

**VISTA FIRE PROTECTION DISTRICT**  
**MINUTES of Meeting Held**  
**Wednesday, February 9, 2022**

The monthly meeting of the Board of Directors of the Vista Fire Protection District was conducted remotely by videoconference and called to order by the presiding President, Robert Fougner, at 6:00 P.M.

Directors Present:           Mr. Robert Fougner, President  
                                  Mr. James Elliott, Vice President  
                                  Mr. Daniel Gomez, Director  
                                  Mr. Read Miller, Director  
                                  Mr. John Ploetz, Director

Directors Absent:           None

Staff Present:               Chief, Ned Vander Pol, Deputy Fire Chief, Craig Usher, Fire Inspector,  
                                  Jeremy-Nichols, Board Clerk, Christie Ross, Legal Counsel, Fred Pfister,  
                                  Esq., Board Treasurer, Jeff Golden

**I.     ROLL CALL AND PLEDGE OF ALLEGIANCE**

**II.A.   RESOLUTION –** Continuing Resolution authorizing meetings via remote video conferencing.

On a motion made by Director Fougner and duly seconded by Director Elliott, the Directors unanimously approved a resolution authorizing a virtual meeting to handle the District's business.

**II.B.   APPROVAL OF THIS MEETING'S AGENDA**

On motion made by Director Fougner and duly seconded by Director Ploetz, the Directors unanimously approved the published agenda, as amended to reorder the sequence of matters for discussion.

**III.   OPEN DISCUSSION WITH THE BOARD**

The Board invited District Residents and others in attendance to address the Board on any matter of public concern related to the District's business.

**IV.   APPROVAL OF THE MINUTES**

After discussion concerning Items V.A. (Inspector's Report) and VII.B. (Panoramic Property), and a motion made by Director Fougner duly seconded by Director Elliott, the Minutes for the regular monthly meeting held January 12, 2022, were unanimously approved by the Directors.

**V.     FIRE DEPARTMENT REPORTS**

A. District Fire Inspector's Report. Fire Inspector, Jeremy Nichols provided results of activities in January 2022, and proposed activities for February 2022.

- B. Fire Marshalls Report. Deputy Fire Chief Craig Usher presented for the Board's review (i) a report on the 2021 weed abatement program with recommendations for improvements, and (ii) a list of pending and approved projects for properties located within the District.

Resolution For Continuing Participation In Fire Mitigation Fee Program. (Brought forward from Item VIII.A. on the published agenda). Deputy Chief Usher presented for the Board's approval a Resolution for the District's continued participation in the Fire Mitigation Fee program. After revision of the proposed budget, on a motion made by Director Elliott, and duly seconded by Director Fougner, the board unanimously approved the first reading of this resolution, with direction that it be placed on the March agenda for final approval.

- C. Fire Department Performance Report. Fire Chief Ned Vander Pol reported on performance by the City of Vista's Fire Department during December 2021.
- D. Fire Chief's Update. Fire Chief Ned Vander Pol reported on matters of interest to the Department and the District, including LAFCO's municipal service review.

## VI. OFFICERS' REPORTS

- A. Accounts Payable. The Treasurer presented for approval the District's Accounts Payable for the month of January 2022. On motion made by Director Fougner, and duly seconded by Director Elliott, the Directors present approved the payments as listed in the amount of \$619,709.27 for the month of January. Director Gomez abstained from vote.
- B. Treasurer's Reports. The Treasurer reported on the following: (i) the District's financial performance for the current fiscal year including comparison between expenses to date and the amount budgeted; (ii) progress on the June 30, 2021, audit; (iii) the mitigation fee fund balances held by the District and City; and (iv) the District's investment Portfolio Summary as of January 31, 2022.
- C. Legal Affairs. District Counsel reported on the status of pending matters.

## VII. COMMITTEE REPORTS

- A. Fuel Modification. The Subcommittee and staff reported on the status of the Anchor Point study.
- B. Panoramic Property. The Subcommittee on Panoramic reported on the status of their efforts to divest the District's surplus property.
- C. Response Times. The Subcommittee and Chief Vander Pol provided an update on the consultant's proposed analysis of District response times
- D. Redevelopment Of Fire Station No. 3. The Subcommittee and Chief Vander Pol reported on the status of joint funding for the redevelopment of Station No. 3.

**VIII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION**

- A. Resolution For Continuing Participation In Fire Mitigation Fee Program. (Brought forward and considered following Item V.B.).

**IX. CONTINUING BUSINESS**

- A. Emergency Access Roads. Director Ploetz provided an update on the status of the District's Emergency Access Roads.
- B. District Administrative Manager. Director Elliott reported on the status of the Subcommittee's efforts to recruit a District Administrative Manager.
- C. Seasonal Signage To Promote Wildfire Awareness. Director Gomez led a discussion concerning various programs to promote fire safety by District residents. A member of the Department's staff is expected to make a presentation at the March meeting on the City's activities.

**X. NEW BUSINESS**

None.

**XI. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS**

Directors were invited to make announcements and share written communications.

**XII. MOTION FOR ADJOURNMENT**

On a motion made by Director Elliott duly seconded by Director Fougner, the meeting was adjourned at 8:39 PM.

**Copy of the Agenda and the Board Package of Meeting Materials Are Available On The District Web Site: [www.vistafireprotectiondistrict.org](http://www.vistafireprotectiondistrict.org) or by contacting the Office of the Clerk of the Board 955 Vale Terrace Drive, Ste. A, Vista, CA 92084, 760-758-3815**