

**VISTA FIRE PROTECTION DISTRICT
MINUTES –April 11, 2018**

The regularly scheduled monthly meeting of the Vista Fire Protection District was called to order by the presiding Vice President, Robert Fougner, at 6:00 P.M. at Vista Fire Station #6, 651 East Vista Way, Vista, CA 92084.

I. ROLE CALL AND PLEDGE OF ALLEGIANCE

Directors Present: Mr. Robert Fougner, Vice President
 Mr. James Elliott, Director
 Mr. Jerry Hill, Director
 Mr. Wallace Stewart, Director

Directors Absent: Mr. Read Miller, President

Staff Present: Fire Chief, Jeff Hahn, Deputy Fire Chief Ned Vander
 Pol, Fire Inspector, Mike McFadden, Clerk of the
 Board Lori McCaffrey, Attorney, David Liam Perry.

II. APPROVAL OF THIS MEETING’S AGENDA

On motion made Director Hill and duly seconded by Director Stewart, the Directors present unanimously approved the published agenda as amended.

III. OPEN DISCUSSION WITH THE BOARD

None

IV. APPROVAL OF MINUTES

On motion made by Director Stewart and duly seconded by Director Hill, the Directors present unanimously approved the minutes for the meeting held March 14, 2018.

V. OFFICER REPORTS

- A. Accounts Payable. The Board reviewed the report of the District’s Accounts Payable for the month ending March 31, 2018. On motion made by Director Elliott, and duly seconded by Vice President Fougner, the Board agreed to pay invoices in the amount of \$12,135.75 for March 2018.

- B. Portfolio Summary/District Investments. The Board reviewed the District Investment report as of March 31, 2018.
- C. Management Report. Moved to May Agenda.

VI. COMMITTEE REPORT

Subcommittee Report on Standard of Cover. Moved to May Agenda

VII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

None

VIII. OLD BUSINESS

None

IX. CONTINUING BUSINESS

- A. Emergency Access Roads. Directors Hill and Stewart, updated the Board that the contract has been signed with de Boer Engineering. Road work is scheduled to start after April 15th 2018 on Fabry Lane and Hardell. The Committee requested that Aztec Landscaping be hired for weed abatement to be done on Par Valley. On motion made by Director Stewart and duly seconded by Vice President Fougner the Directors present unanimously approved payment to be made to Aztec for an amount not to exceed \$3500 for weed abatement.
- B. Fire Station Site. The Subcommittee reported on a recent meeting with Staff to look over potential sites within the city limits. The Subcommittee drafted a letter to the City Council regarding potential sites and the potential of a future agreement with the city if a site is chosen for future Fire Station site.
- C. Forced Abatement Policy. Deputy Fire Chief Ned Vander Pol updated Board on meetings with City Officials concerning pending Forced Abatement Policies and procedures.
- D. District's Fire Inspector's Report. Fire Inspector Mike McFadden updated the board on completed activities in March and planned activities for April. Forced Abatement notices were scheduled to go to District residents on April 16th.

- E. Fire Marshall's Report. None
- F. Fire Department's Performance Report. Fire Chief Jeff Hahn reported on the Department's Performance during the month of February 2018.
- G. Fire Chief's Update. Fire Chief Jeff Hahn reported on other matters of interest to the Department and the District.

X. NEW BUSINESS

- A. Continued Participation in the Fire Mitigation Fees. Deputy Fire Chief Ned Vander Pol presented to Board for approval to continue in the Fire Mitigation Fees program. On motion made by Director Elliott, and duly seconded by Vice President Fougner, the Directors present unanimously approved.
- B. 2018 CSDA Board Candidate Nomination. Vice President Fougner presented to the Board the nomination of Jo MacKenzie to the CSDA Board. On motion made by Vice President Fougner, and duly seconded by Director Hill, the Directors present unanimously approved.
- C. VFPD Logo Design. Board reviewed the current design, and discussed the lack of original art work suitable for its continued use. Deputy Fire Chief Ned Vander Pol will propose new designs.

XI. DIRECTORS' ANNOUNCEMENTS AND WRITTEN COMMUNICATIONS

None

XII. CLOSED SESSION

None

XIII. MOTION FOR ADJOURNMENT

The meeting was adjourned at 7:40PM
Lori McCaffrey, Clerk of the Board
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Not approved until subsequent meeting