VISTA FIRE PROTECTION DISTRICT Board of Directors AGENDA

Meeting Location "Smart Space" Office Center 450 South Melrose Drive Vista, CA 92081



Regular Meeting Wednesday, May 10, 2023 10:00 A.M.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District's website <u>www.vistafireprotectiondistrict.org</u> or by contacting the Clerk of the Board at <u>krannals@vistafpd.org</u>

BUSINESS SESSION – REGULAR AGENDA

- 1. PLEDGE OF ALLEGIANCE
- 2. ROLL CALL
- 3. MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES
- 4. SPECIAL PRESENTATION(S)
 - a. Bonsall Oaks Development: Mark Vierow, Assistant Fire Marshal will provide the board members an update for the Bonsall Oaks Development
 - b. Emergency Response Statistics: Battalion Chief Steve Wecklich will provide the board members information about data collection for emergency response times
- OPEN DISCUSSION WITH THE BOARD (Public Comment) The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District's business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

6. CONSENT CALENDAR

- a. Board of Directors Minutes
 - i) Approve the Board of Directors minutes of April 12, 2023
 - ii) Approve the Board of Directors minutes of April 26, 2023

Page 2 of 4 Board of Directors Regular Meeting May 10, 2023

b.	Payroll Register	
	Approve Payroll paid on May 5, 2023	\$3,822.50
	Approve Payroll Taxes paid on paid on May 8, 2023	<u>\$292.43</u>
		<u>\$4,114.93</u>

c. <u>Accounts Payable</u> <u>Approve</u> Accounts Payable Check 4051 thru 4062 to be paid May 10, 2023 \$1,139,129.61 Auto withdrawal(s) paid on Apr 3 – May 2, 2023 <u>\$901.95</u>

\$1,140,031.56

- d. <u>Receive and File Information</u>
 - i) Fire Department Reports
 - (1) District Fire Inspector
 - (2) Fire Marshal
 - (3) Fire Chief
 - (4) Fire Department Performance Report March 2023
 - ii) Administrative Manager's Report
 - iii) Correspondence Incoming
 - (1) LAFCO Independent Special Districts Election Results | Appointment of Regular and Alternate Representatives
 - iv) Correspondence Outgoing
 - (1) Letter of Support AB 40
- 7. ORAL REPORT(s)
 - a. Fire Chief
 - i) Community Wildfire Protection Plan Update
 - b. Fire Marshal
 - c. Administrative Manager
 - d. Legal
 - e. Fire Safe Council of Vista Update
 - f. Board of Directors
 - i) Elliott: Report on meeting with City of Vista, City Manager John Conley
- 8. NEW BUSINESS
 - a. <u>Article XIIIV California Constitution Appropriation Limit</u>
 - To discuss and/or approve the change in population for the Vista Fire Protection District appropriations limit. Staff report 23-10 provided ACTION REQUESTED: Select a method to calculate appropriations limit
 - ii) <u>Resolution No. 2023-04</u> To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Vista Fire Protection District Determining the 2023/2024 Appropriations of Tax Proceeds ACTION REQUESTED: Adopt
 - b. <u>Budget Authorization</u>

To discuss and/or approve expense to Aztec Landscaping to clear shrubbery along the right of way on Fabry Lane an emergency access road ACTION REQUESTED: Approve

- 9. CONTINUING BUSINESS
 - a. <u>Emergency Access Roads</u>

To discuss the future maintenance and frequency of emergency access roads, and the responsibility of maintenance and inspections. ACTION REQUESTED: Information and/or direction Page 3 of 4 Board of Directors Regular Meeting May 10, 2023

10. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors are invited to make announcements and share written communications.

11. CLOSED SESSION

a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
 CONFERENCE WITH LABOR NEGOTIATORS
 Agency Negotiators: President Elliott
 Unrepresented Employees: Administrative Manager
 Under Negotiation: Successor Contract

12. ADJOURNMENT

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VISTA FIRE PROTECTION DISTRICT Board of Directors Regular Meeting Agenda Wednesday, May 10, 2023 10:00 am PT

CERTIFICATION OF POSTING

I certify that on May 5, 2023 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Vista, California on May 5, 2023

Karlena Rannals

Karlena Rannal Board Clerk



VISTA FIRE PROTECTION DISTRICT Regular Board of Directors Meeting Minutes – April 12, 2023

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

REGULAR AGENDA

President Elliott called to order the regular meeting of the Vista Fire Protection District Board of Directors at 10:02 AM at the "Smart Space" conference room located at 450 South Melrose Drive, Vista CA.

1. Pledge of Allegiance

Administrative Manager Rannals led the assembly in the Pledge of Allegiance.

