

VISTA FIRE PROTECTION DISTRICT
Board of Directors
AGENDA

Meeting Location

“Smart Space” Office Center
450 South Melrose Drive
Vista, CA 92081



Regular Meeting
Wednesday, November 12, 2025
1:00 P.M.

BUSINESS SESSION – REGULAR AGENDA

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the district staff to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment but can refer it to staff for review and discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature, or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District’s website www.vistafireprotectiondistrict.org or by contacting the Clerk of the Board at krannals@vistafpd.org

CALL TO ORDER

1. ROLL CALL

FLAG SALUTE

ORAL COMMUNICATION (PUBLIC COMMENT)

The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

CONSENT CALENDAR

1. Board of Directors Minutes
 - a. **Approve** the Board of Directors regular meeting October 23, 2025

2. <u>Payroll Register</u>	
a. Ratify Payroll paid on November 7, 2025	\$5,000.00
b. Ratify Payroll Taxes paid on paid on October 6, 2025	\$382.50
	<u>\$5,382.50</u>
3. <u>Accounts Payable</u>	
a. Ratify Accounts Payable Check 4363 through 4369 to be November 12, 2025	\$735,815.81
b. Auto withdrawal(s) paid on October 21 – November 7, 2025	\$1,046.84
	<u>\$736,862.65</u>
4. <u>Receive and File – Information</u>	
a. Monthly Reports	
i) Fire Chief	
ii) Fire Marshal	
iii) Effective Response Force Report – September 25	
iv) Southern Operations Seasonal Weather Outlook – November 2025 – February 2026	
v) Administrative Manager’s Report	
vi) Correspondence	

PUBLIC HEARING(S)

1. Ordinance No. 2026-01

To call for any taxpayer to appear and be heard regarding the adoption of Ordinance 2026-01 – *entitled* a An Ordinance Of The Vista Fire Protection District Which Adopts the 2025 California Fire Code and the 2024 International Fire Code with Certain Amendments, Additions, And Deletions.
ACTION REQUESTED: [A call for public comment \(oral or written\)](#)

2. Ordinance No. 2026-02

To call for any taxpayer to appear and be heard regarding the adoption of Ordinance 2026-02 – *entitled* An Ordinance of the Vista Fire Protection District Which Adopts The 2025 California WUI Code And The 2024 International WUI Code with Certain Amendments, Additions, And Deletions
[A call for public comment \(oral or written\)](#)

DISTRICT BUSINESS

1. Independent Auditor’s Report FY 2024/2025 (Time Certain: 1:15 pm)

The independent auditor Paul Kaymark & Stacy Macias, Nigro & Nigro will make a presentation on the financial status of the Fire District for FY25 and present any findings resulting from the year-end audit to the Board of Directors.

ACTION REQUESTED: **Accept**

2. Ordinance No. 2026-01

To discuss and/or adopt Ordinance 2026-01 – *entitled* a An Ordinance Of The Vista Fire Protection District Which Adopts the 2025 California Fire Code and the 2024 International Fire Code with Certain Amendments, Additions, And Deletions.

ACTION REQUESTED: **Adopt**

3. Ordinance No. 2026-02

To discuss and/or adopt Ordinance 2026-02 – *entitled* An Ordinance of the Vista Fire Protection District Which Adopts The 2025 California WUI Code And The 2024 International WUI Code with Certain Amendments, Additions, And Deletions.

ACTION REQUESTED: **Adopt**

4. Budget Authorization

To discuss and/or approve the increased insurance cost to increased levels of Excess Liability Insurance. [Staff Report 25-23](#)

ACTION REQUESTED: **Approve**

5. Board of Directors Meeting Calendar

To discuss and confirm the CY26 meeting schedule. [Staff Report 25-24](#)

ACTION REQUESTED: **Confirm dates and/or modify board meeting schedule, if necessary**

ORAL REPORT(s)

1. Fire Chief
2. Administrative Manager
3. Legal
4. Board of Directors

CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

Pursuant to Gov. Code Section 54956.8

- a. Property: 200 Civic Center Dr., Vista, CA

Agency Negotiator: District Administrative Manager and District Counsel

Negotiating Parties: Vista Fire Protection District and City of Vista

Under Negotiation: Price and terms.

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code §54957

- a. Administrative Manager

FUTURE AGENDA ITEM(S)

The purpose of this item is to identify issues presently known to staff or which members of the Board of Directors wish to place on an upcoming Board of Directors agenda. Board comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

1. District Hydrants; date TBD

ADJOURNMENT

CERTIFICATION OF POSTING

I, Karlana Rannals, Board Clerk for Vista Fire Protection District, certify that on November 6, 2025 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).



Karlana Rannals
Board Clerk