room located at 450 S. Melrose Dr., Vista CA.

a. Roll Call

Directors Present: Elliott, Hill, Ploetz

Directors Absent: Miller (*Due to illness, Director Miller was unable to participate remotely as listed on the agenda.*)

Staff Present: Karlana Rannals, Administrative Manager; Gerard Washington, Fire Chief; and Chris Cardinale, Legal Counsel

**FLAG SALUTE**

Director Elliott led the assembly in the Pledge of Allegiance.

**ORAL COMMUNICATION (PUBLIC COMMENT)**

No one requested to speak to the board.

**MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES**

MOTION BY DIRECTOR ELLIOTT, SECOND BY DIRECTOR HILL, and CARRIED 3 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

**CONSENT CALENDAR**

MOTION BY DIRECTOR HILL, SECOND BY DIRECTOR ELLIOT, CARRIED 3 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the consent calendar as submitted:

1. Board of Directors Minutes – APPROVE

a. Regular Meeting April 8, 2026

b. Special Meeting April 10, 2026

2. Payroll Register (Ratify)

a. Payroll paid on May 7, 2026

\$6,250.00

\$478.13

\$6,728.13

3. Accounts Payable (Ratify)

a. Accounts Payable Check 4399 through 4408 paid May 13, 2026

\$1,477,202.57

b. Auto withdrawals(s) paid February 7 – March 6, 2026

\$1,047.35

Total \$1,477,466.90

4. Receive and File (Information)

a. Financial Reports – Quarterly

- i) FY26 Budget to Actual GF – March 31, 2026 (unaudited)
- ii) FY26 Budget to Actual FMF – March 31, 2026 (unaudited)
- iii) FY26 Combined Balance Sheet – March 31, 2026 (unaudited)
- iv) Portfolio Summary Report – March 31, 2026
  - (1) Interest Rate Summary

b. Monthly Reports

- i) Fire Chief
- ii) Fire Marshal
- iii) Effective Response Force Report – March 26
- iv) Southern Operations Seasonal Weather Outlook – May – August 2026
- v) Administrative Manager’s Report
- vi) Correspondence
  - (1) None

**PUBLIC HEARING**

1. Capital Improvement Plan for the Use of Fire Mitigation Fee Revenue

President Ploetz opened and closed the public hearing. Ms. Rannals reported that there were no written comments submitted.

**DISTRICT BUSINESS**

1. Interview – Board of Director Vacancy

Staff informed the board that an application for the vacant position on the Board of Directors had been received. The applicant, Mr. Marc Makebakken, was present remotely at the meeting to provide an overview of his qualifications and answer any questions from the board.

Mr. Makebakken summarized his interest in serving on the Board of Directors, highlighting his relevant experience, skills, and commitment to serving the community. He provided an overview of his professional background and how he could potentially assist the District. He responded to questions from the board members.

MOTION BY DIRECTOR ELLIOTT, SECOND BY DIRECTOR HILL, and CARRIED 3 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to appoint Mr. Marc Makebakken to serve the unexpired term of the vacant position in Division B, until the next general election, November 2026.

Staff plans to have Mr. Makebakken sworn into office prior to the next Board of Directors meeting.

2. Resolution 2026-02

Ms. Rannals summarized the staff report provided. She reported that this revised format approved by the County of San Diego in 2023 authorizes the District’s participation in the Fire Mitigation Fee Program and

adopts a capital improvement plan for the use of the Fire Mitigation Fee revenue. The County will collect 100% of the FMF at .96 cents per square foot effective July 1, 2026. The resolution obligates all future FMF monies to repay the general fund for the replacement of fire station 3 until the balance is paid in full. As of June 30, 2025, the outstanding balance owed to the General Fund is \$1,357,493. She responded to questions from the board.

MOTION BY DIRECTOR ELLIOTT, SECOND BY DIRECTOR HILL, and APPROVED to accept staff recommendation listed in Staff Report 26-06 and ADOPTED Resolution No. 2026-02 on the following roll call vote:

AYES: Elliott, Hill, Ploetz  
NOES: None  
ABSENT: Miller  
ABSTAIN: None

3. Article XIII B California Constitution Appropriation Limit

Ms. Rannals summarized the staff report provided. She reported that she recommends that the Board of Directors select the following formula to calculate the District's new appropriation limit for the 2026/2027 fiscal year:

1. Change in California per capital personal income (4.95%) for the Cost-of-Living Factor; and
2. Change in population within San Diego County unincorporated average (.04%).

MOTION BY DIRECTOR PLOETZ, SECOND BY DIRECTOR ELLIOTT, and APPROVED to accept staff recommendation for calculation of the District's appropriations limit on the following roll call vote:

AYES: Elliott, Hill, Ploetz  
NOES: None  
ABSENT: Miller  
ABSTAIN: None

4. Resolution No. 2026-03

Ms. Rannals informed the Board that this resolution required by the State of California reflects the Board's action of selecting the formula to calculate the District's appropriations limit.

MOTION BY DIRECTOR ELLIOTT, SECOND BY DIRECTOR PLOETZ, and ADOPTED Resolution No. 2026-03 *entitled* a Resolution of the Board of Directors of the Vista Fire Protection District Determining the 2026/2027 Appropriations of Tax Proceeds, as corrected, on the following roll call vote:

AYES: Elliott, Hill, Ploetz  
NOES: None  
ABSENT: Miller  
ABSTAIN: None

5. Resolution No. 2026-04

Ms. Rannals summarized the staff report provided. She informed the Board that this resolution is an update to the Fee Schedule for Emergency Medical Services. Effective July 1, 2026 the City of Vista and District fees will continue to be aligned with the same effective dates.

MOTION BY DIRECTOR ELLIOTT, SECOND BY DIRECTOR HILL, and ADOPTED Resolution No. 2026-04 *entitled* A Resolution of the Vista Fire Protection District Approving an Adjustment to the Fee Schedule for Emergency Medical Services on the following roll call vote:

AYES: Elliott, Hill, Ploetz  
NOES: None  
ABSENT: Miller  
ABSTAIN: None

6. Resolution No. 2026-05

Ms. Rannals reported that at the direction of the board prepared a resolution recognizing Robert Fougner for his service as a director on the Board of Directors.

MOTION BY DIRECTOR PLOETZ, SECOND BY DIRECTOR ELLIOTT, and ADOPTED Resolution No. 2026-05 *entitled* A Resolution of the Vista Fire Protection District Recognizing Robert B. Fougner for Twenty (20) Years' Service as a Director on the Board of Directors on the following roll call vote:

AYES: Elliott, Hill, Ploetz  
NOES: None  
ABSENT: Miller  
ABSTAIN: None

**ORAL REPORT(S)**

1. Fire Chief

In addition to his report, the following information was discussed:

- *Vegetation Fire:* Vista Fire Rescue responded to a fire in the District on May 7<sup>th</sup> that was contained to approximately four acres. The response from CalFire that included aircraft was impressive. This was a clear case of the importance of fuel management as structures were threatened, but nothing damaged or destroyed. He will forward photos for information.
- *Workforce Development Program – Update:* The contract with the California Conservation Corps (CCC) is with the city attorney's office. He is walking Buena Creek and Brengle Terrace with staff members to look at getting quotes from the CCC to get the work started for fuel reduction in those areas.

2. Administrative Manager

In addition to her report, she added:

- She distributed an invitation to the Deer Springs Fire Station 2 grand opening.
- She will be out of the office May 15 – June 1. She will be available via email and cell.

3. Legal

- He continues to work with the City of Vista City Attorney's office to develop a Facility Use Agreement. He anticipates having a draft agreement for board review at the next meeting.
- He submitted a request to the former director requesting any historical documents that he may have.
- He also provided follow-up information on the best way to get notices of land use proposals.

4. Board of Directors

- Elliott: he reported that he will attend the San Diego County Fire Safe Council meeting on May 14<sup>th</sup>.

**FUTURE AGENDA ITEM(s)**

No additional items were added to the list.

**CLOSED SESSION**

Pursuant to the following Government Code Sections, the Board of Directors convened in closed session from 2:36 – 2:57 pm:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS  
Pursuant to Gov. Code Section 54956.8  
Property: 200 Civic Center Dr., Vista, CA  
Agency Negotiator: District Administrative Manager and District Counsel  
Negotiating Parties: Vista Fire Protection District and City of Vista  
Under Negotiation: Price and terms.  
Attendees Present: all board members listed, Karlena Rannals, Administrative Manager, and Christopher Cardinale, Legal Counsel

Upon reconvening, legal counsel reported that there was no reportable action on the topic listed.

President Ploetz adjourned the meeting at 2:58 pm.

---

Karlana Rannals  
Board Clerk


---

John Ploetz  
President

**VISTA FIRE PROTECTION DISTRICT**  
**PAYROLL REGISTER - April (Paid 6/5/2026)**

Payment No.	Name	Gross
Direct Deposit	Rannals, Karlena	\$ 6,250.00
		<u>\$ 6,250.00</u>
	Employer Payroll Taxes	
	Federal (Social Security/Medicare)	\$ 478.13
	State	<u>\$ -</u>
		<u><u>\$ 6,728.13</u></u>

**VISTA FIRE PROTECTION DISTRICT**  
**ACCOUNTS PAYABLE**  
**June 10, 2026**

Check #	PAYEE & ADDRESS	DESCRIPTION	AMOUNT
Auto Withdrawal	SmartSpace Vista (c/o SVN Vanguard) 4455 Murphy Canyon Road, Ste 200 San Diego, CA 92123	Space Rent - June 2026 <i>Paid on 06-2-2026</i>	\$952.95
Auto Withdrawal	ADP, Inc.	May Payroll Fee <i>Paid on 6-5-2026</i>	\$93.89
		<b>Accounts Payable (Auto withdrawal)</b>	<b>\$1,046.84</b>
4409	State Compensation Insurance Fund PO Box 51092 Los Angeles, CA 90051-5391	FY27 Premium Workers Compensation Policy	\$525.96
4410	ALVAREZ-GLASMAN & COLVIN 13181 Crossroads Pkwy. North Suite 400 - West Tower City of Industry, CA 91746	Legal Fees - Meeting Attendance Inv 2026-04-21400 District Business ( 26):Apr Inv 2026-04-21401	\$907.50 \$2,183.00
4411	AZTEC LANDSCAPING 7980 Lemon Grove Way Lemon Grove, Ca 91945	Emergency Access Roads, Invoice # L7582, May 2026	\$2,464.33
4412	CITY OF VISTA 200 Civic Center Drive Vista, CA 92084	Fire Emergency Services TA#10	\$137,583.59
4413	LITTLE YELLOW BUDDIES 13615 Fairlane Road Valley Center, CA 92082	Inv 344 - Serviced Hydrants - Qty 207	\$6,210.00
4414	RANNALS, Karlena	Out of Pocket Expenses (Apr 1 - May 31, 2026) Phone Reimbursement	\$1,127.60 \$150.00
4415	RGM CONSULTING 815 Sierra Verde Dr. Vista, CA 92084	Monthly Maintenance (Jun 2026) Inv # 7436	\$150.00
		<b>Accounts Payable (Checks)</b>	<b>\$150,776.02</b>
	PAYROLL:		
	See Payroll Register U.S. TREASURY (PAYROLL TAX)	Employee & Directors FEDERAL FORM 941-EFT VIA EFTPS-DEPOSIT	\$6,250.00 \$478.13
		<b>May Payroll Total</b>	<b>\$6,728.13</b>
		<b>Total District Expenses -April 2026</b>	<b>\$158,550.99</b>
	<b>Director</b>		<b>4-Jun-26</b>
			
	<b>Administrative Manager</b>		<b>10-Jun-26</b>

**Accounts Payable  
Certification**

Vista Fire Protection District  
450 S. Melrose Dr., Ste 105  
Vista, CA 92081

CERTIFICATION FOR PAYMENT NO.      TA #10

CONSULTANT/VENDOR:  
City of Vista

BILLING PERIOD:

ADDRESS: 200 Civic Center Drive, Vista, CA 92084

ACCOUNT No.:

DESCRIPTION: Tax Apportionment #10

**STATEMENT OF PAYMENT**

				Apportionment of Fee	FEE PAYABLE
Gross Tax Apportionment	100%	\$	155,313.10	0%	\$ -
Less Interest Allocation	100%	\$	2,442.45	0%	\$ -
Tax Apportionment	100%	\$	152,870.65	90%	<u>\$ 137,583.59</u>
Invoice Billed #: 31313					\$ 137,583.59
Discrepancy					<u>\$ 0.00</u>



Certified by: Karlana Rannals, Administrative Manager

12-May  
Date





TO: BOARD OF DIRECTORS  
FROM: GERARD WASHINGTON, FIRE CHIEF  
SUBJECT: MONTHLY ACTIVITY REPORT – FIRE CHIEF’S REPORT  
DATE: June 10, 2026



---

## Monthly Activity Summary (May 1 to 31, 2026)

The following highlights the work activities for the reporting period:

1. OES 408 was dispatched to the Lemon Fire in Riverside County, with the assignment later changed to the Bain Fire. A crew of one Fire Captain, one Fire Engineer, and two Firefighters deployed for four days. Chief Ford and Chief Halle deployed as strike team leaders, taking five fire engines from San Diego County to the Verona Fire in Hemet for four days.
2. A vegetation fire at 3217 Fairview burned 1.34 acres. The fire was in the Vista Fire Protection District and CAL Fire’s direct protection area, with Vista Fire Rescue in unified Incident Command with CAL Fire. Twelve fire engines, one water tender, one hand crew, and one helicopter contained the fire with no damage to threatened structures. The fire was started by a mower.
3. Fire Prevention had a booth at the Strawberry Festival on 5/25. Staffing included one Incident Command, one paramedic crew, one paramedic ambulance, and one EMT ambulance.
4. Public Education: Rancho Buena Vista High School Resource Fair, Rocket Rules presentations at multiple elementary schools, Dia Del Niño Celebration at Maryland Elementary, Joli Ann Leichtag Elementary, Leadership Academy, San Diego Sheriff’s Office Coffee with the Community, Fire Chief visited the day camp students at Jim Porter Recreation Center, and three smoke alarm installs.
5. Posted properties for warrant abatement. Abatement scheduled with Sheriff's assistance on 5/13 and 5/14.
6. The San Diego County Wildland Drill was presented. This collaborative exercise prepares regional fire agencies for the upcoming fire season.
7. The Captains Academy has concluded. This program is designed to prepare acting Captains to work in the field.
8. VHF training occurred on 5/5. This monthly drill rotates between shifts, ensuring familiarity with VHF radio systems.

TO: BOARD OF DIRECTORS  
FROM: MARK VIEROW, FIRE MARSHAL  
SUBJECT: MONTHLY ACTIVITY REPORT–FIRE MARSHAL  
DATE: June 10, 2026



---

## Monthly Activity Summary (May 1 – 31, 2026)

The following highlights the work activities for the reporting period:

1. Plan Checks and Construction Inspections
  - a. 10 plan checks completed
  - b. 12 construction inspections
2. San Diego County Fire Mitigation Fees
  - a. 9,225 square feet of new construction
  - b. \$8,579.25 in fire mitigation fees
3. Vegetation Management
  - a. 2,450 parcels inspected
  - b. 104 will require reinspection
4. Meetings
  - a. Attended District Fire Marshal's Meeting at the County offices on 5/14
  - b. Attended Strawberry Festival on 5/24
5. Plans
  - a. Reviewed grading plans for a 13-lot subdivision on Hollyberry Drive. This project started in 2009 and was approved by the County Planning Commission in 2018.



