

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

“Smart Space” Office Center
450 South Melrose Drive
Vista, CA 92081



Regular Meeting

Wednesday, February 8, 2023
10:00 A.M.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District’s website www.vistafireprotectiondistrict.org or by contacting the Clerk of the Board at krannals@vistafpd.org

BUSINESS SESSION – REGULAR AGENDA

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES
4. OPEN DISCUSSION WITH THE BOARD (Public Comment)
The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

5. CONSENT CALENDAR

- a. Board of Directors Minutes
Approve the Board of Directors minutes of January 11, 2023
- b. Payroll Register
Approve Payroll paid on February 7, 2023 \$7,081.25
Approve Payroll Taxes paid on paid on February 7, 2023 \$541.72
\$7,622.97

- c. Accounts Payable
Approve Accounts Payable Check 4022 thru 4030 to be paid February 8, 2023 \$9,133.23
Auto withdrawal(s) paid on February 1, 2023 \$802.95
\$9,936.18
- d. Receive and File - Information
 - i) Fire Department Reports
 - (1) *District Fire Inspector*
 - (2) *Fire Marshal*
 - (3) *Fire Chief*
 - (4) *Fire Department Performance Report – November – December 2022*
- e. Ad Hoc Committee Reports
 - i) *Community Wildfire Protection Plan*
- f. Administrative Manager’s Report
- g. Finance
 - i) Profit & Loss Statement – January 31, 2023
 - (1) General Fund
 - (2) Fire Mitigation Fund
 - ii) Balance Sheet (Combined) – January 31, 2023
 - (1) General Fund & Fire Mitigation Fund

- 6. ORAL REPORT(s)
 - a. Fire Chief/Deputy Chief
 - b. Fire Marshal
 - c. Administrative Manager
 - d. Legal

- 7. CONTINUING BUSINESS
 - a. Resolution No. 2023-02 - Eighth Supplemental Agreement
To discuss and/or adopt Resolution No. 2023-02 – *entitled* A Resolution of the Board of Directors of the Vista Fire Protection, County of San Diego, California, Approving Eighth Supplemental Agreement between the Vista Fire Protection District, and the City of Vista for Fire Inspection Services. [Staff Report 23-03](#)
Action Requested: **Adopt**
 - b. Sixth Supplemental Agreement
To discuss and/or provide an update regarding the potential overpayment of costs paid by the Vista Fire Protection District and The City of Vista for Fire Inspection Services.
Action Requested: **Information/Direction**

- 8. NEW BUSINESS
 - a. Resolution No. 2023-03
To discuss and/or adopt Resolution No. 2023-03 – *entitled* A Resolution of the Board of Directors of the Vista Fire Protection District Approving the Sale of Surplus Real Property Located at 2319 Panoramic, Vista, California, 92084 to Buyers Praveen Kumar Koratala and Sree Lakshmi Koratala.
Action Requested: **Adopt**
 - b. Annual Weed Abatement Letter
The Fire Marshal will discuss and solicit feedback from the Board for the annual weed abatement letter proposed to be sent to property owners within the Fire District. [Staff Report 23-04](#)
Action Requested: **Information and/or direction**

c. Board Policies

To discuss and/or approve the following board policies:

1. 1050 – Training, Education, Conferences
2. 1051 – Reimbursement Policy – Travel and Expenses

ACTION REQUESTED: **Approve**

d. Budget Authorization(s)

i) To discuss and/or approve contract for Managed Technology Services with RGM Consulting and authorize expenditure [Staff Report 23-05](#)

ACTION REQUESTED: **Approve**

ii) To discuss and/or approve contract for website update and refresh with RGM Consulting and authorize expenditure [Staff Report 23-06](#)

ACTION REQUESTED: **Approve**

iii) To discuss and/or approve expense to Aztec Landscaping to repair the drainage along emergency access roads [Staff Report 23-07](#)

ACTION REQUESTED: **Approve**

9. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors are invited to make announcements and share written communications.

10. MOTION FOR ADJOURNMENT

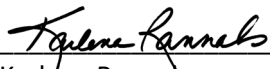


VISTA FIRE PROTECTION DISTRICT
Board of Directors Regular Meeting Agenda
Wednesday, February 8, 2023 10:00 am PT

CERTIFICATION OF POSTING

I certify that on February 3, 2023 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on February 3, 2023



Karlena Rannals
Board Clerk