2. <u>Roll</u>

Directors Present:	Elliott, Gomez, Miller, Ploetz
Directors Absent:	Fougner
Staff Present:	Karlena Rannals, Administrative Manager; Roy Palmer, Fire Chief, and Fred
	Pfister, Legal Counsel

- 3. <u>Open Discussion with the Board (Public Comment)</u> No one requested to speak to the Board.
- 4. <u>Consent Calendar 4</u>MOTION BY DIRECTOR PLOETZ, SECOND BY DIRECTOR GOMEZ, CARRIED 5 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the consent calendar as submitted:
 - a. Board of Directors Minutes
 - i. Board of Directors minutes March 8, 2023
 - b. Payroll Register

i. Payroll paid on April 7, 2023	\$5,703.75
ii. Payroll taxes paid on April 8, 2023	<u>436.33</u>
Total	\$6.140.08
c. Accounts Payable	
i. Accounts Payable Check 4042 thru 4050 paid April 12, 2023	\$844,036.11
ii. Auto withdrawal(s) paid on Apr 01, 2023	<u>888.11</u>
Total	\$844,924.2
d. Finance – Quarterly Report	
i. Investment Report	
ii. Balance Sheet (unaudited) – March 31, 2023	
iii. Budget vs. Actual (Unaudited) – March 31, 2023	

- e. Receive and File
 - i) Fire Department Reports
 - (1) District Fire Inspector
 - (2) Fire Marshal
 - (3) Fire Chief
 - (4) Fire Department Performance Report February 2023

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- ii) Travel Report (AB1234) James Elliott
- iii) Travel Report (AB1234) John Ploetz
- iv) Travel Report (AB1234) Karlena Rannals
- e. Ad Hoc Committee Reportsi) Community Wildfire Protection Plan
- f. Administrative Manager's Report
- g. Correspondence
 - i) None
- 5. Oral Report(s)
 - a. *Fire Chief/Deputy Chief* Chief Palmer reported in addition to the written report submitted the following:
 - Fire Chief Recruitment: recruitment closes April 21, 2023;
 - Deputy Chief Recruitment: in progress. It is an open recruitment;
 - Battalion Chief Recruitment: in progress. It is an open recruitment.

He addressed the concerns raised by board members on response times within the Fire District. He assured the Board that staff is constantly looking at the data. They look for patterns, look at dispatch times, the time it takes to leave the station, etc. One factor that they are not able to control is the traffic. Call volume has increased and the fire department is trying to add two additional basic life support units to address the issues. At the conclusion of his report, he will work with the Administrative Manager and his staff to amend the response time report. He will attempt to provide more specific information on what caused the response times greater than 10 minutes; however, he reiterated that the units cannot do anything about the increased traffic. He will invite Chief Wecklich to the next meeting to give an overview of how staff reviews the statistical data.

He addressed the concerns on the Fire Inspector's report acknowledging the difference in the report that is included in the basic contract and the additional services that the District pays for. It is difficult to quantify the average of 80 hours per month, because there are factors such as training, vacations, etc. that impact the individual assigned to provide such services. He will evaluate the monthly report to see if there is a better way to provide the information.

He distributed samples of performance evaluations that the District can use for staff, and he discussed the importance of the Board having policies. He offered to bring forth policies at future meetings.

- b. Fire Marshal Chief Palmer reported the following:
 - The last fire inspector has been hired; all vacancies have been filled;
 - Fire Stats Update: he will follow-up with Deputy Chief Usher on the status. Ms. Rannals did inform the Board that there was a question on the cost authorized; however, she reported that the work has been authorized by the City.
- c. Administrative Manager Ms. Rannals
 - She has been working on a project to confirm the accurate account balances in trust with the City for the Fire Mitigation Fund (FMF). This is important for the annual report due by June 30 to the County of San Diego. In addition, there will be an opportunity, with the appropriate documentation, to pledge future FMF monies to the reconstruction of fire station 3.
- d. Legal Mr. Pfister there are no pending issues to report

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e. Board of Directors –

- i. Gomez: conveyed is appreciation to tour NorthComm. He was pleased with the information that was shared by the Administrator.
- ii. Ploetz: he attended the greater Fallbrook Fire Safety meeting.
- iii. Elliott: also conveyed his appreciation to tour NorthComm. He reported that he learned a lot about the emergency response system within North County and the state-of-the-art communications system that is operated by the joint powers agency.

10-minute recess

6. Continuing Business

a. Sale of Surplus Real Property

Ms. Rannals reported that escrow closed on the property at 2319 Panoramic Drive on March 16, and the proceeds of \$353,036.63 funds were received at the County of San Diego on the same date.