# EFFECTIVE RESPONSE FORCE REPORT

APRIL 2026



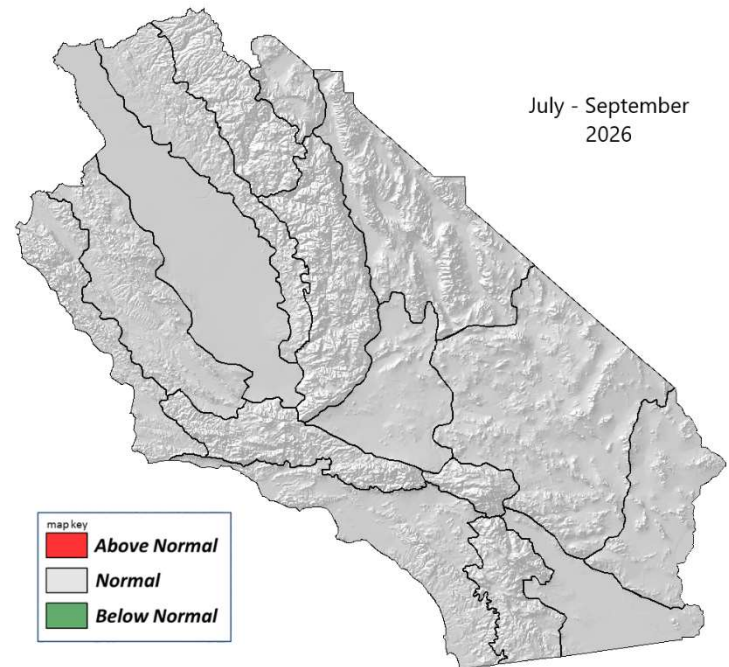
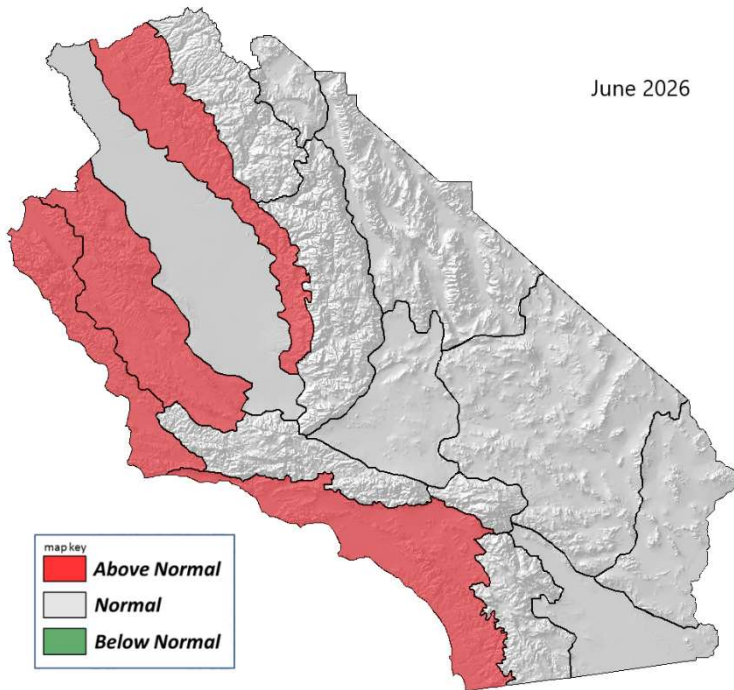
# VISTA FIRE RESCUE

## STANDARD OF COVER TRAVEL INTERVALS

April 2026

This table describes the Vista Fire Rescue standard travel interval times in accordance with Section 2.G.2. of the agreement with the Vista Fire Protection District.

Type	Risk Level	Unit Complement	Parameter	Urban	Suburban	Rural
All Risks	N/A	1 Engine or 1 Aerial	Objective	00:05:40	00:06:30	00:08:00
All Risks	N/A	1 Engine or 1 Aerial	90th Percentile	00:07:11	00:07:50	00:08:52
All Risks	N/A	1 Engine or 1 Aerial	Count	93	10	38
Fire	High	4 Engine, 1 Ambulance, 1 BC, 1 Aerial	Objective	00:09:30	00:11:00	00:11:30
Fire	High	4 Engine, 1 Ambulance, 1 BC, 1 Aerial	90th Percentile	n/a	n/a	n/a
Fire	High	4 Engine, 1 Ambulance, 1 BC, 1 Aerial	Count	n/a	n/a	n/a
Fire	Medium	3 Engine, 1 Ambulance, 1 BC, 1 Aerial	Objective	00:09:00	00:10:30	00:11:00
Fire	Medium	3 Engine, 1 Ambulance, 1 BC, 1 Aerial	90th Percentile	n/a	n/a	n/a
Fire	Medium	3 Engine, 1 Ambulance, 1 BC, 1 Aerial	Count	n/a	n/a	n/a
Fire	Low	1 Engine	Objective	00:05:40	00:08:00	00:08:00
Fire	Low	1 Engine	90th Percentile	00:07:05	n/a	00:07:20
Fire	Low	1 Engine	Count	9	n/a	4
EMS	High	1 Engine, 1 Ambulance	Objective	00:06:00	00:08:30	00:09:30
EMS	High	1 Engine, 1 Ambulance	90th Percentile	00:08:21	00:09:18	00:11:17
EMS	High	1 Engine, 1 Ambulance	Count	22	2	3
EMS	Medium	1 Engine, 1 Ambulance	Objective	00:06:00	00:08:30	00:09:30
EMS	Medium	1 Engine, 1 Ambulance	90th Percentile	00:10:59	00:09:21	00:11:37
EMS	Medium	1 Engine, 1 Ambulance	Count	33	7	9
EMS	Low	1 Engine, 1 Ambulance	Objective	00:06:00	00:08:30	00:09:30
EMS	Low	1 Engine, 1 Ambulance	90th Percentile	n/a	n/a	n/a
EMS	Low	1 Engine, 1 Ambulance	Count	n/a	n/a	n/a
Rescue	High	2 Engine, 1 Ambulance, 1 BC, 1 Aerial	Objective	00:09:00	00:10:30	00:11:30
Rescue	High	2 Engine, 1 Ambulance, 1 BC, 1 Aerial	90th Percentile	n/a	n/a	n/a
Rescue	High	2 Engine, 1 Ambulance, 1 BC, 1 Aerial	Count	n/a	n/a	n/a
Rescue	Medium	1 Engine, 1 Ambulance, 1 BC, 1 Aerial	Objective	00:08:30	00:11:00	00:11:00
Rescue	Medium	1 Engine, 1 Ambulance, 1 BC, 1 Aerial	90th Percentile	n/a	n/a	n/a
Rescue	Medium	1 Engine, 1 Ambulance, 1 BC, 1 Aerial	Count	n/a	n/a	n/a
Rescue	Low	1 Engine, 1 Ambulance	Objective	00:08:00	00:08:00	00:09:00
Rescue	Low	1 Engine, 1 Ambulance	90th Percentile	00:09:47	n/a	00:07:23
Rescue	Low	1 Engine, 1 Ambulance	Count	7	n/a	4
Wildland	Red Flag	2 Type 1, 3 Type 3, 1 BC, 1 WT, Aircraft	Objective	00:10:24	00:13:00	00:18:12
Wildland	Red Flag	2 Type 1, 3 Type 3, 1 BC, 1 WT, Aircraft	90th Percentile	n/a	n/a	n/a
Wildland	Red Flag	2 Type 1, 3 Type 3, 1 BC, 1 WT, Aircraft	Count	n/a	n/a	n/a
Wildland	High	2 Type 1, 3 Type 3, 1 BC, 1 WT, Aircraft	Objective	00:10:24	00:13:00	00:18:12
Wildland	High	2 Type 1, 3 Type 3, 1 BC, 1 WT, Aircraft	90th Percentile	n/a	n/a	n/a
Wildland	High	2 Type 1, 3 Type 3, 1 BC, 1 WT, Aircraft	Count	n/a	n/a	n/a
Wildland	Medium	2 Type 1, 2 Type 3, 1 BC	Objective	00:10:24	00:13:00	00:18:12
Wildland	Medium	2 Type 1, 2 Type 3, 1 BC	90th Percentile	n/a	n/a	n/a
Wildland	Medium	2 Type 1, 2 Type 3, 1 BC	Count	n/a	n/a	n/a
Wildland	Low	2 Type 1, 2 Type 3, 1 BC	Objective	00:09:00	00:13:00	00:18:12
Wildland	Low	2 Type 1, 2 Type 3, 1 BC	90th Percentile	n/a	n/a	n/a
Wildland	Low	2 Type 1, 2 Type 3, 1 BC	Count	n/a	n/a	n/a
Hazmat	High	2 Engine, 1 Ambulance, 1 BC, 1 Aerial	Objective	00:09:00	00:10:30	00:11:30
Hazmat	High	2 Engine, 1 Ambulance, 1 BC, 1 Aerial	90th Percentile	n/a	n/a	n/a
Hazmat	High	2 Engine, 1 Ambulance, 1 BC, 1 Aerial	Count	n/a	n/a	n/a
Hazmat	Low	1 Engine	Objective	00:05:40	00:06:30	00:08:00
Hazmat	Low	1 Engine	90th Percentile	n/a	n/a	n/a
Hazmat	Low	1 Engine	Count	n/a	n/a	n/a



**\*Monthly Images will only be shown when there are changes**

## **June – September 2026 South Ops Highlights**

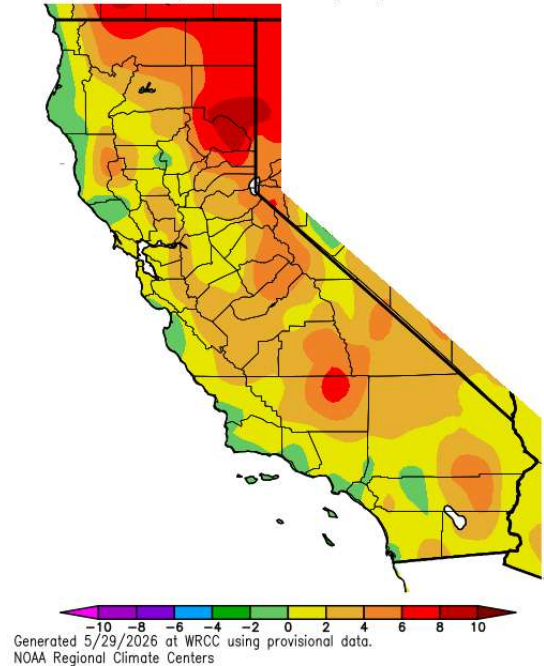
- Precipitation will likely be below normal in June and then there will likely be near to above normal monsoonal shower and thunderstorm activity July through September.
- Temperatures will likely be above normal through September, except near normal coastal areas in June.
- The marine layer will likely be more shallow and not penetrate as far inland as normal through September.



## Weather Discussion

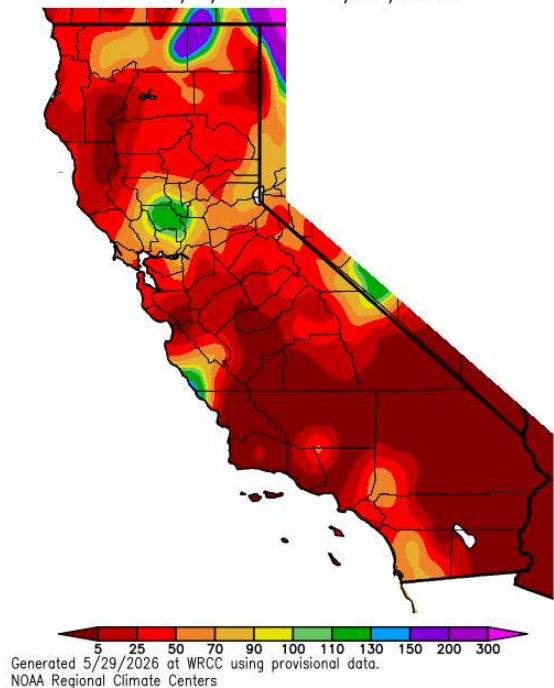
High pressure off the California Coast brought above normal temperatures away from the coastal areas for much of May. However, a couple deep areas of low pressure brought well below normal temperatures May 3-5 and May 26-28. A daily 1,500 to 3,000 deep marine layer brought near normal temperatures to the coastal areas most days this month. For the month as a whole, most inland locations received temperatures that were 2 to 6 degrees above normal and most coastal areas received temperatures that were within 2 degrees on either side of normal (**Fig 1**). The two deep areas of low pressure brought scattered showers and isolated thunderstorms to the region. Otherwise, there was little or no rainfall across the region in May. Most Central and Southern California locations received well below normal rainfall for May (**Fig 2**). Westerly winds of 20 to 30 mph with gusts to 50 mph surfaced across the mountain ridges and desert passes with the Pacific troughs. Otherwise, there were westerly winds of 15 to 25 mph with gusts to 40 mph most afternoons across wind prone areas. A weak Santa Ana wind event caused a significant amount of fire activity across the region May 18-19 with several new large fires.

Av. Max. Temperature dep from Ave (deg F)  
5/1/2026 – 5/28/2026



**Fig 1: May 1st - May 28th  
Temperature (% of Ave.)**

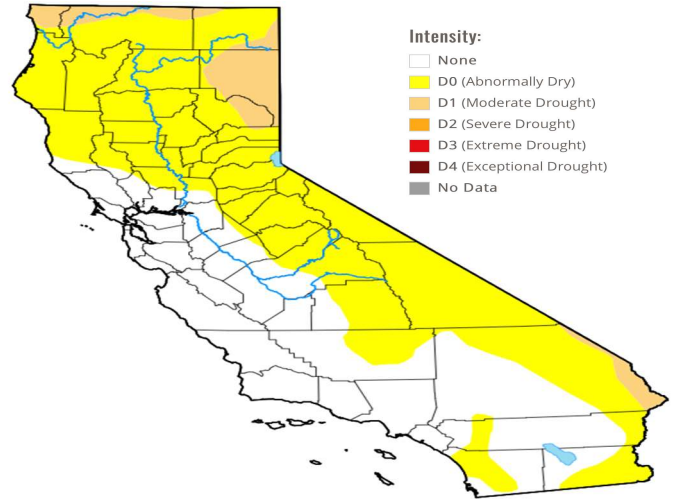
Percent of Average Precipitation (%)  
5/1/2026 – 5/28/2026



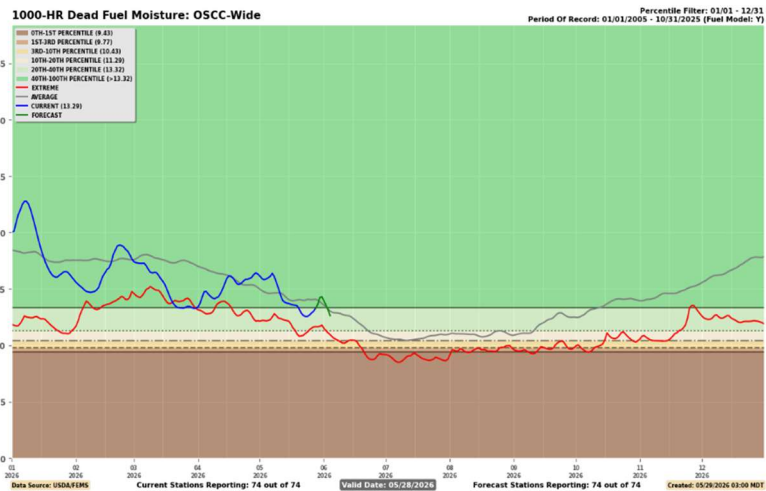
**Fig 2: May 1st - May 28th  
Precipitation (% of Ave.)**



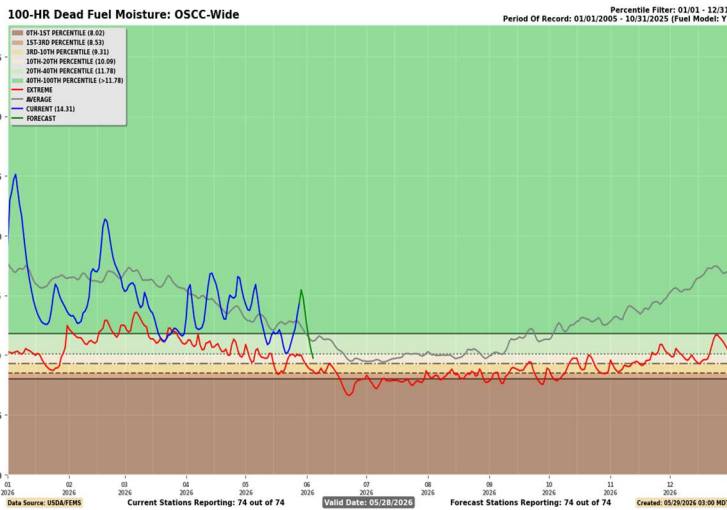
Moderate drought now exists over eastern San Bernardino County near the Colorado River. Abnormally dry conditions exist across most other Eastern and Northern desert areas as well as the Sierra. Otherwise, there is no drought across Central and Southern California (Fig 3). Warm and dry conditions away from the coastal areas caused both the 1,000-hr and the 100-hr dead fuel moisture to be below normal for much of May, but cool and humid conditions brought near to a little above normal values during the beginning and end of the month (Figs 4@5). There was a substantial decrease in the live fuel moisture this month and it is now mainly between 80% and 100% (Fig 6). The grasses are now fully cured across the lower elevations and some of the brush is now also starting to cure across the lower elevations.



