

VISTA FIRE PROTECTION DISTRICT AGENDA

Wednesday, June 10, 2020 6:00 P.M.

The regularly scheduled monthly meeting of the Board of Directors of the Vista Fire Protection District shall be held virtually and may be joined by logging onto to following platform:

<https://us02web.zoom.us/j/85158268976?pwd=T2VZUmkwOEtPakRYbnEwYVYraEt2UT09>

Meeting ID: 851 5826 8976

Password: 449459

The platform will be hosted and may be joined 10 minutes prior to the scheduled start time to allow participants time to test equipment and resolve technical issues.

In order to improve the virtual meeting experience, all participants will remain muted until recognized. When possible, participants are requested to keep video on and ensure they are well lighted. Those wishing to address the Board may do so under Agenda item III by using the "Chat" feature to inform the Chairman.

You may also choose to call in by dialing **(301) 715-8592** and using the meeting identification number: **851 5826 8976**

I. ROLL CALL AND PLEDGE OF ALLEGIANCE

II. APPROVAL OF THIS MEETING'S AGENDA

III. OPEN DISCUSSION WITH THE BOARD

The Board invites District Residents and others in attendance to address the Board on any matter of public concern related to the District's business.

IV. APPROVAL OF THE MINUTES

The Board will review for approval the draft minutes of the District's regularly scheduled meeting held on May 13, 2020.

V. OFFICERS' REPORTS

- A. Accounts Payable. The Secretary of the Board will present for approval the District's Accounts Payable for the month of May 2020.
- B. Budget Performance Report. The Treasurer will present the Budget Performance Report through May 2020, and will report on the preparation of the 2020-21 Annual Budget

- C. Portfolio Summary/District Investments. The Board will review the Treasurer's Report on the District Investments as of May 2020.

VI. COMMITTEE REPORTS

None

VII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

None

VIII. CONTINUING BUSINESS

- A. Emergency Access Roads. Director Hill will provide an update on the status of the Emergency Access Roads.
- B. District Fire Inspector's Report. Fire Inspector Jeremy Nichols will provide a status of activities in May in addition to planned activities for June.
- C. Fire Marshalls Report. Deputy Fire Chief Craig Usher will present for the Board's review a list of pending and approved projects for properties located within the District.
- D. Fire Department Performance Report. Fire Chief Ned Vander Pol will report on performance by the City of Vista's Fire Department during May 2020.
- E. Fire Chief's Update. Fire Chief Ned Vander Pol will report on other matters of interest to the Department and the District.

IX. NEW BUSINESS

- A. Replacement of Hardware and Software Required for the Performance of the Duties of the Clerk. The Clerk will present a proposal for purchase and reimbursement of an amount not to exceed \$1,500.

X. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors are invited to make announcements and share written communications.

XI. MOTION FOR ADJOURNMENT

Copy of the Agenda and the Board Package of Meeting Materials Are Available at the Office of the Clerk of the Board

955 Vale Terrace Drive, Ste. A, Vista, CA 92084
760-758-3815 www.vistafireprotectiondistrict.com

VISTA FIRE PROTECTION DISTRICT

**ACCOUNTS PAYABLE
MAY 31, 2020**

COMMITTEE	PAYEE & ADDRESS	DESCRIPTION	
ASSIGNED			
Admin	COPELAND, MIRANDA & BENNER CPAs 955 VALE TERRACE DR, SUITE A VISTA, CA 92084	TREASURER DUTIES CPA DUTIES	\$1,968.75
Admin	WHITE AND BRIGHT 970 CANTERBURY PLACE ESCONDIDO, CA 92025	LEGAL FEES - DISTRICT BUSINESS INVOICE #	\$0.00
Admin	DIGITAL DEPLOYMENT, INC, 2321 P ST. SACRAMENTO, CA 95816	MONTHLY BILL FOR WEB HOSTING INVOICE #105342	\$75.00
Fin'l	CITY OF VISTA 200 CIVIC CENTER DR VISTA, CA 92084	APPORTIONMENT #9, INVOICE #18120	\$531,277.99
Facilities	LITTLE YELLOW BUDDIES 13615 FAIRLANE RD VALLEY CENTER, CA 92082	INVOICE #209	\$2,349.00
Facilities	AZTEC LANDSCAPING 7980 LEMON GROVE WAY LEMON GROVE, CA 91945	EMERGENCY ACCESS ROADS, INV# 0035384-IN PAR VALLEY, FABRY LANE, CATALINA & DEEB HARDELL LANE, EL PASO ALTO	\$2,082.00
Fin'l	STATE COMPENSATION FD, PO BOX 7441 SAN FRANCISCO, CA 94120-7441	POLICY 287864-19 DEPOSIT PREMIUM W/C INS. PERIOD 5/19/20-5/19/21 BALANCE DUE PRIOR FY 5/19/19-5/19/20	\$517.11 \$49.25
			\$538,319.10
Director		DATE: JUNE 10, 2020	
Director		DATE: JUNE 10, 2020	
Director		DATE: JUNE 10, 2020	