7. New Business

a. Meeting Change – June 14, 2013 Meeting

President Elliott requested consideration to change the June meeting from June 14 to June 21 as he will be out of town on that date. Ms. Rannals informed the Board that she conferred with Director Fougner prior to his vacation and confirmed his availability.

MOTION BY DIRECTOR GOMEZ, SECOND BY DIRECTOR PLOETZ, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to change the regularly scheduled Board of Directors meeting from June 14 to June 21 commencing at 10 am.

b. Call for Ballots | San Diego County Consolidated Redevelopment Oversight Committee

President Elliott informed the Board that the district has an opportunity to cast a ballot to elect a special district representative to serve on the San Diego Consolidated Oversight Committee. The board members discussed the candidates in consideration.

MOTION BY DIRECTOR GOMES, SECOND BY DIRECTOR PLOETZ, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN authorized the President to cast a ballot on behalf of the district to elect a special district representative to serve on the San Diego Consolidated Oversight Committee uninstructed.

c. Funding Options/Grant Participation – Community Wildfire Protection Plan (CWPP)

Director Ploetz led the discussion by providing background on his research and his discovery that the District could be added to the \$3.4 million CalFire grant that is working to clear roadside vegetation on evacuation routes, specifically Buena Creek Road and Gopher Canyon Road that is identified as a part of the CWPP that the District paid for.

The following details the information obtained:

- i. The CWPP provided by Anchor Point does not comply with the County format;
- ii. The CWPP was never accepted by the Vista Fire Protection District Board of Directors;
- The CWPP was never signed by all parties; four signatures are required; 1) District Fire Chief; 2) District Board President; 3) Fire Chief for San Diego County Fire Protection District; and 4) President, Fire Safe Council;

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- iv. To be included in the grant, the District is required to have a Fire Safe Council. The minimum requirements for a council are:
 - 1. A minimum of four members
 - 2. A logo
 - 3. A boundary map

He has had conversations with Morgan Graves who is employed by the Resource Conservation District of San Diego County who will help the District create a Fire Safe Council.

- v. There is an opportunity to be added to the grant; however, the District must act quickly. Chief Mecham must conditionally approve the District's CWPP, with a commitment to get the plan in the correct template. The Fire Safe Council meets April 25.
- vi. There is a need to create the Fire Safe Council and apply to the Fire Safe Council of San Diego County prior to their board meeting scheduled for May 4th. If the District is unable to meet this timetable, then we will need to wait until July as this board meets bi-monthly.

He concluded that if the District can show to all parties that we have acted in good faith, there is a good opportunity for the District's CWPP to be included, and County grant managed by CalFIRE will take care of the vegetation management at no cost to the District. He responded to questions from the Board.

Since time is of the essence to participate in the grant, the Board acted on the following motions:

- MOTION BY DIRECTOR PLOETZ, SECOND BY DIRECTOR MILLER, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to ratify the acceptance and approval of the CWPP delivered to the Board of Directors in July 2022 and authorize the President and Fire Chief to execute the CWPP.
- 2. MOTION BY DIRECTOR PLOETZ, SECOND BY DIRECTOR GOMEZ, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to authorize legal counsel to contact Anchor Point and request that the CWPP be converted to the correct format for County submission.
- 3. MOTION BY DIRECTOR PLOETZ, SECOND BY DIRECTOR MILLER, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to appointed Director as the lead of this effort in creating a Fire Safe Council.

8. Directors' Announcements & Written Communications

President Elliott: informed the board that he attended the North County Fire Protection District Board of Directors meeting, and he plans to attend the Deer Springs Fire Protection District April 12.

9. Adjournment

President Elliott adjourned the meeting at 12:58 pm.



VISTA FIRE PROTECTION DISTRICT Special Board of Directors Meeting Minutes – April 26, 2023

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

SPECIAL AGENDA

President Elliott called to order the regular meeting of the Vista Fire Protection District Board of Directors at 1:30 PM at the "Smart Space" conference room located at 450 South Melrose Drive, Vista CA.

1. Pledge of Allegiance

President Elliott led the assembly in the Pledge of Allegiance.

2. <u>Roll</u>

Directors Present:	Elliott, Gomez, Miller, Ploetz
Directors Absent:	Fougner
Staff Present:	Karlena Rannals, Administrative Manager; and Roy Palmer, Fire Chief

 Open Discussion with the Board (Public Comment) No one requested to speak to the Board.

4. NEW BUSINESS

a. Grant Participation – Community Wildfire Protection Plan (CWPP) President Elliott conveyed his appreciation to Director Ploetz for the research and work done to learn about the possibility of being included in the CalFire Vegetation Management for Emergency Access Roads.