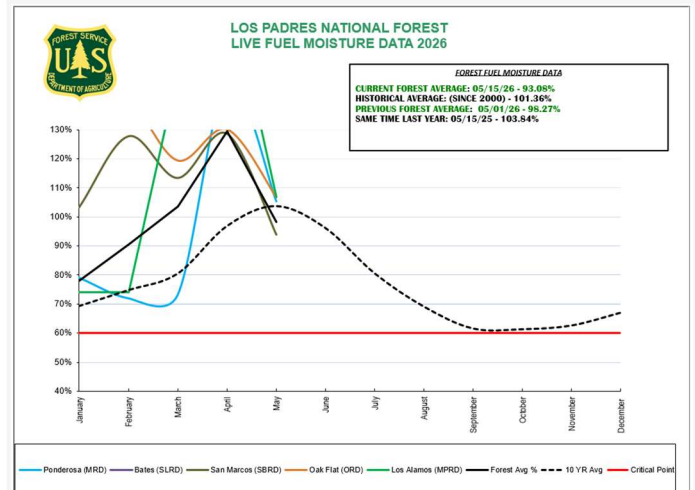
**Fig 3: Drought Monitor May 28th, 2026**



**Fig 4: OSCC-Wide 1000 hr Dead fuel moisture May 28th**



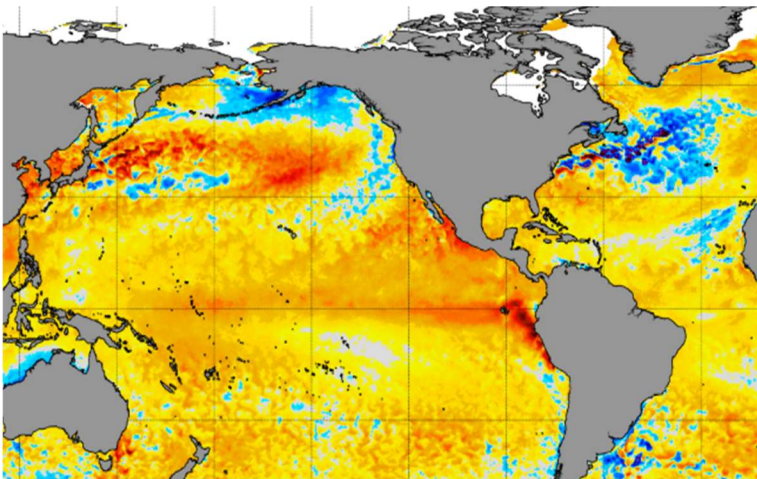
**Fig 5: OSCC-Wide 100 hr Dead fuel moisture May 28th**



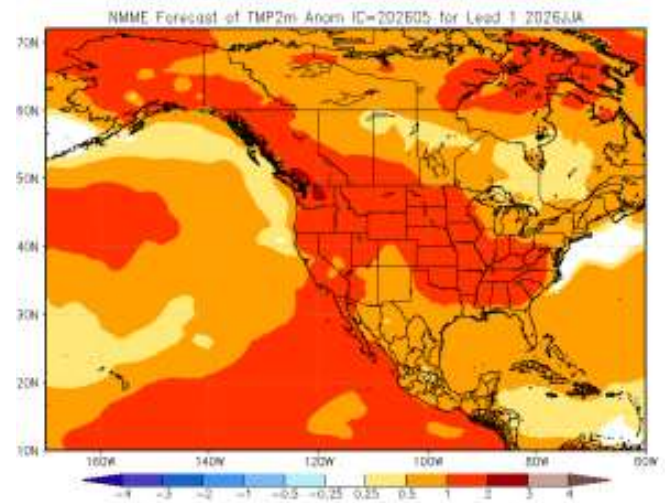
**Fig 6: LPF Live Fuel Moisture May 15th**

## **SOUTH OPS OUTLOOK**

Sea surface temperatures off the West Coast remain above normal and are forecast to remain above normal through at least September (**Figs 7@8**). These above normal sea surface temperatures will likely cause air temperatures to be mainly above normal from June through September. However, the marine layer may allow for near normal temperatures across the coastal areas in June. Also, the above normal sea surface temperatures off the West Coast will likely cause a lower amount of weak low-pressure areas to form off the coast in June and thus the continuation of below normal rainfall. Above normal sea surface temperatures over the Gulf of Mexico will likely bring near to above normal monsoonal shower and thunderstorm activity mid-July through September. There will also be an above normal chance of remnants from hurricanes over the Tropical Pacific making it up into the region due to well above normal sea surface temperatures over the sub-tropical Pacific Ocean. There will likely be a significant rainfall across Southern California before the first Santa Ana wind event this fall. Above normal temperatures and dry conditions will likely cause the potential for large fire to be above normal across the lower elevations in June. Otherwise, expect the potential for large fire to be near normal through September.



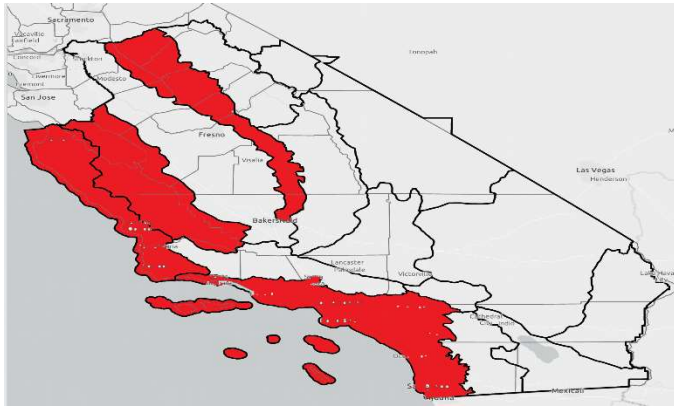
**Fig 7: Sea Surface Temperature Anomaly, May 28<sup>th</sup>, 2026**



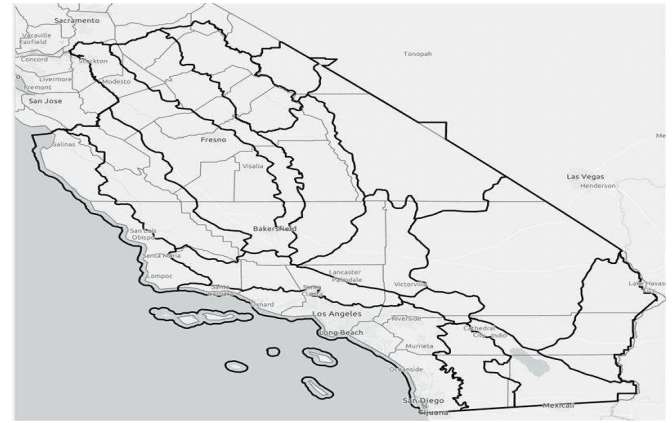
**Fig 8: Forecast Temperature Anomalies for June through September, May 28<sup>th</sup>, 2026**



**Maps with Counties and Select Intel Links used in the forecast**

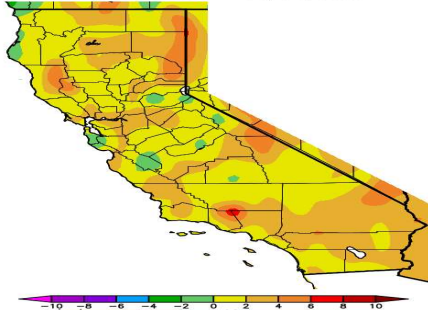


June 2026



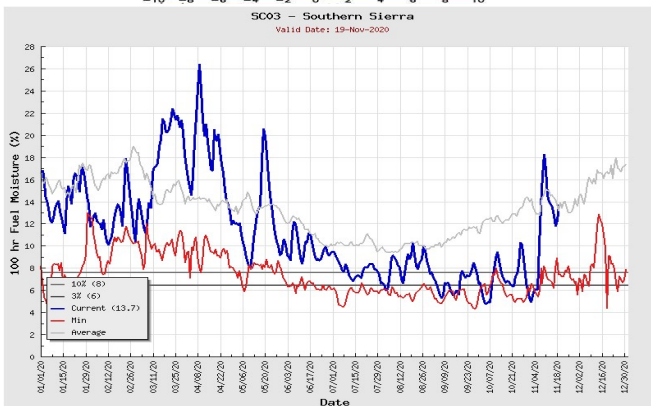
July – September 2026

Av. Max. Temperature dep from Ave (deg F)  
11/1/2020 – 11/19/2020



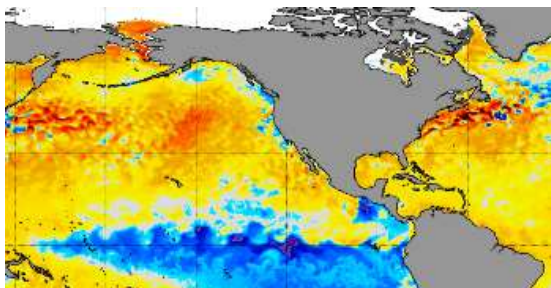
Climate

- <https://calclim.dri.edu/pages/anommaps.html>



100 hr dead fuel moisture

- [https://gacc.nifc.gov/oscc/fuelsFireDanger\\_Hundred.php](https://gacc.nifc.gov/oscc/fuelsFireDanger_Hundred.php)



Current sea surface temperatures

- <https://www.ospo.noaa.gov/Products/ocean/sst/anomaly/>

TO: BOARD OF DIRECTORS  
FROM: KARLENA RANNALS, ADMINISTRATIVE MANAGER  
SUBJECT: MONTHLY ACTIVITY REPORT - ADMINISTRATION  
DATE: June 4, 2026



---

### **Activity Summary (May 1 – 31, 2026)**

The following highlights my work activities for the reporting period:

1. Attended AFSS Conference in Foster City May 5 – 8.
2. Prepared agenda and supporting material for the May 13 Board of Directors meeting.
3. Met May 13 (virtual) with Vista Fire Rescue new Management Analyst re: vegetation management reimbursement arrangement.
4. Met May 13 (virtual) with Director Elliott re: FY27 Budget
5. Attended May 13 Board of Directors meeting.
6. Out of Office May 15-22, 2026
7. Worked remotely (Henderson) May 26-May 29
8. Met May 26 (virtual) with IT company for phone/internet services for district office.
9. Met May 28 (virtual) with Director Makebakken to begin onboarding.
10. Prepared all accounts payable and payroll.
11. Prepared FY27 Budget
12. Reviewed in cooperation with District legal counsel draft “Facility Use Agreement” for District office.
13. Submitted the annual Form 470 to the Registrar of Voters
14. Renewed annual workers compensation policy.
15. Submitted the annual Fire Mitigation Fee Resolution to San Diego County
16. Scheduled on-site independent annual audit for September 10
17. Prepared agenda and supporting material for the June 10 Board of Directors meeting.

The highlights do not include emails, phone calls, website updates, or other requests for review/comments on district topics.

**ROBERT B. FUGNER**  
**2475 ELEVADO ROAD**  
**VISTA CA 92084**  
**T/P: 760-613-6250**  
[robert@vistawire.net](mailto:robert@vistawire.net)

May 26, 2026

Directors  
Vista Fire Protection District  
450 South Melrose Drive  
Vista, CA 92081

Gentlemen:

Thank you for the honorary proclamation and memorial obelisk commemorating twenty years of District service, which arrived cleverly disguised in a Pokemon Box.

I appreciate the accolades but every endeavor was a collaborative exercise, with one or more of the current Directors, who each deserve commensurate recognition:

**Service Contract:** Director Miller (who preceded my tenure and has the distinction of being a second generation Director) patiently led many of the discussions with City Council, and served as a trusted sounding board, along with past Directors Mike McReynolds and Richard Hemenez;

**Emergency Access:** this initiative was conceived by Read Miller and well advanced by the time I joined the Board;

**Fire Station:** a convoluted odyssey, involving every Director, including Read Miller's search for suitable sites, Jerry Hill's meetings with the City Council and his insights about facilities' construction, Jim Elliott's participation in negotiation of the funding amendment, and Richard Hemenez who first proposed rehabilitation of Station 3;

**District Divisions:** this was a full Board exercise led by outside advisors to implement our legal obligations, as best understood at the time;

**Subcommittees (various):** by definition, all of this work was in every sense a team effort;

**Fiscal Management:** I was fortunate for the loyal support of our former CPA, Joan Thurman, who had a long and deep understanding of the District's operations, followed by Director Elliott whose professional expertise and

Directors  
Vista Fire Protection District  
May 26, 2026

management for the last nine years far surpass my generalized knowledge of government finance;

Response Time Auditing: my grasp of this subject was enabled by Chief Gary Fisher, who served as an impeccable intermediary between the District and the Department, complemented by Director Miller and past Presidents Mike McReynolds and Richard Hemenez.

I ask that you attach this acknowledgement to the District's record of your Proclamation and allow me to thank each of you for your support during these years of service.

Wishing you the very best for your future success, I am

Gratefully yours,



Robert B. Fougner

cc. Ms. Karlana Rannals

RBF/



**Hoch Consulting**  
804 Pier View Way #100  
Oceanside, CA 92054  
(tel.) 760-650-6613  
cdale@hochconsulting.com  
www.hochconsulting.com

June 4, 2026

Karlana Rannals  
Administrative Manager  
Vista Fire Protection District  
450 S. Melrose Drive  
Vista, CA 92081-6664  
Via Email: krannals@vistafpd.org

**Subject: Letter proposal to provide CalFIRE Wildfire Prevention grant writing services**

Dear Karlana,

Thank you for the opportunity to submit this proposal to provide grant writing services to the Vista Fire Protection District for the Wildfire Prevention grant, offered through the Department of Forestry and Fire Protection and for the Wildfire & Landscape Resilience Grant Program. The Hoch team is well-equipped to develop and submit strong, competitive grant packages on behalf of the Fire District for both Programs.

**SCOPE OF SERVICES:**

Hoch proposes to provide grant writing services which will require general grant management activities including reviewing grant program notices, attending webinars, developing a proposal/application preparation schedule, coordinating a kickoff meeting, and coordinating a data collection request. Tasks are further described below.

**Task 1: CalFIRE Wildfire Prevention Grant Writing**

Grant writing activities will involve coordination meetings with pertinent agencies, compilation and analysis of relevant data, technical writing, draft/final proposal development, map development, budget development and coordinating with agency staff. Successful completion of Task 1 activities will culminate in a competitive FY 2025-2026 CalFIRE Wildfire Prevention Grant application, uploaded to the state's online portal.

***Deliverables***

- Key milestones schedule
- Kickoff meeting agenda
- Draft letter of support, if applicable
- Draft Grant Application Package
- Final Grant Application Package

## **Task 2: CalFIRE Wildfire Resilience & Landscaping Concept Proposal**

Task 2 activities will include review of the funding opportunity guidelines and eligibility requirements, assessment of project alignment with grant objectives and evaluation criteria, analysis of project competitiveness, and coordination with district staff to obtain information necessary for evaluation. Based on this assessment, a go/no-go recommendation will be prepared summarizing the opportunity's applicability, strengths, potential challenges, and likelihood of success. If the recommendation is to proceed, a concise concept proposal (up to four pages) will be developed outlining the proposed project, anticipated outcomes, alignment with program priorities, and key implementation considerations.

### **Deliverables**

- Kickoff meeting agenda and notes
- Grant opportunity applicability and competitiveness evaluation
- Concept Proposal

### **SCOPE OF WORK FEE:**

Hoch's proposed fee is detailed below. Services will be performed on a time and materials basis for an amount not to exceed **\$28,608**, which is broken down into \$20,928 for the CalFIRE Wildfire Prevention Grant Application and \$7,680 for the Wildfire & Landscape Resilience Concept Proposal. While some variation in staff performing work may arise from what is presented in the table, the bottom-line fee for each task will not be exceeded. We anticipate thoroughly vetting the CalFIRE Wildfire & Landscape Resilience Funding Opportunity and will provide a go/no-go recommendation to the district, based on whether the Concept Proposal might be competitive and advance to the next stage of the funding process.



