

VISTA FIRE PROTECTION DISTRICT
FINAL MINUTES of Meeting Held
Wednesday, May 12, 2021

The regularly scheduled monthly meeting of the Board of Directors of the Vista Fire Protection District was called to order virtually through an audio-visual remote conferencing platform made available to the public by the presiding President, Robert Fougner, at 6:00 P.M.

Directors Present: Mr. Robert Fougner, President
 Mr. James Elliott, Vice President
 Mr. Daniel Gomez, Director
 Mr. Read Miller, Director
 Mr. John Ploetz, Director

Directors Absent: None

Staff Present: Chief, Ned Vander Pol, Deputy Chief, Craig Usher, Fire Inspector, Jeremy Nichols, Board Clerk, Christie Ross, Legal Counsel, Fred Pfister, Esq., Jeffrey Golden, Treasurer

I. ROLL CALL AND PLEDGE OF ALLEGIANCE

II. APPROVAL OF THIS MEETING'S AGENDA

On motion made by Director Elliott and duly seconded by Director Ploetz, the Directors unanimously approved the published agenda as amended by reordering the sequence of certain matters, as noted below, for ease of discussion.

III. OPEN DISCUSSION WITH THE BOARD

The Board invited District Residents and others in attendance to address the Board on any matter of public concern related to the District's business.

IV. APPROVAL OF THE MINUTES

On a motion made by Director Gomez and duly seconded by Director Elliott, the Minutes for the meeting held April 14, 2021, were approved by the Directors as presented.

V. FIRE DEPARTMENT REPORTS

A. District Fire Inspector's Report. Deputy Fire Chief Craig Usher and Fire Inspector Jeremy Nichols provided results of activities in April including parcel inspections, notices for weed abatement, the District's emergency access roads, and proposed activities for May.

B. Fire Marshalls Report. Deputy Fire Chief Craig Usher reported on projects for properties located within the District and signage for fire lanes and high hazard areas.

C. Fire Department Performance Report. Fire Chief Ned Vander Pol reported on response time performance by the City of Vista's Fire Department during April 2021.

- D. Fire Chief's Update. Fire Chief Ned Vander Pol reported on other matters of interest to the Department and the District, including the expected reopening of Station #6 for Board meetings.

Strategic Workshop. (Moved from VIII. B) Chief Vander Pol led a discussion on the scheduling and agenda for a Directors' special meeting to discuss the District's goals and strategies. The Directors scheduled this meeting for June 7, commencing at 8:30AM.

VI. OFFICERS' REPORTS

- A. Accounts Payable. The Secretary of the Board and the treasurer presented for approval the District's Accounts Payable for the month of April 2021. On motion made by Director Miller, and duly seconded by Director Elliott, the Directors present approved the payments as listed in the amount of \$778,350.22 for the month of April.
- B. Portfolio Summary/District Investments. The Board reviewed the Treasurer's Report on the District Investments as of April 30, 2021.
- C. Audit Update 2019-20. The Treasurer reported on the status of the FY 2019-2020 audit.
- D. Fire Mitigation Funds. The Treasurer reported on the accounting methodology for the District's Fire Mitigation Funds, including those held in the District's own accounts and those held by the City of Vista on the District's behalf. Commencing with the August meeting, the Treasurer will begin presenting quarterly reports on the fund balance for coordination with the City.
- E. Resident Communications. The Treasurer will report next month on the dedicated answering service for calls to the District.
- F. Legal Affairs. District Counsel reported on the status of any pending matters, including his opinion that there is no prohibition on the District owning real estate for investment.

VII. COMMITTEE REPORTS

- A. Fuel Modification. The Subcommittee led a discussion on their recommendation that Board approval of a consultant to update the Wildfire Protection assessment within the District be postponed until after completion of the Chief's staff report and the Directors' special meeting.
- B. Panoramic Property. The Subcommittee on Panoramic reported on the status of their assessment concerning the continued ownership or disposition of the District property. The Subcommittee, in consultation with counsel, will provide an outline of the procedure that must be followed and the anticipated costs for such a disposition, if approved.
- C. Response Times. Director Gomez reported on the status of his review of District response times.

VIII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION (Continued)

- A. Gopher Canyon Substation. Director Gomez reported his conclusion that a letter of intent for creating a substation in Gopher Canyon would be inappropriate at this time and requested further consideration this matter be suspended.
- B. Strategic Workshop. (reported above).

IX. CONTINUING BUSINESS

- A. Emergency Access Roads. Director Ploetz provided an update on the status of the Emergency Access Roads.
- B. District Administrative Manager. After Vice President Elliott presented his recommended job description the Board agreed to defer further discussion until after the special meeting on June 7.

X. NEW BUSINESS

- A. None.

XI. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors were invited to make announcements and share written communications. Director Elliott recommended that Board members take advantage of the resources available on CSDA web site for new directors.

XII. MOTION FOR ADJOURNMENT

On a motion made by Director Miller and duly seconded by Director Gomez, the meeting was adjourned at 9:23 PM.

Copy of the Agenda and the Board Package of Meeting Materials Are Available On The District Web Site: www.vistafireprotectiondistrict.org or by contacting the Office of the Clerk of the Board 955 Vale Terrace Drive, Ste. A, Vista, CA 92084, 760-758-3815