Chief Palmer provided information that he has obtained from CalFire regarding the grant. He noted that are several pieces to accomplish, and he believes that the District will be successful. Chief Palmer has also had conversations with Battalion Chief Silva (CalFire) and Chief Silva is wanting to work with the District to get the roads on Buena Creek and Gopher Canyon included with the grant. Chief Palmer also stated that a revision and edit of VFPD's CWPP will be necessary to bring it into compliance with the format used by agencies within San Diego County, and he will make every effort to get this completed as quickly as possible.

Another requirement of the grant is the creation of a Fire Safe Council. While the ad hoc committee comprised of Directors' Gomez and Miller was tasked to take the lead in its formation, he requested that only one person be designated the lead and discuss the application needs and updates with the Resource Conservation District Great San Diego County. RCS staff member Ms. Morgan Graves Fire Prevention and Forestry Coordinator wants to assist; however, having numerous board members and designated staff is challenging to manage the information. He also acknowledged that Ms. Graves has received a draft application to establish a Fire Safe Council, however, this council must also be community based. In addition, Ms. Graves needs to ensure that there is no conflict in boundaries with other fire safe councils, hence the importance of a boundary map.

The ad hoc Committee (Directors' Gomez and Miller) reported that they submitted a draft application for the creation of a Fire Safe Council, with Director Gomez serving as the Council President. Ms. Graves did provide

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feedback, and they were trying to get this completed for the meeting on May 4, which they acknowledge is on a tight schedule. At the conclusion of the discussion, the consensus is as follows:

- 1. Chief Palmer will work with Ms. Rannals on the completion of tasks needed to be included in the CalFire grant;
- 2. Director Gomez will take the lead and be the primary point of contact for Ms. Graves on the formation of the Fire Safe Council;
- 3. Ms. Rannals will forward to Chief Palmer a digital map of the fire district boundary;
- 4. Ms. Rannals will add to the monthly agenda under "Oral Report" and update from the Fire Safe Council; and
- MOTION BY DIRECTOR MILLER, SECOND BY DIRECTOR PLOETZ, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to request the President prepare and sign a letter of support for the establishment of a Fire Safe Council of Vista.

5. Adjournment

President Elliott adjourned the meeting at 2:30 pm.

Karlena Rannals Board Clerk James F. Elliott President

VISTA FIRE PROTECTION DISTRICT

PAYROLL REGISTER - APRIL (Paid 05/05/23)

Payment No.	Name	Gross
Direct		
Deposit	Rannals, Karlena	\$ 3,822.50
		\$ 3,822.50
	Employer Payroll Taxes	
	Federal (Social Security/Medicare)	\$ 292.43
	State	\$ -
		\$ 4,114.93

VISTA FIRE PROTECTION DISTRICT ACCOUNTS PAYABLE May 10, 2023

Check #	PAYEE & ADDRESS	DESCRIPTION	AMOUNT
Auto Withdrawal	SmartSpace Vista (c/o SVN Vanguard)	Space Rent - May 2023	\$802.95
	4455 Murphy Canyon Road, Ste 200	Paid 05-02-2023	3802.93
	San Diego, CA 92123		
		March Deveell Fee	
Auto Withdrawal	ADP, Inc.	March Payroll Fee Paid on 04-14-2023	\$99.00
		Accounts Payable (Auto withdrawal)	\$901.95
4051	AZTEC LANDSCAPING	EMERGENCY ACCESS ROADS, INV# L2846	\$2,082.00
	7980 Lemon Grove Way Lemon Grove, Ca 91945	PAR VALLEY, FABRY LANE, CATALINA & DEEB HARDELL LANE, EL PASO ALTO, April 2023	-
4052	C.J. BROWN & COMPANY CPAs	Progress Billing FY23 (Planning & Engagement)	\$325.00
	10805 Holder Street, Suite 150 Cypress, CA 90630		
4053	CITY OF VISTA	Tax Apportionment #9 - Invoice #22691	\$1,128,593.62
	200 Civic Center Drive	Emergency Response Services	
	Vista, CA 92084		
4053	CITY OF VISTA	Reimbursment of Locks Purchased	\$15.46
	200 Civic Center Drive	Lowe's Reciept	
	Vista, CA 92084		
4054	FIRE DISTRICTS ASSN OF CA	Association Membership Dues	\$250.00
	808 R St., Ste 209		
	Sacramento, CA 95811		
4055	LITTLE YELLOW BUDDIES	Serviced Hydrants - Qty 160	\$4,320.00
4055	13615 Fairlane Road		÷,520.00
	Valley Center, CA 92082		
4055	LITTLE YELLOW BUDDIES	Poimbursoment for Hydrant Cans	\$1,011.42
4055	13615 Fairlane Road	Reimbursement for Hydrant Caps	\$1,011.42
	Valley Center, CA 92082		
4056		Out of Docket European (Apr 1, 20, 2022)	<u></u>
4056	RANNALS, Karlena	Out of Pocket Expenses (Apr 1 - 30, 2023)	\$180.83
4057	RGM CONSULTING	Monthly Maintenance (May 2023)	\$150.00
	815 Sierra Verde Dr.	Inv # 7117	
	Vista, CA 92084		+
4058	SAN DIEGO CTY FIRE CHIEFS ASSN	County Chiefs Installation Luncheon	\$35.00
	Heidi Slabaugh % Heartland Fire Training	1-Jun-23	
	1301 N. Marshall Ave		
	El Cajon, CA 92020		+
4059	STREAMLINE	Monthly Billing for Webhosting	\$75.00
	P.O. Box 207561	INVOICE # 67009CA4-0030	
	Dallas, TX 75320-7561		
4060	WHITE AND BRIGHT	Legal Fees - District Business	\$1,442.00
	970 Canterbury Place	INVOICE #9829 (April)	
	Escondido, CA 92025		
		Accounts Payable (Checks)	\$1,138,480.33
	PAYROLL:		91,130,400.33
	See Payroll Register	Employee & Directors	\$3,822.50
	U.S. TREASURY (PAYROLL TAX)	FEDERAL FORM 941-EFT VIA EFTPS-DEPOSIT	\$292.43
		March Payroll Total	\$4,114.93
		Total District Expenses - March 2023	\$1,143,497.21
			-
	Director	10-May-23 re determined that sufficient funds are available. The accounts	+
		e determined that sumclent funds are available. The accounts	+
	Falme Pannels		<u> </u>
	1		
	Administrative Manager	5-May-23	