## Scope of Work Proposed Fee

Hoch Consulting Proposed Scope of Work and Fee		Cari Dale	Skylar Stephens	Emily Klein	Lena Bagnol	Total Hours / Project Cost
	Title:	Director	Sr. Wtr Resource Spec	Wtr Resources Intern	Staff Engineer	
	Hourly Rate:	\$250	\$205	\$100	\$155	
<b>Project Management</b>		6				6
<b>Meetings/Check-ins</b>		4	4			8
<b>Review of Guidelines, webinars, correspond with grant staff</b>			8	4		12
<b>CalFIRE Wildfire Prevention Grant/Application Form</b>						
<i>General Information, Project Activities</i>			1.5			1.5
<i>Project Description Summary</i>			1	3		4
<i>Demographics</i>			3	1		4
<i>Fire Risk Reduction Community List</i>			2	1		3
<i>Acres FHSZ</i>			2	2	8	12
<i>Letters of Support</i>			3			3
<i>Letters of Commitment</i>			1			1
<i>PDF Project Map</i>					1	1
<i>STD 204 Form</i>			0.5	2		2.5
<i>Project Mapping</i>				1	6	7
<b>Scope of Work</b>						
<i>Project Description</i>			0.5	1		1.5
<b>Section I</b>		-	-	-	-	
<b>Section II</b>						
<i>Narrative Degree of Risk, Geographic Proximity to structures at risk</i>			0.5	2		2.5
<b>Section III</b>						
<i>Matching funds, external communication, maintenance after grant period, other organizations</i>			2	2		4
<b>Section IV</b>						
<i>Timeline, milestones, outcomes, CEQA, forest or land management plans</i>			2	4		6
<b>Section V</b>						
<i>Experience, PM for expenses and record maintenance</i>			2	1		3
<b>Section VI</b>						
<i>Budget narrative, reasonable cost explanation, appropriateness of total cost, object category and description, capital equipment.</i>			12	2		14
<i>Detailed project budget</i>			4			4
<b>Section VII</b>						0
<i>GHG reduction explanation</i>			0.5	2		2.5
<b>Section VII</b>						0
<i>Direct Benefit narrative including DAC and vulnerable population</i>			4	0.5		4.5
<i>DAC, SDAC identification</i>				1		1
<i>Meaningful and direct description/narrative</i>			2	0.5		2.5
<i>Incorporate Edits from Draft Application, QA/QC</i>		2	2	2		6
<i>Enter Into online Portal</i>			3			3
<b>TOTAL:</b>		12	60.5	32	15	119.5
<b>Cost:</b>		\$3,000	\$12,403	\$3,200	\$2,325	\$20,928



Hoch Consulting Proposed Scope of Work and Fee		Cari Dale	Skylar Stephens	Emily Klein	Lena Bagnol	Total Hours / Project Cost
	Title:	Director	Sr. Wtr Resource Spec	Wtr Resources Intern	Staff Engineer	
	Hourly Rate:	\$250	\$205	\$100	\$155	
<i>Project Management</i>		4				4
<i>Meetings/Check-ins</i>		2	2			4
<i>Review of Guidelines, webinars, evaluate for competitiveness, correspond with grant staff</i>			8			8
<i>CalFIRE Wildfire &amp; Landscape Resilience Grant/Concept Proposal</i>						
<i>Background, Location, Strategic Alignment, Governance, Schedule, Partnership</i>			4	8		12
<i>Statement of Qualifications</i>			4			4
<i>Project Map</i>					3	3
<i>Environmental Compliance</i>				1		1
<i>Project Costs</i>			4			4
<i>Incorporate Edits from Draft Application, QA/QC</i>			1			1
<i>Enter Into online Portal</i>				1		1
<b>TOTAL:</b>		6	23	10	3	42
<i>Cost:</i>		\$1,500	\$4,715	\$1,000	\$465	\$7,680

To complete the project on time and within the budget for Vista Fire Protection District, Cari Dale will act as project manager, directly overseeing staff in support of all application writing and administration efforts.

We appreciate the opportunity to submit this proposal to provide grant writing services to the Fire District. I look forward to discussing our proposal with you further. If you have any questions, please contact me at (760) 650-6613.

Sincerely,  
HOCH CONSULTING



Cari Dale  
Director of Water Resources



---

---

# STAFF REPORT

---

---

26-09

TO: BOARD OF DIRECTORS  
FROM: KARLENA RANNALS, ADMINISTRATIVE MANAGER  
SUBJECT: COLLECTION OF DELINQUENT 2025/26 WEED ABATEMENT CHARGES  
DATE: JUNE 4, 2026



---

## RECOMMENDATION

Staff recommends the Board adopt Resolution No. 2026-06 and authorize the administrative staff to deliver the *Weed Abatement Special Assessment* list of non-compliant parcels to the County of San Diego on or before the County's deadline of August 10, 2026.

## BACKGROUND

Ordinance 2024-01 of the Vista Fire Protection District dated February 14, 2024, authorizes Vista Fire Rescue to declare overgrown weeds and brush a public nuisance if they constitute a fire hazard to buildings, or other property. As required by the ordinance, notices to clear premises that were deemed nuisances were sent to regular mail addressed to the property owner or person in charge and control of the property at the address shown on the most recently available assessment roll. Notices were sent to owners in April 2025, with follow-up inspections beginning June 2025.

Most parcels were cleared by the owners or person(s) in charge. The remaining parcels were cleared by a contractor hired by the City on behalf of the District. Following the abatement's completion, invoices for the contractor's work and the administrative fees were sent to the property owners.

The parcels and the amounts to be collected, listed in Exhibit 1, represent the delinquent charges as of May 31, 2026. The total outstanding balance is \$42,020.00. The number of parcels and collection amounts may change before the list is submitted to the County of San Diego on or before August 10, 2026, if payments are received.

The list of non-compliant property owners will be publicly posted a minimum of (3) three days prior to the Board of Directors meeting on Wednesday, June 10, 2026. In addition, the Public Hearing was noticed on the District's website and is calendared to be heard at the regularly scheduled Board of Directors meeting for June 10, 2026. Property owners who fail to pay by July 31, 2026 will remain on the list, which will be delivered to the County of San Diego no later than August 10, 2026 (deadline).

## FISCAL IMPACT

The total amount to be recovered via the tax roll is \$42,020.00. Costs recovered will be collected by the County of San Diego and deposited into the Weed/Rubbish Fund, which is a special account held at the County of San Diego.

## Attachments

*Weed Abatement Special Assessment List*

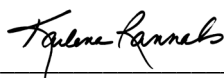
# Vista Fire Protection District

## Weed Abatement Special Assessment List

To be sent to the County of San Diego as a special assessment on property taxes unless paid by  
**July 31, 2026**

PARCEL NUMBER	COST TO ABATE	ADMINISTRATIVE FEE	TOTAL
170-040-16-00	4,270.00	960.00	5,230.00
171-070-26-00	1,680.00	960.00	2,640.00
171-070-27-00	1,680.00	960.00	2,640.00
171-070-28-00	1,120.00	960.00	2,080.00
171-070-29-00	1,960.00	960.00	2,920.00
181-121-43-00	560.00	960.00	1,520.00
181-280-08-00	1,120.00	960.00	2,080.00
183-131-23-00	1,560.00	960.00	2,520.00
183-131-24-00	770.00	960.00	1,730.00
183-131-25-00	700.00	960.00	1,660.00
183-131-26-00	280.00	960.00	1,240.00
184-101-17-00	1,120.00	960.00	2,080.00
184-280-26-00	4,480.00	960.00	5,440.00
217-280-45-00	7,280.00	960.00	8,240.00
			<b>\$42,020.00</b>

POSTED: June 4, 2026



Karlena Rannals  
 Board Clerk/Secretary

# RESOLUTION NO. 2026-06

## A RESOLUTION OF THE VISTA FIRE PROTECTION DISTRICT APPROVING AND CONFIRMING A REPORT AND ACCOUNT FOR THE ABATEMENT OF WEEDS, SHRUBS, DEAD TREES, AND WASTE MATTER FOR FISCAL YEAR 2025/26, AND ORDERING THE ASSESSMENT OF UNPAID CHARGES

The Vista Fire Protection District Board of Directors does resolve as follows:

1. **Findings.** The Vista Fire Protection District hereby finds and declares the following:
  - A. Ordinance No. 2024-01 of the Vista Fire Protection District dated February 14, 2024 provides that all weeds, dry grasses, dead shrubs, dead trees, rubbish, or any material growing upon private property are deemed to be a public nuisance and may be abated by the Vista Fire Protection District ("District") at the property owner's expense if, after receipt of notice, the property owner fails to abate the public nuisance.
  - B. Ordinance No. 2024-01 authorizes the District, after receiving a report of weed abatement costs and a public hearing thereon, to impose liens on the properties for the cost of the abatement that are delinquent.
  - C. On June 11, 2026, the required Report of Proceedings and Account of Costs (Fiscal Year 2025/26) with respect to the abatement of such items constituting a public nuisance was filed with the City Clerk of the City of Vista and the Vista Fire Protection District.
  - D. Notices in proper form were duly served as required by Ordinance No. 2024-01, with respect to all the parcels contained in Report of Proceedings and Account of Costs, and no appeals to any affected parcel have been filed as provided for in Ordinance No. 2024-01 of the Vista Fire Protection District.
  - E. The public nuisance formerly existing upon said parcels has not been duly abated and the City and District has incurred costs in accomplishing such abatement.
  - F. The required Report of Proceedings and an Account of Costs incurred, which is on file in the Board Clerk's Office, has been duly posted and noticed and the hearing on such proceedings and costs duly noticed, called, held and conducted on June 10, 2026, pursuant to Ordinance No. 2024-01, and an opportunity afforded each owner of land or other interested person whose parcel was affected by such report to present a written or oral protest or objection to such report and account at said hearing.
  - G. The Board of Directors of the Vista Fire Protection District considered all protests and objections to the report.
  - H. The Board of Directors of the Vista Fire Protection District, after such hearing duly noticed, held, and conducted, finds, and declares that said Report of Proceedings and Account of Costs is correct and should be approved and confirmed in all respects, and the amounts contained therein should be assessed to and shall become liens upon the respective parcels of land as they are shown on the last available assessment roll.
2. **Action.**
  - A. The Board of Directors hereby confirms and approves the 2025/26 Report of Proceedings and Account of Costs, a copy of which is on file in all respects with the Vista Fire Protection District.
  - B. The Board of Directors of the Vista Fire Protection District does hereby determine that the weeds, grasses, dead shrubs, and waste matter upon said premises have existed at all times herein and all times have constituted a public nuisance requiring abatement as provided in said Ordinance No. 2024-01.
  - C. It is ordered that the amounts and costs of abatement as set forth in the Report of Proceedings and Account of Cost, opposite each respective parcel where abatement was required, are hereby assessed to and made liens upon the respective lots, premises, or parcels referred to therein and such respective lots, premises, or parcels referred to therein and such respective amounts to and are made liens upon each respectable parcel of land as such are shown upon the last available roll of San Diego County.

D. The Board Clerk is ordered to file a certified copy of this Resolution, together with the Report of Proceedings and Account of Costs attached thereto, with the County Auditor of the County of San Diego prior to August 10, 2026. Pursuant to California Government Code Section 39580 through 39586 inclusive and Vista Fire Protection District Ordinance No. 2024-01, the County Auditor shall enter each assessment as set forth in the Report of Proceedings and Account of Costs, attached hereto, on the County Tax Roll opposite the parcel of land referred to. The amount of the assessment shall be collected at the same time and in the manner of ordinary ad valorem taxes; and if delinquent, the amount is subject to the same penalties and procedures of foreclosure and sale as provided for ordinary taxes.

**3. Adoption.** This resolution has been adopted at a meeting of the Board of Directors of the Vista Fire Protection District held on June 10, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Karlana Rannals  
Board Clerk/Secretary

---

John Ploetz  
President

**Exhibit A**

**VISTA FIRE PROTECTION DISTRICT  
FISCAL YEAR 2025/2026  
REPORT OF PROCEEDINGS AND ACCOUNT OF COSTS**

**WEED ABATEMENT TAX LIENS  
2026/27 Assessment**

<b>PARCEL NUMBER</b>	<b>COST TO ABATE</b>	<b>ADMINISTRATIVE FEE</b>	<b>TOTAL</b>
170-040-16-00	4,270.00	960.00	5,230.00
171-070-26-00	1,680.00	960.00	2,640.00
171-070-27-00	1,680.00	960.00	2,640.00
171-070-28-00	1,120.00	960.00	2,080.00
171-070-29-00	1,960.00	960.00	2,920.00
181-121-43-00	560.00	960.00	1,520.00
181-280-08-00	1,120.00	960.00	2,080.00
183-131-23-00	1,560.00	960.00	2,520.00
183-131-24-00	770.00	960.00	1,730.00
183-131-25-00	700.00	960.00	1,660.00
183-131-26-00	280.00	960.00	1,240.00
184-101-17-00	1,120.00	960.00	2,080.00
184-280-26-00	4,480.00	960.00	5,440.00
217-280-45-00	7,280.00	960.00	8,240.00
			<b>\$42,020.00</b>

Property Owner	# of Parcels	Total Assessment
Mountain Vista Holdings	4	\$7,150.00
Gu Liping	4	10,280.00
Lang, Alan	1	5,440.00
Solana AEA Investments, LLC/Fernandez, Joseph	1	1,520.00
Dimoff, Jordan	1	2,080.00
Tai, Raymon K	1	2,080.00
Rodriguez, Maria G/Gerardo, Frank L	1	8,240.00
Doshi Family Trust (2003)	1	5,230.00
	Total	\$42,020.00



TO: BOARD OF DIRECTORS  
FROM: KARLENA RANNALS, ADMINISTRATIVE MANAGER  
SUBJECT: IMPLEMENTING AB 2561 – NOTICE OF JOB VACANCIES  
DATE: JUNE 4, 2026



---

**RECOMMENDATION**

Conduct a public hearing and consider adoption of a resolution implementing Assembly Bill (AB) 2561.

**BACKGROUND**

Assembly Bill 2561 was signed into law by Governor Newsom on September 22, 2024, and amended the California Government Code to impose new obligations on public agencies related to tracking and presenting information on job vacancies. The new law and the legal obligations thereunder took effect January 1, 2025, and require public agencies to track job vacancies at the agency, present information publicly on the agency's efforts to fill vacancies and hold a public hearing annually to identify obstacles in the agency's hiring practices. AB 2561 is intended to address perceived problems created by widespread job vacancies in local government by requiring agencies to review and address vacancy rates on an annual and transparent basis.

More specifically AB 2561 requires the following:

1. Annual Public Hearing on Vacancies
  - Frequency and Timing: Local public agencies must hold a public hearing before the governing board at least once per year to discuss job vacancies. This hearing must take place prior to the adoption of the agency's final budget for the fiscal year.
  - Content: The presentation must include:
    - A summary of current vacancies
    - An overview of ongoing recruitment efforts
    - A description of any policies or procedures affecting the agency's ability to reduce vacancies.
2. Enhanced Reporting for High Vacancy Rates
  - Threshold: If vacancies within a single bargaining unit reach or exceed 20% of the total authorized full-time positions, additional reporting is required.
  - Upon Request: If requested by the recognized employee organization, the agency must report:
    - Total number of vacancies in the bargaining unit
    - Total number of applicants for vacant positions
    - Average time to complete the hiring process (measured from the posting date)
    - Description of potential improvements in compensation and working conditions to aid recruitment
3. Employee Organization Participation
  - Recognized employee organizations must be allowed to present their perspectives during the same public hearing at which the agency discusses vacancies and recruitment strategies.

**CURRENT DISTRICT STATUS**

In compliance with AB 2561 staff respectfully present the following for the Board and public's consideration:

1. The District does not have a recognized employee organization; therefore, notification and participation requirements are not applicable at this time.
2. There are currently no vacancies within the District.
3. No additional positions are budgeted for the 2026/27 fiscal year.
4. As there are no current vacancies, the 20% vacancy threshold requiring enhanced reporting does not apply.
5. In conjunction with legal counsel, there are no exceptions to this requirement.
6. Staff will continue to monitor AB 2561 to ensure ongoing compliance.

Staff recommend the Board open the required public hearing, consider any public comments, and adopt the proposed resolution documenting the District's compliance with the new law.

**FISCAL IMPACT**

There is no fiscal Impact associated with this action.

