

VISTA FIRE PROTECTION DISTRICT
MINUTES of Meeting Held
Wednesday, November 10, 2021

The monthly meeting of the Board of Directors of the Vista Fire Protection District was called to order at Vista Fire Station No. 5, located at 2009 South Melrose Dr., Vista, CA 92081 by the presiding President, Robert Fougner, at 6:00 P.M.

Directors Present: Mr. Robert Fougner, President
 Mr. James Elliott, Vice President
 Mr. Daniel Gomez, Director
 Mr. Read Miller, Director

Directors Absent: None

Staff Present: Chief, Ned Vander Pol, Deputy Fire Chief, Craig Usher, Fire Inspector, Jeremy-Nichols, Board Clerk, Christie Ross, Legal Counsel, Matthew Bertolucci, Esq., Board Treasurer, Jeff Golden

I. ROLL CALL AND PLEDGE OF ALLEGIANCE

II. APPROVAL OF THIS MEETING'S AGENDA

On motion made by Director Fougner and duly seconded by Director Elliott, the Directors unanimously approved the published agenda.

III. OPEN DISCUSSION WITH THE BOARD

The Board invited District Residents and others in attendance to address the Board on any matter of public concern related to the District's business.

IV. APPROVAL OF THE MINUTES

On a motion made by Director Elliott and duly seconded by Director Miller, the Minutes for the regular monthly meeting and the special meeting held October 13 and 15, 2021, were approved as amended by the Directors.

V. FIRE DEPARTMENT REPORTS

- A. District Fire Inspector's Report. Fire Inspector, Jeremy Nichols provided results of activities in October, and proposed activities for November.
- B. Fire Marshalls Report. In the absence of Deputy Fire Chief Craig Usher, Fire Chief Ned Vander Pol discussed pending and approved projects for properties located within the District. There are no new projects this month.
- C. Fire Department Performance Report. Fire Chief Ned Vander Pol reported on performance by the City of Vista's Fire Department during October 2021.
- D. Fire Chief's Update. Fire Chief Ned Vander Pol reported on matters of interest to the Department and the District.

VI. OFFICERS' REPORTS

- A. Accounts Payable. The Treasurer presented for approval the District's Accounts Payable for the month of October 2021. On motion made by Director Elliott, and duly seconded by Director Gomez, the Directors present approved the payments as listed in the amount of \$52,379.25 for the month of October.
- B. Portfolio Summary. The Board reviewed the Treasurer's Report on the District Investments as of October 31, 2021.
- C. Fire Mitigation Fees. The Treasurer provided an update on the Mitigation fund balances held by the District and the City.
- D. Legal Affairs. District Counsel reported on the status of pending matters.

VII. COMMITTEE REPORTS

- A. Fuel Modification. The Subcommittee and staff reported on the status of the Anchor Point study.
- B. Panoramic Property. The Subcommittee on Panoramic reported on the status of the District's invitations of interest for purchase of the District's surplus property.
- C. Response Times. The Subcommittee reported on outreach to adjoining agencies and proposals for staff assistance.
- D. Redevelopment Of Fire Station No. 3. The Subcommittee reported on the status of discussions concerning joint funding for the redevelopment of Station No. 3.

VIII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

- A. December Meeting. The Directors discussed the necessity of holding the regular monthly meeting in December. The meeting will be held at the regularly scheduled time of the second Wednesday of the month.

IX. CONTINUING BUSINESS

- A. Emergency Access Roads. Director Miller provided an update on the status of the Emergency Access Roads, including approval of a contractor's proposal for drainage work. On a motion made by Director Miller and duly seconded by Director Elliott, the board members present unanimously approved the funds of \$7,600 for Bistline Engineering to begin needed drainage work within the District.
- B. District Administrative Manager. Director Elliott reported on the status of the Subcommittee's efforts to recruit a District Administrative Manager.

X. NEW BUSINESS

- A. Seasonal Signage To Promote Wildfire Awareness. Director Gomez led a discussion on supplementing the City's signage promoting wildfire awareness.

XI. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors were invited to make announcements and share written communications.

XII. MOTION FOR ADJOURNMENT

On a motion made by Director Gomez and duly seconded by Director Elliott, the meeting was adjourned at 8:22 PM.

Copy of the Agenda and the Board Package of Meeting Materials Are Available On The District Web Site: www.vistafireprotectiondistrict.org or by contacting the Office of the Clerk of the Board 955 Vale Terrace Drive, Ste. A, Vista, CA 92084, 760-758-3815