VISTA FIRE PROTECTION DISTRICT
YTD ACTUAL 5/20 TO 6/20 FINAL BUDGET TO ESTIMATED ACTUAL
6/20 TO DRAFT BUDGET 6/21

DESCRIPTION	ACTUAL	FINAL	ESTIMATED	DRAFT
	7/01/19-5/31/20	BUDGET 7/01/19-6/30/20	ACTUAL 7/01/19-6/30/20	BUDGET 7/01/20-6/30/21
REVENUES				
TAX REVENUES	\$3,520,193	\$3,400,000	\$3,537,018	\$3,500,000
OPERATING REVENUES	95,806	100,000	130,000	100,000
INVESTMENT REVENUES	180,490	180,000	210,000	180,000
TOTAL REVENUES	\$3,796,489	\$3,680,000	\$3,877,018	\$3,780,000
OPERATING EXPENDITURES				
ACCOUNTING & FINANCE				
TREASURER	21,657	28,100	23,625	25,988
BOARD CLERK	4,980	5,520	5,440	6,072
AUDIT	7,100	9,500	7,100	9,500
TREASURER BOND	2,730	3,500	2,979	2,979
EDUCATION/COMMUNITY				
COMMUNITY OUTREACH	0	5,000	0	5,000
PERSONNEL/FIRE INSPECTOR	39,771	60,000	51,350	60,000
ADMINISTRATIVE				
ADMINISTRATION/MISC	1,627	3,000	2,170	3,000
LAFCO COST ALLOCATION	2,010	2,010	2,010	2,500
COUNTY ELECTION	0	600	0	1,000
BANK/SECURITY/INVEST FEES	9,922	11,500	10,837	11,500
DIRECTOR COMPENSATION	3,760	6,000	5,160	6,000
LEGAL SERVICES/NOTICES	10,903	20,000	17,000	20,000
INSURANCE/WORKERS COMP	2,950	6,540	4,050	6,000
FIRE PROTECTION/MEDICAL RESPONSE				
SERVICES PURCHASED (CITY)	3,240,902	3,120,000	3,273,316	3,210,000
REPAIR & UPGRADES				
ACCESS ROADS / CONSULTING	37,783	45,000	47,549	50,000
FIRE STATION SITE / LAND ACQUISITION	0	25,000	0	25,000
FIRE HYDRANT MAINTENANCE	17,579	27,000	25,397	27,000
GENERAL MAINTENANCE	0	25,000	0	25,000
WEED ABATEMENT	0	4,000	0	4,000
PANORAMIC ESTATES				
RE TAX /MAINTENANCE	4,601	6,000	4,601	6,000
LAND ACQUISITION	0	0	0	0
OPERATING EXPENDITURES	\$3,408,275	\$3,413,270	\$3,482,584	\$3,506,539
NET OPERATING REVENUE BEFORE	\$388,214	\$266,730	\$394,434	\$273,461
BUDGETED CAPITAL EXPENDITURES				



Vista Fire Protection District

Prepared by: Jeremy Nichols, Fire Inspector

Approved by: Ned Vander Pol, Fire Chief *NVP*

Meeting date: June 13, 2020

Agenda location: Continuing Business

District enhanced activities for May 2019

- Inspected 305 parcels. Added 2 new parcels and issued 6 Hazardous Fire Area Inspection Notices for parcels needing corrections
- Face-to-Face Opportunities: 4 field
- Handed out 2 Living with Wildfire brochures to residents
- Evaluated all Emergency Evacuation Roads. Hardell has mustard along road edge and Par Valley has overgrown trees into roadway and mustard growth on edges. All others look great.
- Received 11 Public Service Requests that resulted in 11 field parcel assessments. Of these, 3 resulted in Hazardous Fire Area Notices being issued
- County of San Diego has been very responsive and addressing Buena Creek

Planned activities for June 2019

- Continue to monitor for any Emergency Response Map Book inconsistencies
- Rapidly respond to all citizen service requests regarding any of their concerns
- Assess all District Emergency Evacuation Roads
- Complete the 2020 Weed Abatement Inspections (District and City) and send out notices for parcels that were not on list but discovered during the initial list inspections.