## RESOLUTION NO. 2026-07

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VISTA FIRE PROTECTION DISTRICT IMPLEMENTING ASSEMBLY BILL 2561 RELATING TO PUBLIC EMPLOYMENT VACANCY REPORTING REQUIREMENTS

**WHEREAS**, Assembly Bill 2561 (AB 2561) was signed into law and became effective on January 1, 2025; and

**WHEREAS**, AB 2561 amends the California Government Code to enhance transparency in public employment and to provide current public agency employees with notice of job vacancies prior to public advertisement; and

**WHEREAS**, the law requires local public agencies to conduct an annual public hearing prior to the adoption of the final budget to present the status of vacancies, recruitment and retention strategies, and related policies or procedures; and

**WHEREAS**, additional reporting obligations are required if vacancies within a single bargaining unit reach or exceed twenty percent (20%) of the total number of authorized full-time positions, and employee organizations may request detailed vacancy and recruitment information; and

**WHEREAS**, the Vista Fire Protection District currently has no vacant positions and no employee organizations; therefore, the threshold requirements for additional reporting and employee organization participation do not apply at this time; and

**WHEREAS**, the Vista Fire Protection District is committed to complying with the provisions of AB 2561 and will continue to monitor vacancy levels and implement applicable requirements as needed.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Vista Fire Protection District as follows:

1. The District hereby adopts the requirements of Assembly Bill 2561 and shall conduct an annual public hearing on vacancies and recruitment strategies prior to the adoption of the final budget each fiscal year.
2. The District will provide notice of qualified job vacancies to current employees prior to public advertisement, in accordance with AB 2561.
3. Should future conditions meet the thresholds described in AB 2561, the District shall comply with enhanced reporting requirements and permit participation by recognized employee organizations as prescribed by law.
4. The District Secretary is hereby directed to maintain a record of this resolution and ensure appropriate implementation and documentation in accordance with applicable law.

This resolution has been adopted at a regular meeting of the Board of Directors of the Vista Fire Protection District held on June 10, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Karlana Rannals  
Board Clerk/Secretary

---

John Ploetz  
President

TO: BOARD OF DIRECTORS  
FROM: CHRISTOPHER G. CARDINALE, LEGAL COUNSEL  
KARLENA RANNALS, ADMINISTRATIVE MANAGER  
SUBJECT: FACILITY USE AGREEMENT - FIRE STATION NO. 3  
DATE: JUNE 4, 2026

---



## RECOMMENDATION

It is recommended that the Board of Directors receive this report and staff presentation and approve the attached Facility Use Agreement with the City of Vista memorializing the District's right to use office space in newly constructed Fire Station No. 3, as well as the District's ability to hold public meetings of the Board at the City of Vista Civic Center.

## BACKGROUND

For several years, the District has rented office and public meeting space from SMARTSPACE at the District's current location: 450 S. Melrose Dr. Suite 100, Vista CA, 92081. This location has served the District well but requires ongoing expenditures for rent, provides limited meeting room space, and is somewhat isolated as other office spaces in the building are occupied by private businesses and enterprises.

In July 2022, the District and City approved Amendment No. 7 to the parties' Fire Services Agreement, pursuant to the parties agreed to cooperatively fund and construct a new fire station located at 1962 East Vista Way, Vista, CA 92084. In connection with the District's funding commitment, the parties informally agreed that the District would relocate its main offices to within the station once construction was complete, and that space for public meetings of the Board would be provided at an appropriate City-owned facility.

With construction of the new station – Fire Station No. 3 – having recently been completed, the District and City have been working for the past few months to finalize and memorialize the terms of this arrangement. With support from the Board, and thanks in large part to efforts of the Administrative Manager, City Manager, and City staff, the parties have completed their negotiations and a proposed Facility Use Agreement is now submitted for the Board's consideration.

Key terms of the Facility Use Agreement include the following:

- The District will occupy one of two main office spaces located in the new Fire Station and have joint access and use of lobby areas and restroom facilities. The office space will be delivered in complete but unfurnished condition, except for a sink and associated kitchenette on one wall.
- The District will pay rent of \$1 per year, with other consideration for the lease being the District's waiver of reimbursements owed by the City in connection with fire inspector services rendered under Amendment No. 6 to the Fire Services Agreement.
- The City will pay for all necessary maintenance and repairs to the Fire Station, and provide cleaning, trash, and janitorial services.
- The City will pay for water, sewer, and gas service for the District's use.
- The District will facilitate and pay for separate telephone and internet service.
- The City will install a mailbox allowing the District to receive separate and secure mail service.

- On-site parking will be provided for the Administrative Manager with public parking provided on street frontage.
- The District may make minor aesthetic alterations to the space, but any physical changes or improvements require consent by City.
- The District will be responsible for repairing any damage it causes to the space.
- The District will need to obtain appropriate insurance at its own costs.
- In the event the District voluntarily vacates the office space before the end of the term, the District agrees to reimburse the City for costs of refurbishing the space.

Additionally, the Facility Use Agreement allows the District to hold public meetings at a mutually agreeable and suitable space within the City of Vista's Civic Center, located at 200 Civic Center Drive, Vista, CA 92084. The space will be available for both special and regular meetings of the Board and be equipped with appropriate technology to allow virtual participation by the public and Board as permitted by the Brown Act.

The term of the Facility Use Agreement is tied to the Fire Services Agreement, meaning it will remain in place until at least June 30, 2056, and will be automatically extended with any future extension of the Fire Services Agreement. Similarly, the Facility Use Agreement cannot be terminated by the City unless the Fire Services Agreement is also terminated.

Staff recommend the Board approve the Facility Use Agreement, thereby securing long-term office and meeting space for the District at little future cost and on reasonable terms. If approved by the Board, the Facility Use Agreement would be presented for consideration by the City Council; and assuming approval, District staff will proceed with moving to the new location as soon as it is practical.

### **FISCAL IMPACT**

The total cost of the Facility Use Agreement will be a net benefit to the General Fund by reducing ongoing operating costs associated with the District's existing offices. The Facility Use Agreement will cost the District \$1 / year and result in cancellation of \$45,000 due by the City to the District in connection with Amendment No. 6. Finally, the District will be responsible for costs of refurbishing the space in the unlikely event the District voluntarily vacates before the term.

### **ATTACHMENTS**

1. Facility Use Agreement

FACILITY USE AGREEMENT BETWEEN THE CITY OF VISTA  
AND THE VISTA FIRE PROTECTION DISTRICT

This Facility Use Agreement (“Agreement”) is entered into as of June \_\_, 2026, (“Effective Date”) between the City of Vista, a chartered municipal corporation (“City”), and the Vista Fire Protection District, a local agency, corporate and politic, organized and operating under the Fire Protection District Law of 1987 (“District”), with reference to the following facts:

**RECITALS**

A. City and District (jointly at times herein the “Parties” and individually a “Party”) have previously entered into that certain Agreement for Fire Suppression, Fire Prevention, Technical Rescue, Emergency Medical, Hazardous Materials, Administrative Services, and Disaster Preparedness Services dated August 1, 2010 (as supplemented and amended by the Parties from time to time, the “Fire Services Agreement”), pursuant to which District has contracted with City to provide certain fire suppression, prevention, emergency response, and related services within the jurisdictional boundaries of the District.

B. By way of the Seventh Supplement to the Agreement dated July 1, 2022, the Parties previously agreed to jointly fund and facilitate construction of Fire Station No. 3, located 1962 East Vista Way, Vista, CA 92084 (“Fire Station”), and with construction now being complete the Parties desire to enter into this Agreement to provide for the District’s use of a portion of the Fire Station as office space and to establish the terms and conditions by which District may utilize space in City-owned facilities for public meetings of the Board of Directors.

C. This Agreement was duly considered and approved by the governing board of the Parties at a public meeting held by the City Council and the Board of Directors, respectively.

**AGREEMENT**

NOW THEREFORE, for good and valuable consideration the receipt and adequacy of which are acknowledged, the Parties agree as follows:

1. **Recitals.** The foregoing recitals are true and correct and incorporated by the Parties as a substantive part of this Agreement.
2. **Definitions.** Capitalized terms and phrases used in this Agreement shall have the meaning given in the foregoing recitals or specified below:

“Administrative Manager” shall mean and refer to the highest-ranking appointed administrative official of the District, and in the event of a vacancy in that administrative position and written notice to City, the President of the District Board or his / her authorized designee.

“District Board” shall mean and refer to the five-member governing body of the District.

“Lobby Area and Restroom” means and refers to the entry lobby and adjoining restrooms that will be available for use by the District, as such areas are delineated on the Site Map.

“District Office” means and refers to the office space that will be occupied and used by District, as such District Office is delineated on the Site Map.

“Fire Station” means and refers to that certain parcel of real property located at 1962 East Vista Way, Vista, CA 92084, together Fire Station No. 3 and all other improvements and fixtures located on or affixed to such real property, as the Fire Station is further depicted in the Site Map.

“Permitted Use” is shall mean and refer to use of the Fire Station, inclusive of the District Office, as a fire station, fire training facility, and/or fire-related administration activities of the City and District relating to or arising from management and operation of a regional fire authority.

“Site Map” means and refers to the map of the Fire Station set forth in Exhibit A to this Agreement.

“Term” is defined in Section 3 of this Agreement.

**3. Term.** This Agreement shall commence on the Effective Date and shall remain in full force and effect for the same term and duration as the Fire Services Agreement (the “Term”). This Agreement cannot be canceled or terminated except in accordance with the Fire Services Agreement.

**4. Consideration.** For and in consideration of the rights and privileges granted District by way of this Agreement, the Parties agree that District shall pay to City the amount of one dollar (\$1.00) per fiscal year during the Term (“Occupancy Fee”), with such other good and valuable consideration having been exchanged and supporting this Agreement including: (a) District’s overpayment to City for fire inspector services in the approximately amount of \$45,000.00 under the terms of Amendment No. 6 to Fire Services Agreement, which amounts will be deemed paid and forgiven by District upon expiration of this Agreement; and (b) the Parties mutual interest and desire to create efficiencies and conserve financing resources in performing their respective obligations under the Fire Services Agreement and facilitating the provision of services to the public. District will remit the Occupancy Fee to City upon written demand on or before each July 1 during the Term.

## **5. Ownership and Occupancy of Fire Station.**

A. City Ownership and Use. Title and ownership of the Fire Station shall be held solely and exclusively by the City during the Term of this Agreement. The Parties recognize and agree that City owns and has each of the following rights: exclusive occupancy and use of those portions of the Fire Station not shared or used by District in this Agreement; equal and joint access, use, and enjoyment with District of the Lobby Area and Restroom; and all rights, benefits, privileges, and obligations of City under this Agreement or otherwise incidental to ownership of the Fire Station not in conflict with this Agreement.

B. District Occupancy and Use. Subject to the terms and conditions set forth in this Agreement, City hereby grants unto District a right and license to: exclusive occupancy, use, and possession of the District Office for purposes of the Permitted Use; equal and joint access, use, and enjoyment with City of the Lobby Area and Restroom; and such other rights of access, use, and enjoyment of the Fire Station as are specified in this Agreement or reasonably necessary for District to exercise the rights and privileges granted in this Agreement.

C. Limitations on Use. The Parties agree that the Fire Station generally, and the District Office specifically, shall be used and occupied by the Parties, respectively, for purposes consistent with the Permitted Use.

D. Hours of Use. The District will have access and use of the District Office and Lobby Area and Restroom during the hours of 7:00 a.m. to 10:00 p.m. daily, and at such other times as may be reasonably necessary for the District in emergency or unusual circumstances. Authorized personnel, agents, contractors, and invitees of District are permitted during normal business hours.

E. Compliance With Laws. Each Party shall, as applicable, keep current and maintain compliance with all conditions and terms of any permits, licenses, certificates, regulations, ordinances, statutes, and other government rules or regulations regarding its ownership, use, or occupancy of the Fire Station under this Agreement.

F. Liens and Encumbrances. Each Party shall keep the Fire Station free and clear of any liens or encumbrances, except as may be mutually agreed by the Parties.

G. Entry. District shall have a reasonable right of access over and across the Fire Station as may be necessary to exercise the rights granted by this Agreement. Subject to reasonable prior notice to District, District shall permit City to enter into and upon the District Office at all reasonable times to inspect or maintain the building in which the District Office is situated, or for making repairs, alterations, or additions to any other portion of the building for which entry to the District Office is reasonably necessary.

## **6. Operation, Maintenance, and Repair of Fire Station**

A. Maintenance and Repair of Fire Station, Generally. Except as specifically designated to District by this Agreement, City shall have the sole and exclusive responsibility to pay for and complete or cause to be completed all ordinary and extraordinary operation, maintenance, repair, operating and management of the Fire Station, including but not limited to all interiors, exteriors, landscaping, and improvements now or hereinafter installed on the Fire Station. The Parties agree that the Fire Station and all interiors and exteriors thereof will be kept in a clean, well-maintained, and professional condition.

B. Lobby Area and Restroom. Except as otherwise provided for in this Agreement, City shall pay for any and all costs associated with operation, maintenance, repair, and services associated with the Lobby Area and Restroom. No changes or modifications to the Lobby Area or Restroom will be made by District. Each Party agrees not to unnecessarily impede or disturb the other Party's access and use of the Lobby Area and Restroom.

C. District Office. District is solely responsible for all materials, supplies, equipment, or other personal property placed, used, or maintained in the District Office. District agrees, at its own expense, to perform, acquire, or pay for any services or appurtenances which are individual and specific to the interior of the District Office, including without limitation decorative window treatments, interior painting, furnishings, and communication systems and devices. City will provide vacuuming, trash service, and similar janitorial services to the District Office, and except to the extent caused by the act or omission of District, City is responsible for necessary maintenance and repairs to the District Office consistent with subsection A of this section.

D. Damage, Repair, Risk Management. Any damage resulting from a Party's negligent or intentional acts or omissions shall be the sole responsibility of that Party. Any damage or excessive wear and tear caused to the Fire Station, any structures thereon, the Lobby Area or Restroom, or the District Office by the exclusive actions of one of the Parties, which did not benefit the other Party, will be repaired immediately at the exclusive expense of the Party causing

the damage. If either Party fails to comply with its obligations relative to use, maintenance, or repair of the Fire Station, either Party may notify a non-performing Party and provide a reasonable time to take action necessary to remedy the failure. If the non-performing Party fails to take such remedial action in a timely manner, then other Party may take such action as is reasonably necessary to remedy the failure and upon demand the non-performing Party shall pay all documented costs reasonably incurred in performing such remedial action.

E. Improvements or Alternations.

1) *By City.* Prior to any construction, alteration, replacement, removal or major repair of any improvements on the Fire Station, City shall submit to District plans and specifications which describe the proposed activity.

2) *By District.* District shall not make or cause to be made any construction, alteration, replacement, removal or major repair to the District Office, or any other part of the Fire Station, without the prior written consent of City; provided that District is permitted to complete or install decorative treatments, painting, furnishings, and communication systems and devices within the interiors of the District Office.

F. Schedule for Cleaning, Maintenance and Repairs. On or before each July 1, or at more frequent occasions as deemed necessary, the Parties will meet to develop a schedule for cleaning, maintenance and repairs to the Fire Station as are reasonable for the Parties' use and occupancy of the Fire Station as contemplated by this Agreement.

G. Utilities.

1) *Electricity, Water, Sewer and Gas.* The Parties agree that all relevant areas of the Fire Station, including the District Office, will be provided with electric, water, sewer, and gas utilities, and that City will pay all costs and expenses associated with such utility services.

2) *Trash Service.* City will facilitate, provide, maintain, and/or pay for regular trash / rubbish service for the Fire Station that may be utilized by District at no cost for purposes relating to its use and occupancy of the District Office.

3) *Janitorial.* City will provide, facilitate, and/or pay all costs associated with regular janitorial services for the Fire Station and, consistent with Section 6.A above, will make such janitorial services available to District at no cost.

4) *Telephone and Internet Service.* District is authorized and responsible for facilitating and paying all costs associated with hardline telephone or internet service to the District Office. District's rights under this agreement extend to accessing and use of portions of the Fire Station reasonably necessary for the installation and operation of such services, including but not limited to utility rooms and crawl spaces, and the making of necessary improvements, subject to approval by City which shall not be unreasonably withheld.

5) *Mail Service.* District may designate the Fire Station as its official business and mailing address, with the District Office mailing address denoted as "Suite A." City agrees to install a separate curblin mail receptacle on site to facilitate separate and secure mail and delivery services to District at the Fire Station, with the mail receptacle being located and of a type acceptable to the District and US postal service.

