

# VISTA FIRE PROTECTION DISTRICT MINUTES

Wednesday, June 10, 2020 6:00

The regularly scheduled monthly meeting of the Board of Directors of the Vista Fire Protection District was called to order virtually through a web platform made available to the public, by presiding President, Read Miller, at 6:00 P.M.

## I. ROLL CALL

Directors Present: Mr. Read Miller, President  
Mr. Robert Fougner, Vice President  
Mr. James Elliott, Director  
Mr. Jerry Hill, Director  
Mr. Wallace Stewart, Director

Directors Absent: None

Staff Present: Fire Chief, Ned Vander Pol, Deputy Fire Chief Craig Usher, Fire Inspector, Jeremy Nichols, Board Clerk, Christie Ross, Legal Counsel, Fred Pfister

## II. APPROVAL OF THIS MEETING'S AGENDA

On motion made by Director Fougner, and duly seconded by Director Elliott, the Directors present unanimously approved the agenda.

## III. OPEN DISCUSSION WITH THE BOARD

None

## IV. APPROVAL OF THE MINUTES

On a motion made by Director Fougner and duly seconded by Director Stewart, the Minutes were unanimously approved by the Directors present for the meeting held May 13, 2020.

## V. OFFICERS' REPORTS

- A. Accounts Payable. The Board reviewed the report of the District's Accounts Payable for the month ending May, 2020. On motion made by Director Elliott, and duly seconded by Director Fougner, the Board agreed to make the payments as listed in the amount of \$538,319.10.
- B. Budget Performance Report. The Board reviewed the Treasurer's Budget Performance Report through May 2020. The Treasurer also presented a proposed 2020-21 Annual Budget. Subject to minor revisions recommended by the Directors,

and on a motion made by Director Elliott, duly seconded by Director Fougner, the Directors unanimously approved adopting the Fiscal Year 2020-2021 Budget.

- C. Portfolio Summary/District Investments. The Board reviewed the Treasurer's Report on the District Investments as of May 2020.

## **VI. COMMITTEE REPORTS**

None

## **VII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION**

None

## **VIII. CONTINUING BUSINESS**

- A. Emergency Access Roads. Director Hill provided an update on the status of the Emergency Access Roads.
- B. District Fire Inspector's Report. Fire Inspector Jeremy Nichols provided a status of activities in May in addition to planned activities for June.
- C. Fire Marshalls Report. Deputy Fire Chief Craig Usher presented a list of pending and approved projects for properties located within the District.
- D. Fire Department Performance Report. Fire Chief Ned Vander Pol reported on performance by the City of Vista's Fire Department during May 2020.
- E. Fire Chief's Update. Fire Chief Ned Vander Pol reported on other matters of interest to the Department and the District. Among other matters, Chief Ned Vander Pol reported on current fires at Camp Pendleton.

## **IX. NEW BUSINESS**

- A. Replacement of Hardware and Software Required for the Performance of the Duties of the Clerk. A proposal was presented on behalf of the Board Clerk for purchase and reimbursement of an amount not to exceed \$1,500. On a motion made by Director Fougner and duly seconded by Director Elliott, the Board approved the purchase of Hardware and Software for the Board Clerk.

## **X. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS**

None.

## **XI. MOTION FOR ADJOURNMENT**

On a motion made by Director Miller, the meeting was adjourned at 7:08 PM.

**Copy of the Agenda and the Board Package of Meeting Materials Are Available at the Office of the Clerk of the Board**

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