Accounts Payable Certification	Vista Fire Protection District 450 S. Melrose Dr., Ste 105 Vista, CA 92081
CERTIFICATION FOR PAYMENT NO. <u>TA #9</u> CONSULTANT/VENDOR: City of Vista	BILLING PERIOD:
ADDRESS:200 Civic Center Drive, Vista, CA 92084	ACCOUNT No.:

DESCRIPTION:	Тах Арр	ortionment #9				
STATEMENT OF PAYMENT						
				Apportionment of Fee	FEE	PAYABLE
Gross Tax Apportionment	100%	\$	1,253,992.91	90%	\$	1,128,593.62
Less Interest Allocation	100%	\$	2,241.27	0%	\$	-
Tax Apportionment	100%	\$	1,256,234.18	90%	<u>\$</u>	1,128,593.62
Invoice Billed #:					\$	1,128,593.62
Discrepancy					<u>Ş</u>	(0.00)

Toulene Rannels

Certified by: Karlena Rannals, Administrative Manager



TO:	BOARD OF DIRECTORS
FROM:	James Kozakiewicz, Fire Inspector
SUBJECT:	MONTHLY ACTIVITY REPORT – FIRE
DATE:	May 5, 2023



Monthly Activity Summary (April 1 - 30, 2023)

The following highlights the work activities for the reporting period:

- 1. Evaluated all emergency roads on 5/1/2023 with Director Ploetz.
 - a. Generated emergency access road entity liaison contact list (SDGE, SDCWA, ATC, VWD, ATT, etc.).
 - b. Assisted in starting a Fire Safe Council.
 - c. Chain cut at El Paso Alto access gate. This is a reoccurring issue with the same vehicle (please see photos at end of report). I propose using grade 8 chain as a test for this location in hopes to deter this from happening again. I have given Director Ploetz literature on said chain. I would like to recognize district resident Sue Lovell for bringing this matter to my attention. Replaced chain and added lock while on site.
 - d. Networked with other Fire Protection Districts.
 - e. Held public education event for district members.
 - f. Dead tree/brush encroaching on Fabry Lane EAR. Made contact to Aztec Landscaping.
- 2. Had 8 face-to face opportunities with community members. Provided education to their concerns.
- 3. Conducted 12 defensible space inspections.
- 4. Conducted 5 customer service requests.
- 5. Conducted 3 plan review requests.

Future Activity

- 1. Assess all district emergency roads as needed.
- 2. Continue assessing fire hazard threats in the Vista Fire Protection District.
- 3. Engage district residents in the field and answer their fire-department-related questions.
- 4. Quickly respond to all citizen service requests regarding any hazardous conditions.





TO:	BOARD OF DIRECTORS
FROM:	CRAIG USHER, DEPUTY CHIEF
SUBJECT:	MONTHLY ACTIVITY REPORT – FIRE MARSHAL
DATE:	May 5, 2023



Monthly Activity Summary (April 1 – 30, 2023)

The following highlights the work activities for the reporting period:

- 1. Projects: No new projects of note.
- 2. The 2023 weed abatement process began. Letters were mailed out on 4/20/23.
- 3. CWPP oversight has been transferred back to the Fire Chief.
- 4. Verified the CWPP was submitted as requested in Aug. 2022 to the designated recipient. Chief Palmer is following up on status.