H. Parking. The District will be provided with one on-site parking space for use by the District's Administrative Manager. Additional public parking will be reasonably available on street frontage adjacent to the Fire Station.

I. Signage. District is permitted to install and maintain an identification sign located inside the Lobby Area and adjacent to the District Office. The location, size, and design of District signage will be subject to review and approval by City in the exercise of reasonable discretion.

J. Keys. The District Administrator will be given security access to the staff parking area and the Fire Station, and a key to the District Office for purposes consistent with this Agreement. District is responsible for paying costs associated with changing locks resulting from lost keys. An additional "spare" key to the District Office shall be maintained on the Fire Station property in a secured "Knox Box" that is accessible by City fire department personnel and will be made available to the Administrative Manager, and in the absence of the Administrative Manager to the President or Vice President of the District Board.

K. Condition at Termination. Upon expiration of this Agreement, District shall surrender the District Office to City in "broom clean" condition and in as good order, repair and condition as when the District Office was delivered to District, ordinary wear and tear excepted.

L. Voluntary Surrender by District. If District, without request or demand from City, voluntarily surrenders or cancels its right to occupy the District Office at any time during the Term of this Agreement, then within sixty (60) days of a written request from City, District shall reimburse City for documented costs associated with installing built-in cabinets and a desk to match any built-in furnishings located in the Captain's Office at the time the District gives its notice to surrender or cancel; provided the total amount to be reimbursed by District shall not exceed the sum of \$\_\_\_\_\_. City's rights to request reimbursement under this subsection shall expire six months from the date the District provides written notice of its intent to voluntarily surrender or cancel occupancy of the District Office.

**7. Board of Director Meeting Space.** During the term of this Agreement, City agrees to allow the District to hold public meetings of the Board of Directors at a mutually agreeable meeting room located within the City of Vista Civic Center at 200 Civic Center Drive, Vista, CA 92084. The meeting space made available by the City must allow the District to conduct open and public meetings in the manner required by law, and will be made available by City for all regular or adjourned meetings of the Board with at least 72 hours' advance notice, and for all special meetings of the Board with at least 24 hours' advance notice.

**8. As-Is Condition.** District agrees that it is accessing and using the Fire Station on an "AS-IS" basis, with all defects, without any representation or warranty by City or its agents as to the condition of the Fire Station or its fitness for District's use. The District Office comes in a finished condition (i.e. new paint and carpet) with a built-in kitchenette and associated cabinetry on one wall and the remaining wall spaces lacking built in cabinets or furniture. It will be the responsibility of District to provide any and all additional furnishings, materials, or supplies needed by District for use and enjoyment of the District Office. By moving in and exercising the rights granted by this Agreement, District acknowledges that it has satisfied itself that the District Office is suitable for its intended use and City has no obligation to do any work in and to the District Office in order to prepare it for occupancy or use by District.

**9. Indemnity.**

A. Pursuant to the authority granted under Section 895.4 of the California Government Code, each Party (the "Indemnifying Party") shall indemnify, defend, and hold harmless the other Party, including the other Party's offices, directors, employees and agents (collectively the "Indemnified Party"), against any and all liability, demands, claims, costs, damages, and expenses, including reasonable attorney fees (hereinafter "Losses") incurred by the Indemnified Party, arising from or related to any negligent or wrongful act or omission of the Indemnifying Party or its officers, agents, or employees, or from any Losses arising from the dangerous condition of the Indemnifying Party's property, arising from or related to that Party's performance under this Agreement.

B. At its own cost and expense, the Indemnified Party may participate in the defense of any action or lawsuit, or in the prosecution of any appeal or any judgment or ruling in any such action or lawsuit, where the duty of defenses or prosecution is imposed on the Indemnifying Party.

C. The Parties have the right of contribution against each other in the event of any judgment of liability against either Party related to an act or omission of the other Party. The amount of contribution for which either Party shall be liable shall not exceed that Party's proportional fault in the action giving rise to the liability.

**10. Insurance.**

A. During the term of this Agreement, the City shall maintain an insurance policy on the Fire Station in the amount of the full replacement cost, for damage from fire; earthquake; and other perils. The proceeds on a claim against said insurance policy for damage shall be used to repair damage to the Fire Station so insured.

B. District is responsible for obtaining and maintaining any desired property, fire and hazard, or other insurance for District owned personal property placed within the Property by the District.

**11. Notices.** All notices issued pursuant to this Agreement shall be in writing, and all such notices and any other document to be delivered shall be delivered by personal service or by deposit in the United States mail, certified or registered, return receipt requested, with postage prepaid, and addressed to the party for whom intended as follows:

District

Vista Fire Protection District  
ATTN: Administrative Manager  
1962 East Vista Way,  
Vista, CA 92084

City

City of Vista  
ATTN: City Manager  
200 Civic Center Drive  
Vista, CA 92084

Either party may, from time to time, by written notice to the other, designate a different address or contact person, which shall be substituted for the one above specified. Notices, payments and other documents shall be deemed delivered upon receipt by personal service or as of the third (3d) day after deposit in the United States mail.

**12. Meet and Confer; Dispute Resolution.** The Parties agree to meet and confer as necessary, but not less than once per year, to coordinate the operation, maintenance, use, and repair of the Fire Station, to their mutual benefit and work together in good faith to resolve and disputes or disagreements relating to or arising from this Agreement. The Parties agree that operational disputes must be resolved at the lowest possible level within each organization. It is the intent of this Agreement that the assigned Captains from both agencies work together to resolve any issues that may arise. The following procedure shall be used to resolve operational disputes between the agencies:

**13. Miscellaneous**

A. Assignment. Neither Party may sell, convey, mortgage, assign, pledge, sublet, or otherwise transfer or encumber all or any part of their interest in this Agreement or Fire Station without the consent of the other Party.

B. Entire Agreement. This Agreement constitutes the entire agreement of the Parties concerning the subject matter hereof and all prior agreements or understandings, oral or written, are hereby merged herein. Notwithstanding the foregoing, nothing in this Agreement is intended to or shall be interpreted as amending or modifying the Fire Services Agreement. This Agreement shall not be amended in any way except by a writing expressly purporting to be such an amendment and signed by the parties.

C. Interpretation. Should interpretation of this Agreement, or any portion thereof, be necessary, it is deemed that this Agreement was prepared by the parties jointly and equally, and shall not be interpreted against either party on the ground that the party prepared the Agreement or caused it to be prepared.

D. Force Majeure. District and City agree that neither City nor District shall be responsible for delays or failures in performance resulting from acts beyond the control of either party. Such acts shall include, but not be limited to, acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations imposed after this Agreement was executed, fire, communication line failures, earthquakes, or other disasters.

E. Waiver. No waiver of the breach of any of the covenants, agreements, restrictions, or conditions of this Agreement by either party shall be construed to be a waiver of any succeeding breach of the same or other covenants, agreements, restrictions, or conditions of this Agreement. No delay or omission of either party in exercising any right, power or remedy herein provided in the event of default shall be construed as a waiver thereof, or acquiescence therein, or be construed as a waiver of a variation of any of the terms of this Agreement.

F. Headings. The captions and headings of the various Articles and Paragraphs of this Agreement are for convenience and identification only and shall not be deemed to limit or define the content of the respective Articles and Paragraphs.

G. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

H. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the parties, their successors and assigns.

I. Duplicate Originals. This Lease Agreement may be executed in duplicate originals.

J. Applicable Law and Venue. This Agreement shall be interpreted and construed in accordance with the laws of the State of California. Venue for any action arising out of or in connection with this Agreement shall be in the Superior Court for San Deigo County, California.

In recognition of the obligations stated in this Agreement, the Parties have caused its execution on the date indicated above by and through their duly authorized representatives.

CITY OF VISTA, a chartered municipal corporation

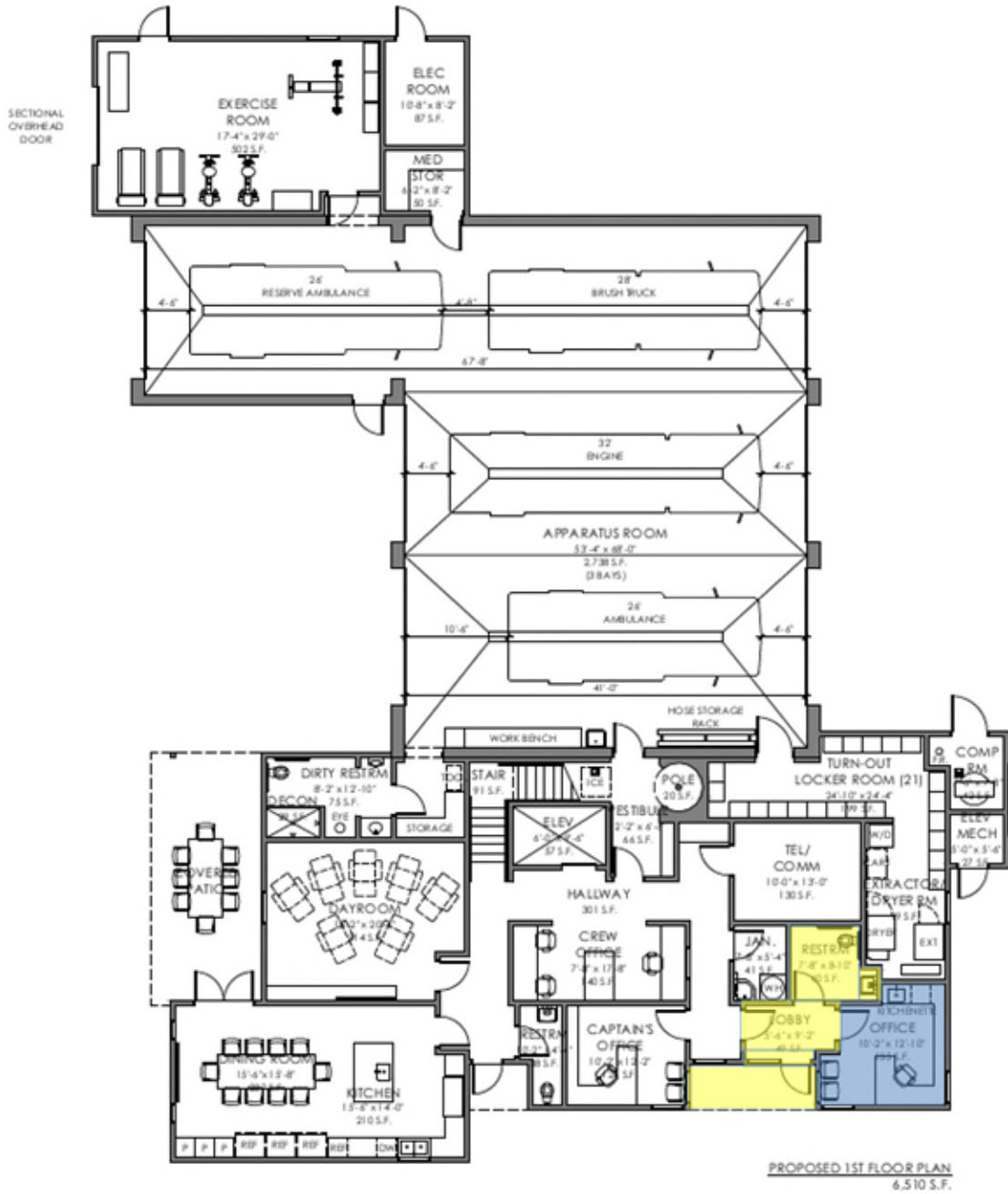
VISTA FIRE PROTECTION DISTRICT, a local agency,

By: \_\_\_\_\_  
John Franklin, Mayor

By: \_\_\_\_\_  
John Ploetz, President

By: \_\_\_\_\_  
Karlana Rannals, Secretary

Exhibit A  
Site Map



---

---

# STAFF REPORT

---

---

26-12

TO: BOARD OF DIRECTORS  
FROM: KARLENA RANNALS, ADMINISTRATIVE MANAGER  
SUBJECT: FY27 PRELIMINARY BUDGET  
DATE: JUNE 4, 2026



---

## RECOMMENDATION

Staff recommend the following actions:

1. Approving the FY27 Preliminary Budget;
2. Set a Public Hearing Date for the Final Operating Budget – September 9, 2026;
3. Provide additional budget development direction to staff.

## BACKGROUND

The Board adopted the FY26 Operating Budget (\$7,616,172) on September 10, 2025 anticipating \$552,207 in net operating revenues before the payments to complete the fire station reconstruction. The Board, since the final budget adoption, did not have any amendments to the plan, as additional authorized expenditures were within budgeted line items.

Description	Meeting Date	Amount	
Approved Budget	10-Sep-25	<u>7,616,172</u>	
Additional Budget Actions	Total Authorized	\$ -	
Adjusted Net Operating Before Capital		<u>\$ 7,616,172</u>	

In preparing the FY27 Budget, staff reviewed each line item and increased by known adjustments, or eliminated expenses no longer funded, such as fire inspector services. The FY27 Preliminary Budget delivered includes a budget narrative explaining the revenue and expenses in detail.

The Net Operating Revenues before Capital for FY26 is estimated at \$635,929. Staff expects to further refine this number between the approval of the preliminary budget and final approval anticipated at the September meeting.

In addition to the General Fund Preliminary Budget, staff have included a preliminary budget for the Fire Mitigation Fund. All future funds collected will reimburse the District's General Fund until the reimbursement of \$1,357,495.

Staff will provide a detailed overview of the proposed budget and can answer any questions from board members.

# Vista Fire Protection District FY27 Preliminary Budget

June 2026



Emergency Response



Community Education



Vegetation Management



Plan Review



Est. 1944



## About Us

The Vista Fire Protection District is adjacent to the City of Vista in San Diego County. The District is organized under the Fire Protection District Law of 1987 (Health and Safety Code Section 13800 et. Seq) to provide fire protection services within the Vista Fire Protection District.

An elected board of directors makes all policy decisions. The District is governed by a five-member elected Board of Directors. The Board is responsible for establishing policies, guidelines and providing direction for Fire District staff. The Board meets on the second Wednesday of each month.

The District represents approximately 21,000 citizens within an approximate 19 square miles.

## Our Mission

Our mission is to protect life and property with fire and medical emergency services through effective prevention, response, and education.

