

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

“Smart Space” Office Center  
450 South Melrose Drive  
Vista, CA 92081



Regular Meeting  
Wednesday, June 12, 2024  
1:00 P.M.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the district staff to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment but can refer it to staff for review and discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature, or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District’s website [www.vistafireprotectiondistrict.org](http://www.vistafireprotectiondistrict.org) or by contacting the Clerk of the Board at [krannals@vistafpd.org](mailto:krannals@vistafpd.org)

**BUSINESS SESSION – REGULAR AGENDA**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. ORAL COMMUNICATION (Public Comment)  
The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

4. CONSENT CALENDAR
  - a. Board of Directors Minutes
    - i) **Approve** the Board of Directors minutes of May 8, 2024
    - ii) **Approve** the Board of Directors minutes of May 30 2024
  - b. Payroll Register

<b>Approve</b> Payroll paid on June 7, 2024	\$4,583.34
<b>Approve</b> Payroll Taxes paid on paid on June 7, 2024	\$350.63
	<u>\$4,933.97</u>
  - c. Accounts Payable

<b>Approve</b> Accounts Payable Check 4195 thru 4208 to be paid June 12, 2024	\$221,335.26
Auto withdrawal(s) paid on May 9 – June 9, 2024	\$960.34
	<u>\$222,295.60</u>

- d. Receive and File – Information
  - i) Fire Department Reports
    - (1) *Fire Chief*
    - (2) *Fire Marshal*
    - (3) *District Inspector*
  - ii) Administrative Manager’s Report
  - iii) Correspondence
    - (1) Fire Apparatus Ribbon Cutting Ceremony

5. CONTINUING BUSINESS

- a. Appointment of Alvarez-Glasman & Colvin to Provide Attorney Services to the Vista Fire Protection District

To discuss, approve, and authorize the President to execute the contract by and between the Vista Fire Protection District and Alvarez-Glasman & Colvin, providing for legal services for the Vista Fire Protection District; and direct the Administrative Manager to administer a transition between White & Bright LLP and Alvarez-Glasman & Colvin. [Staff Report 24-11](#)

Action Requested: **Approve**

6. PUBLIC HEARING(S)

- a. Fixed Charge Special Assessment for Weed Abatement Unpaid Charges

A hearing confirming the report and accounting for abatement of weeds, shrubs, dead trees, and waste matter for fiscal year 2022/23, and ordering the assessment of unpaid charges.

ACTION REQUESTED: A call for public comment (oral or written)

7. NEW BUSINESS

- a. Resolution No. 2024-04

To discuss and/or approve Resolution No. 2024-04 *entitled* A Resolution of the Vista Fire Protection District Approving and Confirming a Report and Account for Abatement of Weeds, Shrubs, Dead Trees, and Waste Mater for Fiscal Year 2022-23, and Ordering the Assessment of Unpaid Charges. [Staff Report 24-12](#)

ACTION REQUESTED: **Approve and deliver special assessment for nonpayment of fees to the County of San Diego**
- b. Preliminary Budget FY 2024-25

To discuss and/or approve the preliminary budget for the next fiscal year and schedule a public hearing for final adoption. [Staff Report 24-13](#)

ACTION REQUESTED: **Approve and set a public hearing.**
- c. CSDA Board of Directors Election

To discuss and/or provide directions in casting a ballot on behalf of Vista Fire Protection District.

ACTION REQUESTED: **Direction**
- d. Board of Directors Meeting – July 10, 2024

To consider cancelling the regularly scheduled Board of Directors meeting for July 10, 2024

ACTION REQUESTED: **Approve the cancellation of the regular meeting.**

8. ORAL REPORT(s)

- a. Fire Chief
- b. Deputy Chief - Administration
- c. Administrative Manager
- d. Legal
- e. Fire Safe Council of Vista - Update
- f. Board of Directors

9. CLOSED SESSION

- a. Public Employee Performance Evaluation (Government Code §54957):
  - i) Administrative Manager

10. CLOSED SESSION REPORT OUT

11. ADJOURNMENT



VISTA FIRE PROTECTION DISTRICT  
Board of Directors  
Regular Meeting Agenda  
Wednesday, June 12, 2024 1:00 pm PT

**CERTIFICATION OF POSTING**

I certify that on June 7, 2024 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Vista, California on June 7, 2024

  
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Karlene Rannals  
Board Clerk