Future Activity

1. **District Inspector Duties Discussion:** Staff to discuss based on newest contract amendment. It is recommended to wait until the new Fire Chief, Fire Marshal, and District Board can discuss this item as an agenda item in the near future.

TO:	BOARD OF DIRECTORS	VISTA
FROM:	ROY PALMER, INTERIM FIRE CHIEF	2
SUBJECT:	MONTHLY ACTIVITY REPORT – FIRE CHIEF'S REPORT	MOTE
DATE:	May 5, 2023	FIRE

Monthly Activity Summary (April 1 – 30, 2023)

The following highlights the work activities or significant events for the reporting period:

- 1. Three firefighter/paramedics are in their final stages of pre-employment testing. A fourth has completed background, with a start date May 1. We anticipate placing all four in an internal academy in May or June.
- 2. Replacement Deputy Chief testing will take place on May 8th.
- 3. We are currently taking applications for Battalion Chief, with the testing process to take place in May during the zone testing process.
- 4. Fire Safe Council application was submitted for approval. We are currently working on converting our CWPP to the county format.
- 5. The new Fire Inspector has accepted a job offer with a start date of May 15th.
- 6. Fire Chief: Full-time position has been posted with a closing date of April 21st. We received 27 plus applications.
- 7. At the April 25th City Council meeting, the Fire Department's request to place two BLS ambulances in service was granted, with the start date of the first to be July 1.
- 8. Station 3: Design team completed additional plans for offsite work; now in the plans review stage, with the hope of starting the remodel in late May or June.



March 2023 Monthly Incident Report

1. <u>Monthly Activity Report</u>

- A. Response Travel Time Report: Total calls of 1,344 of which 1,110 were counted in the response summary. Calls not counted in the Response Travel Time Report include:
- 1. Non-priority responses.
- 2. Cancelled while responding.
- 3. Staged for sheriff.
- 4. Responding to another jurisdiction for Automatic/Mutual Aid.
- 5. No 'on scene' MST by responding apparatus.
- B. USR 5 year monthly comparison City and District *
- 2. <u>Response Time Chart</u>
- 3. <u>Total Response time >10 minutes in Fire District</u>

SW Mar 2023 Cover



Monthly Activity Report

March 2023

Response travel time last month (cad)					
Total City District					
Number of incidents	1,022	872	150		
Number of urgent calls	816	692	124		
Average travel time *	5:02	4:52	6:00		
75 th fractal travel time *	6:06	5:51	7:24		
90 th fractal travel time *	9:00	8:31	9:56		

Response travel time last 12 months (cad)			
	Total	City	District
Number of incidents	12,821	10,953	1,868
Number of urgent calls	9,873	8,512	1,361
Average travel time *	4:37	4:28	5:40
75 th fractal travel time *	5:37	5:23	7:26
90 th fractal travel time *	8:05	7:41	9:33

* First unit on scene and emergency calls only-includes automatic aid units

Automatic Aid			
	Current	Year-to-	
	month	date	
Given	410	1,122	
Received	376	1,007	

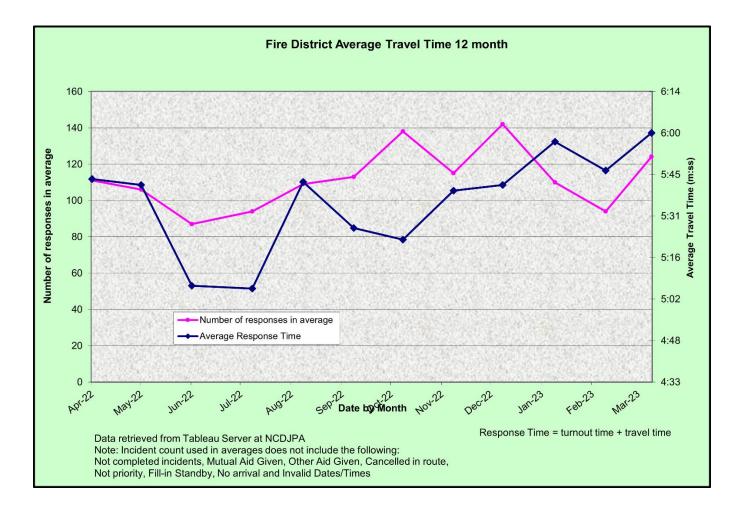
Ambulance Transports		
	Current	Year-to-
	month	date
Vista	506	1,475
Other Agencies	176	478