### Our Core Values:

- Integrity
- Safety
- Accountability
- Effectiveness
- Respect

### Our Vision:

- No preventable loss of life or property
- Fiscal Security
- Productive, professional relationship with other agencies
- Adequate staff, equipment, and facilities to meet public needs
- Regional efficiencies
- Informed and educated public

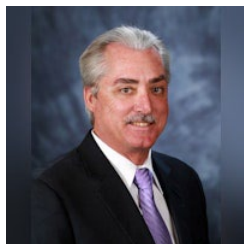
## Board of Directors



John Ploetz  
President  
Division C



James Elliott  
Vice President  
At Large



Jerry Hill  
Director  
At Large



Marc Makebakken  
Director  
Division B



Read Miller  
Director  
Division A

## Staff

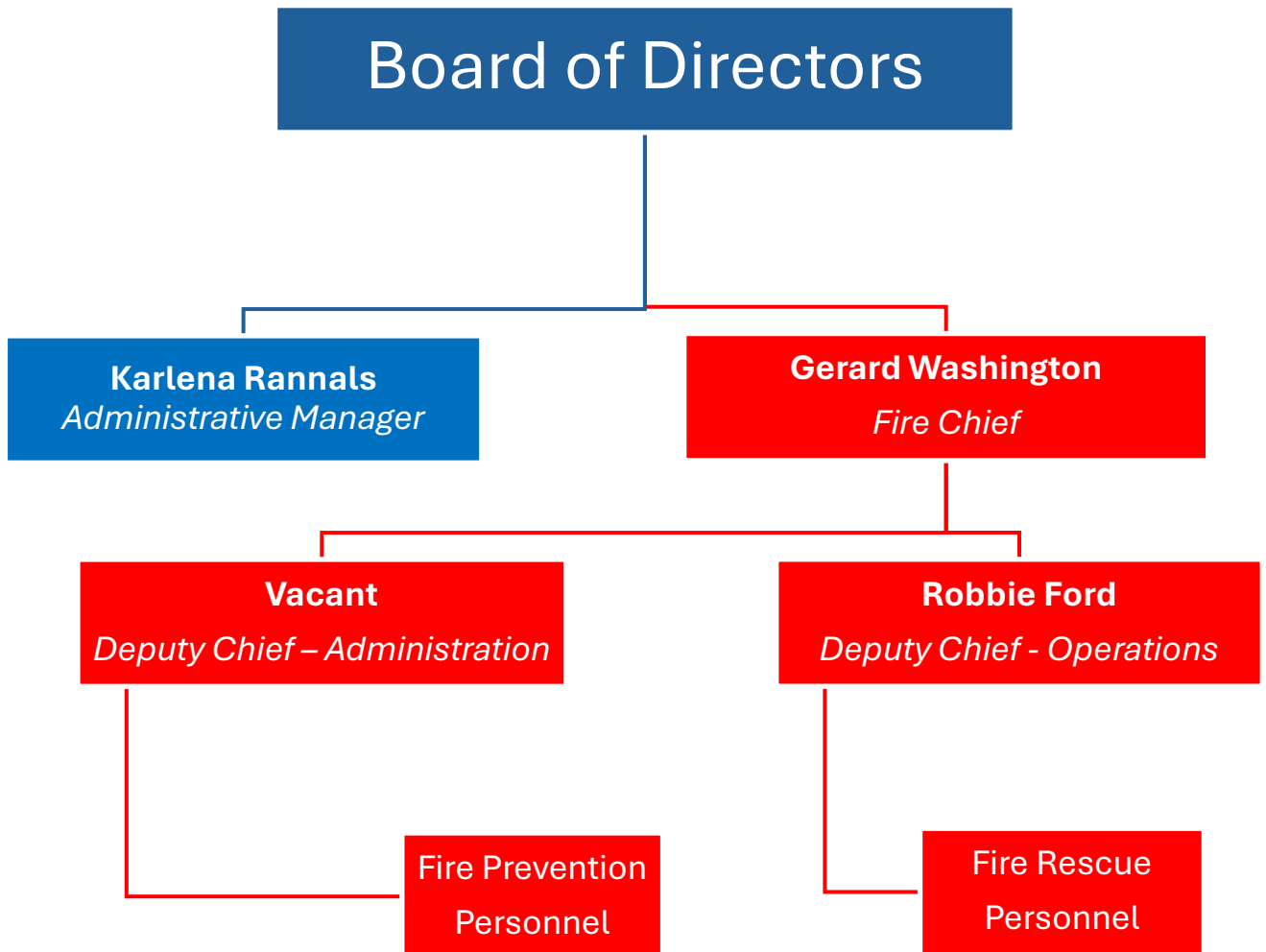


Karlena Rannals  
Administrative Manager



Gerard Washington  
Fire Chief

# Vista Fire Protection District





# VISTA Fire Protection District

## PRELIMINARY Budget - FY27

June 2026

The Fire District's proposed FY27 Operating Budget is respectfully submitted to the Board of Directors for review and consideration. The annual budget serves as a foundational instrument — a valuable tool for establishing priorities aligned with the District's mission and vision for the year ahead. This financial plan outlines the projected revenues and expenditures required to sustain and advance the highest standards of emergency response, fire prevention, and administrative services across the Vista Fire Protection District.

### Overview

In evaluating the FY27 budget, the projected total unaudited operating revenue increased by 1.0% as compared to FY26 estimated revenue (*Figure 1*).

Revenue	FY26 Budget	FY26 Est.	FY27 Budget	BGT vs. Est. - %
Taxes & Assessments	4,938	5,095	5,244	2.9%
Interest	350	472	380	-19.4%
Fees	78	104	106	2.0%
All Other ( <i>Weed Abatement</i> )	<u>24</u>	<u>51</u>	<u>42</u>	<u>-16.8%</u>
<b>Total Revenue</b>	<b>5,390</b>	<b>5,721</b>	<b>5,772</b>	<b>100.88%</b>

*Figure 1*

The projected FY27 operating expenditure shows a significant decrease compared to the FY26 estimated (unaudited) costs, primarily due to construction expenses for a replacement fire station and the District's financial commitment to a vegetation management grant/rebate program. (*Figure 2*).

Expenditures	FY26 Budget	FY26 Est.	FY27 Budget	BGT vs. Est. - %	BGT vs. Est. - \$
Fire/EMS Services	4,400	4,444	4,672	5.1%	228
Fire Prevention	5	1	5	300.6%	4
Salaries & Benefits	83	79	89	12.5%	10
Service, Supplies, PY	700	407	368	-9.6%	(39)
Depreciation	<u>16</u>	<u>98</u>	<u>-</u>	<u>-100.0%</u>	<u>(98)</u>
<b>Total Operating Expense</b>	<b>5,203</b>	<b>5,030</b>	<b>5,134</b>	<b>2.1%</b>	<b>104</b>
<b>Operating Surplus (Deficit)</b>	<b>187</b>	<b>691</b>	<b>636</b>	<b>-8.0%</b>	<b>(55)</b>
<b>Other Expenses (<i>Fire Station Replacement</i>)</b>	<b>2,429</b>	<b>2,429</b>	<b>0</b>	<b>-100.0%</b>	<b>(2,429)</b>
<b>Other Expenses (<i>Workforce Dev./Veg Mgmt</i>)</b>	<b>333</b>	<b>60</b>	<b>333</b>	<b>456.2%</b>	<b>273</b>
<b>Total Expense (<i>inc. Projects</i>)</b>	<b>7,965</b>	<b>7,519</b>	<b>5,467</b>	<b>-27.3%</b>	<b>(2,052)</b>

*Figure 2*

Please note that the Fair Market Value (FMV) adjustments are not included in the revenue or expense totals.

---

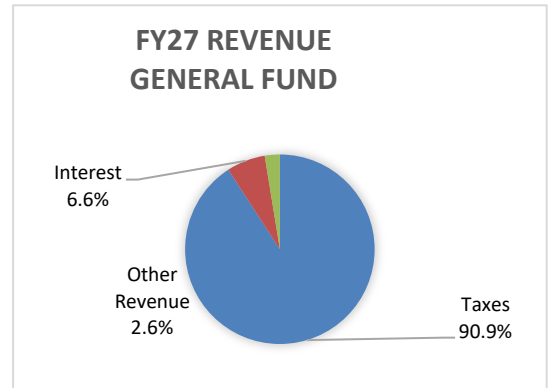
**Mission: to protect life and property with fire and medical emergency services through effective prevention, response, and education.**

FY27 property tax represents the largest revenue category at approximately 92% of the General Fund’s total revenue, or approximately \$5,244 million. The District’s assessed valuation (AV) annual report is estimated to grow 3.0%.

The FY27 general fund revenues (all) are projected at \$5,729.545. The variation between FY26 (Est.) and FY27 increased by 1.0%. The following summary of revenue changes is between FY27 Budget and the FY26 Estimate (Unaudited):

**Revenue – \$5,771,565**

- **Taxes & Assessments** – the 1% AB8 tax revenue has an estimated growth of 3.0%.
- **Other Income** – FY27 does include a pass through of special assessment revenue for forced abatements.
- **Fees** – Fees are collected from services provided by the City of Vista through Fire Prevention inspections, plan reviews, and ambulance charges. Per the contract 10% of those fees are rebated back to the District.
- **Interest** – Interest earned on the District's portfolio significantly exceeded the budgeted amount, driven by prevailing market rates. The FY27 projection remains conservative and has the potential to outperform the budget plan.



In addition to these general funds, the District expects to collect FY26 \$55,344 in restricted Fire Mitigation Fees (FMF), including interest. The total FMF expected for FY27 is a similar amount.

**Operating Expenditures - \$5,134,292**

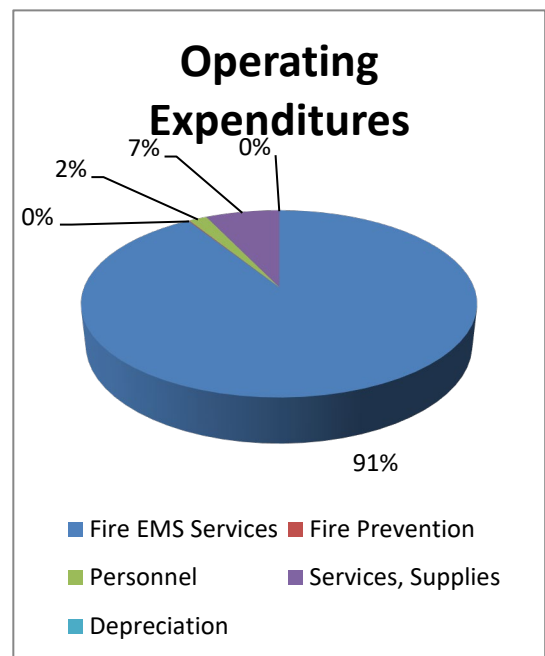
The following is a summary of expenditure changes between the FY26 Est. (Unaudited) Expenditures and the proposed FY27 Final Budget:

**Fire EMS Services – \$4,671,987**

Under the contract between the City of Vista and the District, approved in 2010, the District contributes 90% of its operating revenues (excluding interest) toward fire emergency/EMS, fire prevention, and administrative services. As a result, any increase in estimated tax revenue produces a proportional increase in the District's cost obligation.

**Personnel & Benefits – \$89,961**

The District employs one part-time Administrative Manager and provides elected officials with a stipend of \$100 per board meeting, applicable to both regular and special meetings.



### **Service, Supplies, and Prior Year – \$367,943**

The FY27 Service, Supplies and Prior Year categories increased 13.8% over FY26. Detailed highlights include:

- Administrative \$75,472 – Expenses included in this category include Administration (Misc.) - \$500; Board Expense - \$1,000; Audit - \$11,000; Dues - \$2,540 Legal - \$48,000; Legal Notices - \$5,500; LAFCO - \$2,202; and Election Services - \$5,000 (*every other year expense*).
- Apparel \$2,000 – this category will authorize the purchase of logo wear for staff and board members.
- Computer/Software \$7,500 – This category will fund the purchase or replacement of laptops for staff and board members, in addition to any related software.
- Contractual Services \$25,000 – There are no planned projects at this time; however, this is a placeholder in the event the board chooses to move forward on a future project.
- Fees - \$62,935 – This category includes Investment Fees - \$8,600; Payroll Processing Service - \$1,600; and the County of San Diego Administrative Costs \$52,435.
- Fire Prevention - \$5,000 – This category includes Community Outreach/Public Education - \$5,000.
- Hydrant Maintenance - \$32,000 – no changes are proposed.
- Information Technology - \$17,405 – This category includes increased costs for Website - \$5,500 which is necessary for accessibility; Email Subscription - \$1,650; Zoom - \$175; Accounting Software - \$1,574; Domain Registration - \$150; Computer Maintenance - \$3,000; Website Refresh - \$5,000
- Insurance \$7,134 – The District is budgeting for a 15% 8% increase for FY27.
- Maintenance & Repair - \$45,000 – This category includes Emergency Access Roads – Maintenance - \$30,000; Emergency Access Road Repair - \$10,000; and a proposed project for reflective posts - \$5,000.
- Meeting/Meals - \$2,000 –this category covers CSDA Chapter Dinner meetings and other meal expenses while performing duties within the position(s).
- Miscellaneous - \$10,000 – this category includes mileage and miscellaneous expenses. In addition, \$7,500 is planned for the relocation of the administrative office.
- Office Rental - \$1,000 – this category covers the office space rental during the transition to the new district office.
- Supplies - \$3,950 – this category includes Signage - \$750; Postage - \$200; Office Supplies - \$2,500; Misc. Supplies - \$500.
- Training/Education - \$32,000 – This category includes Professional Development – Staff - \$5,000; Mandatory Training Board/Staff - \$2,000; and Conference – Board/Staff - \$25,000.
- Utilities - \$3,000 – this is a new category. Until the district moves its office, this is an estimate and placeholder for a future expense.
- Weed Abatement - \$40,676 – this account will reimburse the City of Vista for costs to abate properties located in the district. The District will recover the costs by making a special assessment on the property tax bill.

### **Depreciation - \$0**

The Board of Directors authorized the removal of all fixed assets from the District's records, as none met the capitalization threshold established under the District's capital asset policy.

### **Other Expenses - \$333,333**

The Board has committed to supporting the Workforce Development Program in partnership with the City of Vista. Of this amount, \$170,000 is designated to fund intern positions through December 2026, with the remaining balance reserved for potential vegetation management programs, subject to Board approval during the fiscal year.

## Cash Assets

Estimated Unaudited Cash Assets (As of March 31, 2026)

<b>Fund / Account</b>	<b>Amount</b>
General Fund	\$12,691,548
Fire Mitigation Fund	<u>\$(1,259,965)</u>
<b>Total Unaudited Cash Assets</b>	<b>\$11,431,809</b>

*Note:* The above amounts do include Fair Market Value adjustments.

## Budget Summary

The District's FY27 operating revenues are projected to increase by 1.0%, while planned expenditures are anticipated to be approximately 7.2% higher than estimated FY26 expenses. The FY27 Preliminary Budget remains structurally balanced and fiscally responsible, providing a clear and sustainable financial roadmap for the year ahead.

This budget reflects the District's continued commitment to delivering the highest level of fire protection, emergency medical services, wildfire prevention, and community safety while maintaining prudent stewardship of public resources. District personnel remain focused on operational efficiency, sound fiscal management, and the identification of cost-saving opportunities wherever feasible.

The FY27 Preliminary Budget provides the financial framework necessary to sustain high-quality services and meet the evolving needs of the community, while remaining aligned with the District's core mission of protecting life, property, and the environment.

**VISTA FIRE PROTECTION DISTRICT (FY)  
Preliminary Budget FY27**

	A	B	C	D	E	F	G	I	J	K	L	M
								Jul '23 - Jun 24 (Audited)	Jul '24 - Jun 25 (Audited)	FY26 Final w/Budget Adj.	FY26 (Est.)	FY27 Preliminary
1	<b>GENERAL FUND</b>											
2	<b>Ordinary Income/Expense</b>											
3	<b>Income</b>											
4	<b>Fees &amp; Assessments</b>											
5	550 · Fees Collected by City of Vista								9,528	9,814	13,085	13,347
6	551 · Ambulance Fees Collected - City							53,798	66,163	68,148	90,864	92,681
7	<b>Total Fees &amp; Assessments</b>							53,798	75,692	77,962	103,949	106,028
8	<b>Grants</b>											
9	575 · ARPA							-	-	-	-	-
10	576 · Other							193,400	-	-	-	-
11	<b>Total Grants</b>							193,400	-	-	-	-
12	<b>Interest (All)</b>											
13	510 · Interest Allocation-Prop Tax							11,436	10,785	11,109	12,555	10,044
14	511 · Interest-County							194,427	73,422	29,369	26,096	23,487
15	512 · Interest Investment							234,539	442,422	309,695	432,947	346,358
16	513 · Interest - Banks							39	16	16	25	20
17	<b>Total Interest (All)</b>							440,442	526,645	350,189	471,624	379,909
18	<b>Other Income</b>											
21	Other Income - Other							12,325	50	50	75	75
22	<b>Total Other Income</b>							12,325	50	50	75	75
23	<b>Property Tax</b>											
24	301 · Current Secured							4,149,083	4,327,252	4,576,069	4,647,066	4,786,478
25	302 · Current Unsecured							144,338	149,828	154,323	160,698	163,912
26	303 · Current Secured HOE							20,122	19,705	19,705	19,753	20,148
27	304 · Current Unsecured HOE							11	11	11	9	10
28	305 · Current Sec St Unitary							77,779	81,691	81,691	90,197	92,001
29	306 · CurSec Unitary-Railroad							789	736	736	1,362	1,390
30	307 · CS Qualified Electric							8,856	8,593	8,593	8,379	8,547
31	308 · Delinq Unsecured							(2,192)	(1,353)	(1,353)	29,076	29,658
32	309 · Delinq Secured HOE							69	137	162	103	105
33	310 · Delinq Unsecured HOE							0	24	-	1	1
34	311 · Delinq Unsec State Unitary							0	16	16	69	70
35	312 · Delinq US Unitary-Railroad							(12)	-	-	26	27
36	313 · Discharged DLQ Unsec							14	28	33	18	18
37	314 · Current Secured Supp Roll							131,776	94,546	90,948	121,724	124,159
38	315 · Current Unsecured Supp Roll							8,063	1,641	5,234	7,394	7,542
39	316 · Supplemental HOE							136	106	58	180	183
40	317 · DLQ Unsec SUPP							1,436	1,578	1,626	9,003	9,183
41	318 · State PILT (Fish & Game)							98	97	97	98	100
42	<b>Total Property Tax</b>							4,540,366	4,684,637	4,937,949	5,095,159	5,243,532
43	<b>Total Income</b>							5,240,331	5,287,024	5,366,150	5,670,807	5,729,545
44	<b>Gross Income</b>							5,240,331	5,287,024	5,366,150	5,670,807	5,729,545
45	<b>Expense</b>											
46	<b>Administrative</b>											
47	600 · Administration/Miscellaneous							490	225	500	100	500
48	601 · Audit							8,100	8,600	11,000	10,500	11,000
49	602 · Board/Staff Meeting Expenses							447	57	1,000	231	1,000
50	604 · Dues							1,457	2,309	2,540	2,467	2,540
51	605 · Election Expenditures								1,483			5,000
52	606 · LAFCO Cost Apportionment							2,299	2,682	2,010	2,002	2,202