Respectfully submitted,

Jeremy Nichols
Fire Inspector
Vista Fire Protection District



Vista Fire Protection District

Prepared by: Jeff Schroeder, Battalion Chief

Approved by: Ned Vander Pol, Fire Chief *NVP*

Meeting date: June 10, 2020

Agenda location: Report of the Fire Chief

SUBJECT: EMERGENCY RESPONSES APRIL 2020

RECOMMENDATION: No action necessary. Information only.

STATEMENT ON THE SUBJECT: N/A

FISCAL IMPACT: N/A

EXHIBITS:

1 Emergency Responses APRIL 2020

VISTA FIRE DEPARTMENT

April 2020 Monthly Incident Report

1. Monthly Activity Report
 - A. Response Travel Time Report: Total calls of 978 of which 906 were counted in the response summary. Calls not counted in the Response Travel Time Report include:
 1. Non-priority responses
 2. Cancelled while responding
 3. Staged for sheriff.
 4. Responding to another jurisdiction for Automatic/Mutual Aid.
 5. No 'on scene' MST by responding apparatus.
 - B. USR 5 year monthly comparison City and District *
2. Response Time Chart
3. Total Response time >10 minutes

*New census based USR density maps have changed USR call volumes beginning Jan 1, 2018

JS Apr 2020 Cover



Fire Department
Monthly Activity Report

April 2020

Response travel time last month (cad)			
	Total	City	District
Number of incidents	978	632	158
Number of urgent calls	906	585	141
Average travel time *	4:31	4:18	5:23
75 th fractal travel time *	5:32	5:12	6:13
90 th fractal travel time *	7:04	6:51	8:04

Response travel time last 12 months (cad)			
	Total	City	District
Number of incidents	14,189	9,797	1,842
Number of urgent calls	13,238	9,296	1,673
Average travel time *	4:18	4:07	5:15
75 th fractal travel time *	5:10	4:58	6:21
90 th fractal travel time *	6:58	6:35	8:19

* First unit on scene and emergency calls only-includes automatic aid units

Automatic Aid		
	Current month	Year-to-date
Given	184	1,069
Received	132	811

Ambulance Transports		
	Current month	Year-to-date
Vista	384	2,070
Other Agencies	61	435