USR 5-year travel time monthly comparison -City						
	Url	ban	Subur	ban	Ru	ral
Year	Unit Responses	90th	Unit Responses	90th	Unit Responses	90th
2019	7,123	0:05:38	529	0:06:19	61	0:07:03
2020	6,840	0:06:07	571	0:06:53	55	0:07:11
2021	6,760	0:05:38	560	0:06:11	56	0:07:13
2022	6,627	0:06:02	569	0:06:34	55	0:07:15
2023 YTD	1,638	0:7:16	130	0:07:14	18	0:07:17
Δ YTD previous y	vear	+0:01:14		+0:00:40		+0:00:02

Mar 2022

USR 5-year travel time monthly comparison-District						
	Url	ban	Subur	ban	Ru	ral
Year	Unit Responses	90th	Unit Responses	90th	Unit Responses	90th
2019	804	0:06:01	431	0:07:13	196	0:10:13
2020	736	0:06:21	344	0:07:45	200	0:10:02
2021	599	0:06:27	388	0:07:47	188	0:10:13
2022	576	0:06:14	350	0:07:31	206	0:10:11
2023 YTD	140	0:06:49	74	0:08:28	50	0:11:21
Δ YTD previous y	lear	+0:00:35		+0:00:57		+0:0:10

Dispatched Incident volume types	Mar	Year to date
Alarm	56	178
Fire	90	288
Medical and Other	1,170	3,381
Total	1,344	3,924



Response time			
2023-018340 0:14:06	3/5/2023 1:19:38 AM E122 from quarters	Medical Aid	3828 Emma Rd
2023-020995 0:12:14	3/13/2023 11:58:35 PM RA123 from quarters	Medical Aid	6937 Kellyn Ln
2023-022616 Dr 0:11:21	3/18/2023 9:31:12 PM E123 from quarters	Medical Aid	28844 Vista Valley
2023-025074 Cantera 0:10:0	3/27/2023 7:33:24 PM 02 T126 from quarters		2145 Camino
2023-025522 Ln 0:10:40	3/29/2023 12:00:20 PM E123 from quarters	Medical Aid	2370 Vista Valley
2023-026029 Ln 0:10:07	3/31/2023 9:07:24 AM M11 from quarters	Medical Aid	2370 Vista Valley

TO:BOARD OF DIRECTORSFROM:KARLENA RANNALS, ADMINISTRATIVE MANAGERSUBJECT:MONTHLY ACTIVITY REPORT - ADMINISTRATIONDATE:May 5, 2023



Activity Summary (April 1 – 30, 2023)

The following highlights my work activities for the reporting period:

- 1. Prepared and posted agenda and supporting reports for April 12, 2023 meeting
- 2. Attended April 12 Board of Directors meeting
- 3. Attended and provided presentation to the San Diego County Fire Chiefs Association Administrative Section April 19
- 4. Met (via Teams) April 20 with Streamline representatives re: website refresh
- 5. Met (via Zoom) April 21 with Directors' Elliott and Ploetz re: acceptance of CWPP and creation of Fire Safe Council
- 6. Prepared and posted agenda for April 26, 2023 special meeting
- 7. Attended April 26 special meeting
- 8. Began preparation of FY24 Preliminary Budget

The highlights do not include emails, phone calls, and other requests for review/comments on district topics.

Total time worked (April 1 – April 30, 2023): 69.50 hours Ten-month total: 733.25

Future Activity

- 1. Development of Purchasing Policy
- 2. Website Refresh
- 3. Continue reorganization of files



MEMORANDUM

April 19, 2023		
то:	Independent Special Districts in San Diego County	
FROM:	Tamaron Luckett, Commission Clerk / Election Official	
SUBJECT:	Independent Special Districts Election Results Appointment of Regular and Alternate Representatives	

This memorandum serves as notice by the San Diego County Local Agency Formation Commission (LAFCO) of the election results for two special district seats - one regular and one alternate involving four-year terms beginning May 1, 2023. The concurrent elections were performed by mailballot consistent with adopted policies and concluded on April 14, 2023. Prerequisite quorums for both elections were achieved with Barry Willis with Alpine Fire Protection District and David Drake with Rincon Del Diablo Municipal Water District winning as the re-elected incumbents for the regular and alternate seats, respectively. Details for both elections follow.

Nominee	Agency	Votes Received
Barry Willis (incumbent)	Alpine Fire Protection District	43
Ross Pike	North County Fire Protection District	6
James Pennock	Vallecitos Water District	2
	TOTAL	51

Nominee	Agency	Votes Received
David Drake (incumbent)	Rincon del Diablo Municipal Water District	33
Jeff Griffith	Palomar Health	7

A listing of all ballots returned for both elections is attached. Should you have any questions, please contact our office at 619-321-3380. Thank you.

