

# VISTA FIRE PROTECTION DISTRICT

## Board of Directors

### AGENDA

#### Meeting Location

“Smart Space” Office Center  
450 South Melrose Drive  
Vista, CA 92081



**Rescheduled Regular Meeting**  
**Wednesday, September 20, 2023**  
**10:00 A.M.**

**Announcement:** *In advance of the regular Board of Directors meeting, all board members and the public are invited to attend a Meet and Greet with the Fire Chief for Vista Fire Protection District from 9 – 10 am.*

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the district staff to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District's website [www.vistafireprotectiondistrict.org](http://www.vistafireprotectiondistrict.org) or by contacting the Clerk of the Board at [krannals@vistafpd.org](mailto:krannals@vistafpd.org)

#### **BUSINESS SESSION – REGULAR AGENDA**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. SPECIAL PRESENTATIONS
  - a. Robin Biglione Putnam, Project Manager for the reconstruction of Fire Station 3 will provide an update on the status for the design/build of the new fire station.
4. MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES
5. OPEN DISCUSSION WITH THE BOARD (Public Comment)

The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District's business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

6. CONSENT CALENDAR

a. Board of Directors Minutes

i) **Approve** the Board of Directors minutes of August 9, 2023

b. Payroll Register

**Approve** Payroll paid on September 7, 2023

\$4,583.34

**Approve** Payroll Taxes paid on paid on September 7, 2023

\$350.63

\$4,933.97

c. Accounts Payable

**Approve** Accounts Payable Check 4111 thru 4122 to be paid September 20, 2023

\$120,506.66

Auto withdrawal(s) paid on August 7 – September 7, 2023

\$802.95

\$121,309.61

d. Receive and File - Information

i) Fire Department Reports

(1) *Fire Chief*

(2) *Fire Marshal*

(3) *District Inspector*

ii) Annual Hydrant Report – Little Yellow Buddies

iii) Administrative Manager's Report

iv) Correspondence

7. ORAL REPORT(s)

a. Fire Chief

b. Deputy Chief - Administration

c. Administrative Manager

d. Legal

e. Fire Safe Council of Vista - Update

f. Board of Directors

8. CONTINUING BUSINESS

a. None

9. PUBLIC HEARING(S)

a. Final Budget Fiscal Year 2023/24

To call for any taxpayer to appear and be heard regarding the increase, decrease or omission of any budget item, or for the inclusion of additional items prior to adoption by the Board of Directors

ACTION REQUESTED: [A call for public comment \(oral or written\)](#)

10. NEW BUSINESS

a. Resolution No. 2023-08

To discuss and/or adopt Resolution No. 2023-08 – *entitled* a Resolution of the Board of Directors of the Vista Fire Protection District Establishing Committed and/or Constrained Fund Balances for FY23.

[Staff report 23-15 provided](#)

ACTION REQUESTED: **Adopt**

b. Final Budget FY 2022/23

To discuss and review the Final Budget for FY24. [Staff report 23-16 provided.](#)

i) Resolution No. 2023-09

To discuss and/or approve Resolution No. 2023-09 entitled A Resolution of the Board of Directors of the Vista Fire Protection District Adopting a Final Budget for Fiscal Year 23-24

ACTION REQUESTED: **Adopt**

11. CLOSED SESSION

a. Potential Litigation (1) Case – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: one potential (1) case

12. ANNOUNCEMENT OF CLOSED SESSION

13. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors are invited to make announcements and share written communications.

14. ADJOURNMENT



VISTA FIRE PROTECTION DISTRICT  
Board of Directors Rescheduled  
Rescheduled Regular Meeting Agenda  
Wednesday, September 20, 2023 10:00 am PT

## CERTIFICATION OF POSTING

I certify that on September 14, 2023 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Vista, California on September 14, 2023

A handwritten signature in black ink that reads "Karlana Rannals".

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Karlana Rannals  
Board Clerk