**VISTA FIRE PROTECTION DISTRICT (FY)  
Preliminary Budget FY27**

	A	B	C	D	E	F	G	I	J	K	L	M
1	GENERAL FUND							Jul '23 - Jun 24 (Audited)	Jul '24 - Jun 25 (Audited)	FY26 Final w/Budget Adj.	FY26 (Est.)	FY27 Preliminary
53							607 · Legal	10,036	57,356	50,000	27,176	48,000
54							608 · Legal Notices	2,492	3,003	5,500	3,325	5,500
55							<b>Total Administrative</b>	25,320	75,715	72,550	45,800	75,742
56							Apparel (Logo wear)					
57							615 · Apparel (Logo wear)	-	-	2,000		2,000
58							<b>Total Apparel (Logo wear)</b>	-	-	2,000	-	2,000
59							Computer/Software					
60							620 · Computer(Laptop)	1,621	2,042	3,500		5,000
61							621 · Software	435	1,114	2,500		2,500
62							<b>Total Computer/Software</b>	2,056	3,156	6,000	-	7,500
63							Contractual Services					
65							631 · Consultants	-	-	-		-
66							631-01 · Buena Creek Project	-	27,358	-	300	-
67							631-02 · Aerial Services (FireWatch)	-	-	17,500	17,155	-
68							631 · Consultants - Other	17,500	2,500	25,000		25,000
69							<b>Total 631 · Consultants</b>	17,500	29,858	42,500	17,455	25,000
70							Fees					
71							640 · Administrative Cost-County	42,182	46,034	49,379	49,515	52,435
72							641 · Bank and Wire Fees	80	35	200	43	200
73							642 · Investment Fees	8,025	7,477	8,600	7,155	8,600
74							643 · Payroll Processing Fee	1,018	1,253	1,600	1,346	1,600
75							644 · 1099 Processing	28	38	100	30	100
76							<b>Total Fees</b>	51,334	54,837	59,879	58,090	62,935
77							Fire Prevention					
78							650 · Community Outreach		1,548	5,000	1,248	5,000
79							651 · Fire Inspection Services	71,735	78,138	-		-
80							<b>Total Fire Prevention</b>	71,735	79,687	5,000	1,248	5,000
81							Fire/EMS Services					
82							660 · Fire & Emergency Medical Svcs	4,048,272	4,174,656	4,399,712	4,444,154	4,671,987
83							<b>Total Fire/EMS Services</b>	4,048,272	4,174,656	4,399,712	4,444,154	4,671,987
84							Grant(s)					
85							670 · ARPA	193,400	-	-		-
86							671 · Fire Safe Council Vista	2,300	1,965	-		-
87							<b>Total Grant(s)</b>	195,700	1,965	-	-	-
88							Hydrant Maintenance					
89							680 · Hydrant Maintenance	28,026	25,566	30,000	27,750	30,000
90							681 · Hydrant Supplies	1,357	1,794	2,000	1,233	2,000
91							<b>Total Hydrant Maintenance</b>	29,383	27,359	32,000	28,983	32,000
92							Information Technology					
93							690 · Accounting Software	799	999	1,200	1,499	1,574
94							691 · Domain Registration	91	91	150	23	150
95							692 · Email Subscription	25	152	1,650	810	1,650
96							693 · Maintenance	2,402	2,674	3,000	2,300	3,000
97							694 · Website	1,008	1,008	2,340	2,172	5,500
98							695 · Website Refresh		-	5,000	-	5,000
99							696 · Zoom	159	160	175	170	175
100							697 · Adobe	-	-	-	324	356
101							<b>Total Information Technology</b>	4,484	5,084	13,515	7,298	17,405

**VISTA FIRE PROTECTION DISTRICT (FY)  
Preliminary Budget FY27**

	A	B	C	D	E	F	G	I	J	K	L	M	
1	GENERAL FUND							Jul '23 - Jun 24 (Audited)	Jul '24 - Jun 25 (Audited)	FY26 Final w/Budget Adj.	FY26 (Est.)	FY27 Preliminary	
102	Insurance									-		-	
103	701 · Insurance-Commercial							4,242	5,027	9,928	6,203	7,134	
104	<b>Total Insurance</b>							4,242	5,027	9,928	6,203	7,134	
105	Maintenance & Repair									-		-	
106	710 · Emergency Access Rds. Maint							25,723	27,374	28,705	21,597	30,000	
107	711 · Emergency Access Roads-Repair							-	13,823	5,000	9,975	10,000	
108	712 · Panoramic Estates Rd Maint							-	-	-	-		
109	713 · EAR Gate Repair							5,473	-	-			
110	NEW · Reflective Posts							-	-	5,000	-	5,000	
111	<b>Total Maintenance &amp; Repair</b>							31,196	41,197	38,705	31,572	45,000	
112	Meeting/Meals									-		-	
113	720 · Meeting/Meals							1,573	1,598	2,000	1,578	2,000	
114	<b>Total Meeting/Meals</b>							1,573	1,598	2,000	1,578	2,000	
115	Miscellaneous									-		-	
116	725 · Office Set-Up (Relocation)							-	-	7,500	-	7,500	
117	726 · Mileage							398	858	1,500	569	1,500	
118	727 · Other							495	440	1,000	240	1,000	
119	<b>Total Miscellaneous</b>							893	1,297	10,000	808	10,000	
120	Office Rental									-		-	
121	730 · Smart Space							9,900	10,500	7,475	12,360	1,000	
122	<b>Total Office Rental</b>							9,900	10,500	7,475	12,360	1,000	
123	Personnel									-		-	
124	740 · Directors Compensation							6,300	7,400	7,500	5,800	7,500	
125	741 · Administrative Manager							55,000	62,500	68,750	67,500	75,000	
126	742 · Employer Payroll Tax							4,910	5,347	5,834	5,607	6,311	
127	743 · Workers' Compensation Insurance							560	495	545	550	550	
128	744 · Temporary Employee							75,345	-	-			
129	<b>Total Personnel</b>							142,115	75,742	82,629	79,457	89,361	
130	Personnel-Employee Benefit(s)									-		-	
131	750 · Phone Reimbursement							600	600	600	600	600	
132	<b>Total Personnel-Employee Benefit(s)</b>							600	600	600	600	600	
133	Supplies									-		-	
134	760 · Postage							-	176	200		200	
135	761 · Office Supplies							607	1,980	2,500	622	2,500	
136	762 · Signage							-	632	750		750	
137	763 · Miscellaneous							57	15	500		500	
138	<b>Total Supplies</b>							664	2,802	3,950	622	3,950	
142	Training									-		-	
143	775 · Conference - Board/Staff							3,302	1,888	20,000	12,443	25,000	
144	776 · Mandatory Training-Board/Staff							222	1,475	500		2,000	
145	777 · Professional Development-Staff							-	665	5,000	980	5,000	
146	<b>Total Training</b>							3,524	4,027	25,500	13,422	32,000	
147	Utilities												
148	790 · Phone/Internet											3,000	
149	<b>Total Utilities</b>											3,000	
150	66900 · Reconciliation Discrepancies							(0)	0	0	0	0	
151	999 · PY Expenses							-	-	-	325	-	
152	<b>Total Expense</b>							4,640,490	4,595,109	4,813,943	4,749,976	5,093,616	

**VISTA FIRE PROTECTION DISTRICT (FY)  
Preliminary Budget FY27**

	A	B	C	D	E	F	G	I	J	K	L	M	
1								Jul '23 - Jun 24 (Audited)	Jul '24 - Jun 25 (Audited)	FY26 Final w/Budget Adj.	FY26 (Est.)	FY27 Preliminary	
153	<b>GENERAL FUND</b>												
	<b>Net Ordinary Income</b>							<b>599,841</b>	<b>691,915</b>	<b>552,207</b>	<b>920,831</b>	<b>635,929</b>	
154	<b>Other Income/Expense</b>												
155	<b>Other Income</b>												
156	570 · Weed Abatement Special Assessment							-	8,763	24,224	24,224	42,020	
157	868 · Gain/Loss Valuation Change-Genl							407,785	181,221	-	26,284	-	
159	<b>Total Other Income</b>							<b>407,785</b>	<b>189,984</b>	<b>24,224</b>	<b>50,508</b>	<b>42,020</b>	
160	<b>Other Expense</b>												
161	<b>Depreciation</b>												
162	899 · Depreciation							17,619	16,479	15,960	98,275		
163	<b>Total Depreciation</b>							<b>17,619</b>	<b>16,479</b>	<b>15,960</b>	<b>98,275</b>	<b>-</b>	
170	<b>Vegetation Management</b>												
171	911 · Vegetation Management Program							-	-	133,458	30,000	163,333	
172	912 · Vegetation Management Contract							-	-	29,875	29,875		
173	913 · Workforce Development Program							-	-	170,000	-	170,000	
174	<b>Total Vegetation Management</b>							<b>-</b>	<b>-</b>	<b>333,333</b>	<b>59,875</b>	<b>333,333</b>	
175													
176	910 · Forced Abatement							-	8,575	23,744	23,744	40,676	
177	<b>Total Weed Abatement Forced Abatement</b>							<b>-</b>	<b>8,575</b>	<b>23,744</b>	<b>23,744</b>	<b>40,676</b>	
178	798 · Fire Station Replacement								849,901	2,429,192	2,429,192		
179	<b>Total Other Expense</b>							<b>17,619</b>	<b>874,955</b>	<b>2,802,229</b>	<b>2,611,086</b>	<b>374,009</b>	
181	<b>Net Other Income</b>							<b>390,166</b>	<b>(684,971)</b>	<b>(2,778,005)</b>	<b>(2,560,579)</b>	<b>(331,989)</b>	
182	<b>Net Income</b>							<b>990,007</b>	<b>6,945</b>	<b>(2,225,798)</b>	<b>(1,639,748)</b>	<b>303,940</b>	
184	<b>Net Ordinary Income (General Fund)</b>							<b>990,007</b>	<b>6,945</b>	<b>(2,225,798)</b>	<b>(1,639,748)</b>	<b>303,940</b>	
187	<b>FIRE MITIGATION FUND</b>												
188	400 · Fire Mitigation Fees							180,589	160,277	151,485	52,692	52,692	
189	401 · Interest - FMIT							12,331	18,524	2,500	2,593	648	
190	869 · FMF Gain/Loss Valuation Change								7,709		59		
191	799 · FMF Expense (Transfer to GF)								(574,741)		-	-	
192	<b>Net Ordinary Income (FMF)</b>							<b>192,919</b>	<b>(388,232)</b>	<b>153,985</b>	<b>55,344</b>	<b>53,340</b>	
195	<b>Net Ordinary Income (All Funds)</b>							<b>1,182,926</b>	<b>(381,287)</b>	<b>(2,071,813)</b>	<b>(1,584,404)</b>	<b>357,280</b>	

**Combined Balance Sheet (Cash)**

**May 31, 2026**

**(Unaudited)**

	GENERAL FUND		FIRE MITIGATION FUND		TOTAL (All Funds)		TOTAL (All Funds)	
	30-Jun-25	31-May-26	30-Jun-25	31-May-26	30-Jun-25	31-May-26	30-Jun-25	31-May-26
<b>ASSETS</b>								
<b>Current Assets</b>								
<b>Checking/Savings</b>								
103 · Wells Fargo Checking	56,394	65,019			56,394	65,019		
104 · SDCO Investment Pool	1,615,898	802,733			1,615,898	802,733		
104-01 · SDCO Investment Pool FMV Adj	(2,957)				(2,957)			
109 · Investment - LAIF	469,236	32,977			469,236	32,977		
109-01 · Investment - LAIF FMV Adjustment	562				562			
<b>Total Checking/Savings</b>	<b>2,139,134</b>	<b>900,729</b>			<b>2,171,306</b>	<b>997,776</b>		
<b>Accounts Receivable</b>								
11000 · Accounts Receivable	8,392	0			8,392			
<b>Total Accounts Receivable</b>	<b>8,392</b>	<b>-</b>			<b>8,392</b>	<b>-</b>		
<b>Other Current Assets</b>								
111 · California Asset Management Pro	1,586,876	1,009,363			1,586,876	1,009,363		
112 · California CLASS	3,129,072	2,607,808			3,129,072	2,607,808		
112.01 · California CLASS	2,018,828	2,093,761			2,018,828	2,093,761		
112.02 · California CLASS (FMV Adjustment)	2,330	2,072			2,330	2,072		
113 · California Bank & Trust Wealth	5,159,772	5,104,464			5,159,772	5,104,464		
113-01 · CB&T FMF Adjustment	(24,261)				(24,261)			
120 · Prepaid Expenses	5,178				5,178			
110 · Taxes Receivable	18,559				18,559			
132 · Accrued Interest Receivable	35,388	5,244			40,632	5,244		
134 - Due from FMF > GF	1,357,493	1,357,493			1,357,493	1,357,493		
139 · Security Deposit	800	800			800	800		
<b>Total Other Current Assets</b>	<b>13,290,036</b>	<b>12,181,006</b>			<b>13,313,869</b>	<b>12,181,486</b>		
<b>Fixed Assets</b>								
144 · Access Road Improvements	368,727				368,727			
151 · Accumulated Depreciation	(270,452)				(270,452)			
<b>Total Fixed Assets</b>	<b>98,275</b>	<b>-</b>			<b>98,275</b>	<b>-</b>		
<b>TOTAL ASSETS</b>	<b>15,535,837.37</b>	<b>13,081,735</b>			<b>15,591,843</b>	<b>13,179,262</b>		
	<b>15,535,837</b>	<b>13,081,735</b>			<b>15,591,843</b>	<b>13,179,262</b>		
<b>LIABILITIES</b>								
<b>Liabilities</b>								
<b>Current Liabilities</b>								
<b>Accounts Payable</b>								
20000 · *Accounts Payable	878,585	141,817			878,585	141,817		
<b>Total Accounts Payable</b>	<b>878,585</b>	<b>141,817</b>			<b>878,585</b>	<b>141,817</b>		
<b>Other Current Liabilities</b>								
220 · Salary & Payroll Taxes Payable	6,997	6,728			6,997	6,728		
230 · VTA Reconstruction	2,429,193				2,429,193			
<b>Total Other Current Liabilities</b>	<b>2,436,191</b>	<b>6,728</b>			<b>2,436,191</b>	<b>6,728</b>		
<b>Total Current Liabilities</b>	<b>3,314,775</b>	<b>148,545</b>			<b>3,314,775</b>	<b>148,545</b>		
<b>Total Liabilities</b>	<b>3,314,775</b>	<b>148,545</b>			<b>3,314,775</b>	<b>148,545</b>		
<b>Equity</b>								
280 - Fire Station	2,429,192				2,429,192			
281 - Fire/EMS Services	4,399,712	4,399,712			4,399,712	4,399,712		
282 - Community Wildfire Protection	1,000,000	1,000,000			1,000,000	1,000,000		
285 - General Operating Reserve	3,317,678	7,893,051			3,317,678	7,893,051		
290 - Investment in General Fixed Assets	98,275				98,275			
<b>Equity Subtotal</b>	<b>11,244,857</b>	<b>13,292,763</b>			<b>11,300,862</b>	<b>13,348,767</b>		
<b>Net Income</b>	<b>6,945</b>	<b>(1,704,090)</b>			<b>(388,232)</b>	<b>480</b>		
<b>Total Equity</b>	<b>11,251,802</b>	<b>11,588,673</b>			<b>10,919,575</b>	<b>11,673,224</b>		
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>14,566,577</b>	<b>11,737,218</b>			<b>1,025,265</b>	<b>84,551</b>		
					<b>15,591,843</b>	<b>13,179,262</b>		