

VISTA FIRE PROTECTION DISTRICT
Final MINUTES of Meeting Held
Wednesday, January 13, 2021

The regularly scheduled monthly meeting of the Board of Directors of the Vista Fire Protection District was called to order virtually through an audio-visual remote conferencing platform made available to the public, by the presiding President, Robert Fougner, at 6:00 P.M.

Directors Present: Mr. Robert Fougner, President
 Mr. James Elliott, Vice President
 Mr. Daniel Gomez, Director
 Mr. Read Miller, Director
 Mr. John Ploetz, Director

Directors Absent: None

Staff Present: Chief, Ned Vander Pol, Deputy Chief, Craig Usher, Board Clerk,
 Christie Ross, Legal Counsel, Fred Pfister, Esq., Jeffrey Golden,
 Treasurer

I. ROLL CALL AND PLEDGE OF ALLEGIANCE

II. APPROVAL OF THIS MEETING'S AGENDA

On motion made by Director Fougner duly seconded by Director Elliott, the Directors present unanimously approved the agenda as amended, to reordering the sequence of matters for discussion.

III. OPEN DISCUSSION WITH THE BOARD

There were no attendees who asked to address the Board.

IV. APPROVAL OF THE MINUTES

On a motion made by Director Ploetz and duly seconded by Director Gomez, the Minutes for the meeting held December 9, 2020, were unanimously approved by the Directors as presented.

V. FIRE DEPARTMENT REPORTS

- A. District Fire Inspector's Report. Deputy Chief, Craig Usher in the absence of Inspector Jeremy Nichols, provided results of activities in December including parcel inspections for weed abatement, the District's emergency access roads, and replacement of fire lane signs, together with proposed activities for January.
- B. Fire Marshalls Report. Deputy Chief Craig Usher provided an update on projects for properties located within the District, including one known as Bonsall Oaks (formerly the Polo Club) on Gopher Canyon.
- C. Resolution For Fire Mitigation Fees. This matter was moved forward on the Agenda from its original designation as a Special Matter for Consideration.

The Board conducted the second reading of the proposed Resolution to continue the District's program for collecting fire mitigation fees during 2020. Hearing no objection, on a motion made by Director Fougner and duly seconded by Director Miller, the Board moved to adopt the proposed Resolution and ratify all action taken by the District for collection of fire mitigation fees for 2020.

- D. Fire Department Performance Report. Fire Chief Ned Vander Pol reported on performance by the City of Vista's Fire Department during December 2020.
- E. Fire Chief's Update. Fire Chief Ned Vander Pol reported on matters of interest to the Department and the District, including the challenges due to the COVID crisis, such as dispatch delays, delayed admittance at emergency rooms, and vaccination delivery at nursing homes.

VI. NEW BUSINESS

The following matters were moved forward on the Agenda.

- A. Directors' Identification. Chief Vander Pol led a discussion on the recommended type of official identification issued to new and existing Directors, for the Board's approval and adoption. After receiving the advice of counsel, Director Miller moved for authorization to issue badges to those Directors who request them. After being duly seconded by Director Gomez, Director Miller's motion passed with Directors Elliott and Fougner opposed.
- B. Directors' Orientation. Director Elliott led a discussion concerning Directors' orientation, their legal responsibilities, and requirements for continuing education.

VII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

The following matter was brought forward on the Agenda.

- A. District General Manager. Vice President Elliott led a discussion on the merits and issues concerning the hiring of a part time manager for District business. The Directors are uniformly interested in the benefits to the District from creating such a position, and the officers will continue to investigate its feasibility. The Directors were invited to submit their suggestions for determining the scope of such a position to the District's legal counsel.

VIII. OFFICERS' REPORTS

- A. Accounts Payable. The Board reviewed the report of the District's Accounts Payable for the month ending December 2020. On motion made by Director Miller, and duly seconded by Director Gomez, the Directors approved the payments as listed in the amount of \$1,044,449.41 for the month of December.

- B. Portfolio Summary/District Investments. The Board reviewed the Treasurer's Report on the District Investments as of December 2020.
- C. Legal Affairs. District Counsel reported on the status of pending matters under consideration. Based on counsel's advice, all Subcommittees shall be deemed temporary, and subject to reauthorization at the end of every two years.

IX. COMMITTEE REPORTS

- A. Fuel Modification. The Subcommittee reported on the status of its recommendations for fuel modification within the District.
- B. Response Times. The Subcommittee reported on the status of its recommendations for improvements to response times. To assist their analysis, a report on all calls during 2020 with travel times exceeding ten minutes, will be provided to the Subcommittee.

X. CONTINUING BUSINESS

- A. Emergency Access Roads. Director Ploetz provided an update on his inspection and the status of the District's Emergency Access Roads.

XI. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors' were invited to make announcements and share written communications. The Directors requested updated copies of the Department's "Run Time" book.

XII. MOTION FOR ADJOURNMENT

On a motion made by Director Miller and duly seconded by Director Fougner, the meeting was adjourned at 9:11 PM.

Copy of the Agenda and the Board Package of meeting materials are available electronically at www.vistafireprotectiondistrict.com
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