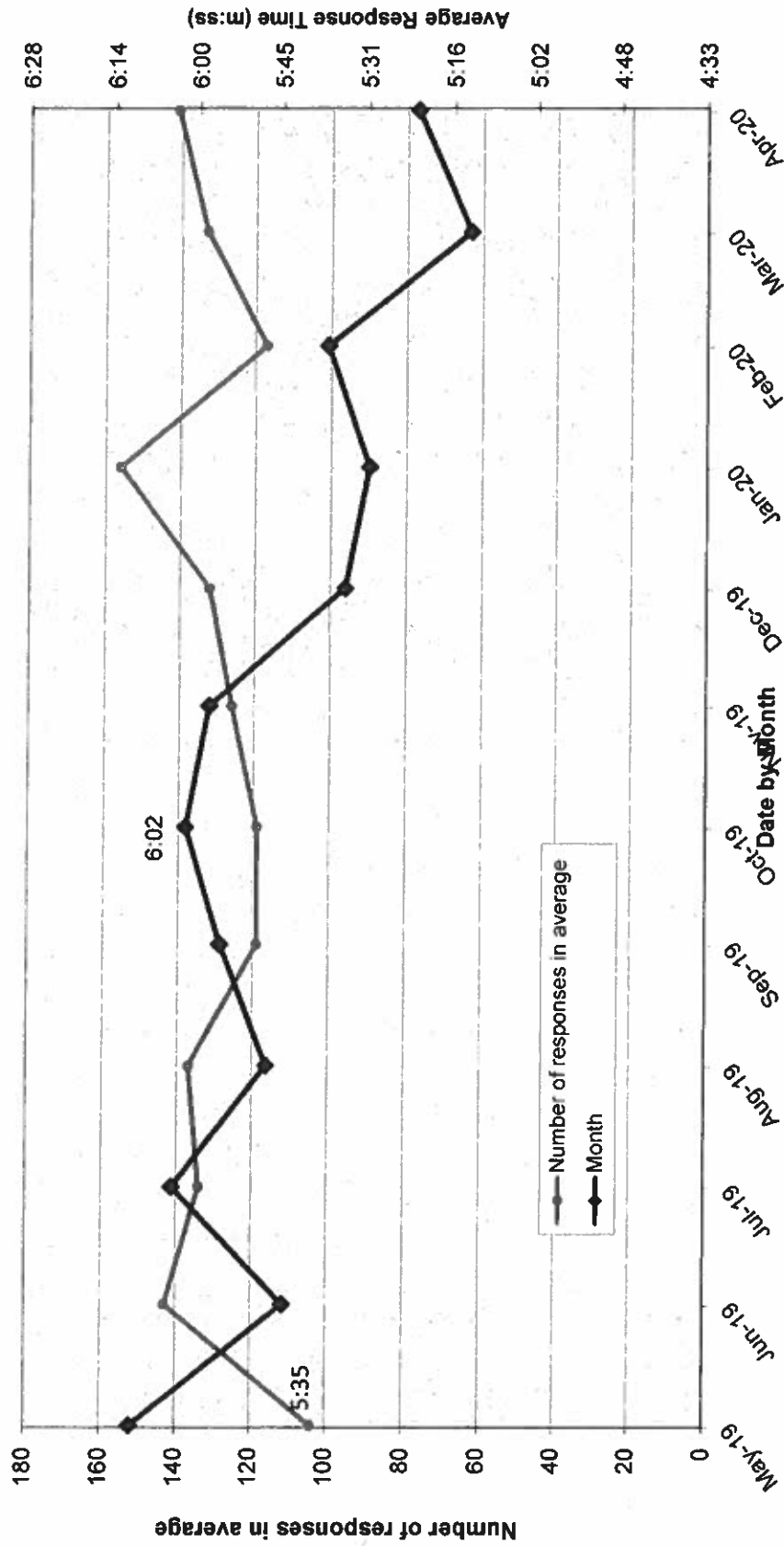
April 2020

USR 5-year with monthly comparison-City						
	Urban		Suburban		Rural	
Year	Unit Responses	90th	Unit Responses	90th	Unit Responses	90th
2016	7,661	0:05:51	193	0:07:24	339	0:06:18
2017	7,312	0:05:43	157	0:06:47	282	0:06:28
2018 **new USR map	7,005	0:05:30	529	0:06:22	66	0:07:19
2019	7,123	0:05:38	529	0:06:19	61	0:07:03
2020 Jan - Apr	2,283	0:05:43	167	0:06:43	16	0:06:47
<i>Δ YTD previous year</i>		0:00:05	0:00:24		-0:00:16	

USR 5-year with monthly comparison-District						
	Urban		Suburban		Rural	
Year	Unit Responses	90th	Unit Responses	90th	Unit Responses	90th
2016	992	0:07:06	113	0:09:39	281	0:08:38
2017	1,023	0:06:55	90	0:09:47	327	0:08:30
2018 **New USR Map	826	0:05:51	358	0:07:28	153	0:09:38
2019	804	0:06:01	431	0:07:13	196	0:10:13
2020 Jan - Apr	257	0:06:03	122	0:07:44	74	0:09:08
<i>Δ YTD previous year</i>		0:00:02	0:00:30		-0:01:05	

Dispatched Incident volume types	April	Year to date
Aid	0	6
Alarm	47	185
Fire	99	450
Medical	816	3,826
Rescue	5	14
Other	11	74
Total	978	4,555

Fire District Response Time 12 month



Data retrieved from Zoll Data System with Crystal reports
 Note: Incident count used in averages does not include the following:
 Not completed incidents, Mutual Aid Given, Other Aid Given, Cancelled in route,
 Not priority, Fill-in Standby, No arrival and Invalid Dates/Times

Response Time = turnout time + travel time

April 2020 Response times >10 minutes in Vista Fire District

Master Incident Number	Date and time	Street Name	Response time
2020-027278	3/12/2020 18:23:15	Hardell Lane	10:41

Travel time from quarters: 09:15

2 stage (non-priority) calls not listed