Respectfully,

Tamaron Luckett **Commission Clerk**

Administration: Keene Simonds, Executive Officer 2550 Fifth Avenue, Suite 725 San Diego, California 92103 T 619.321.3380 E lafco@sdcounty.ca.gov www.sdlafco.org

Kristi Becker City of Solana Beach County of San Diego Joel Anderson County of San Diego Nora Vargas, Alt. County of San Diego

Dane White City of Escondido John McCann, Alt. City of Chula Vista Vice Chair Stephen Whitburn City of San Diego

Marni von Wilpert, Alt.

City of San Diego

Jo MacKenzie

Barry Willis

David A. Drake, Alt.

Rincon del Diablo

Andy Vanderlaan General Public

Harry Mathis, Alt. Alpine Fire Protection General Public

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San Diego LAFCO Independent Special Districts Election Results | Appointment of Regular and Alternate Representatives

SPECIAL DISTRICTS BALLOT RETURNED

Regular Special District Member Election

Alpine FPD Bonita-Sunnyside FPD **Borrego Springs FPD** Borrego Water District Canebrake Water District Cuvamaca Water District **Deer Springs FPD** Descanso Water District Fallbrook Public Utility District Fallbrook Regional Health District Grossmont Healthcare District Helix WD Jacumba CSD Julian CSD Lake Cuyamaca Rec & Park District Lakeside FPD Lakeside WD Leucadia Wastewater District Lower Sweetwater FPD Majestic Pines CSD Mootami MWD Morro Hills CSD North County CD North County FPD Olivenhain MWD Otay MWD Padre Dam MWD Palomar Health Pauma MWD Pauma Valley CSD Pomerado Cemetery District **Ouesthaven MWD** Rainbow MWD Ramona Cemetery District Ramona MWD Rancho Santa Fe CSD Rancho Santa Fe FPD RCD of Greater SD County Rincon del Diablo MWD San Miguel Consolidated FPD Santa Fe Irrigation District South Bay Irrigation District Upper San Luis Rey RCD Vallecitos Water District Valley Center FPD Valley Center MWD Vista FPD Vista Irrigation District Whispering Palms CSD Wynola Water District Yuima MWD

Alternate Special District Member Election

Alpine FPD Bonita-Sunnyside FPD Borrego Water District Canebrake Water District **Deer Springs FPD** Descanso Water District Fallbrook PUD Helix WD Jacumba CSD Lakeside FPD Lakeside WD Leucadia Wastewater District Majestic Pines CSD Mootami MWD Morro Hills CSD North County CD North County FPD Olivenhain MWD Otay MWD Padre Dam MWD Pomerado Cemetery District Questhaven MWD Rainbow MWD Ramona Cemetery District Ramona MWD Rancho Santa Fe FPD RCD of Greater SD County Rincon del Diablo MWD San Miguel Consolidated FPD Santa Fe Irrigation District South Bay Irrigation District Upper San Luis Rey RCD Vallecitos Water District Valley Center FPD Valley Center MWD Vista FPD Vista Irrigation District Whispering Palms CSD Wynola Water District Yuima MWD

San Diego LAFCO Independent Special Districts Election Results | Appointment of Regular and Alternate Representatives

이 2013년 1월 25일 - 전문에 가지 않는 것이 가지 않는 것이 같아.

Alexandrov Bilanov (* 1903) Deneroj (* 1903) Berroj (* 1903) Angleta (* 1903) Stanjeta (* 1904) Stanjeta (* 1904)

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Appendix and a Subble States Subbl



VISTA Fire Protection District

Board of Directors

April 20, 2023

The Honorable Jim Wood Chair, Assembly Health Committee 1020 N Street, Room 390 Sacramento, CA 95814

James F. Elliott President John Ploetz Vice President Robert Fougner Director Daniel Gomez Director Read Miller Director

Karlena Rannals Clerk, Board of Directors/Admin. Mgr. Roy Palmer Fire Chief (Interim)

RE: <u>AB 40</u> (Rodriguez) – Emergency Medical Services (SUPPORT/SPONSOR)

Dear Chair Wood:

Vista Fire Protection District is proud to support AB 40, which would establish a statewide standard for ambulance patient offload time and require a protocol to reduce ambulance patient offload time, should it exceed the statewide standard. This is scheduled to be heard by the Assembly Health Committee on April 18th, and we respectfully request your support on this measure.

Ambulance patient offload time is the interval between the arrival of an ambulance patient at an Emergency Department (ED) and the time the patient is transferred to the ED gurney, bed, chair or other acceptable location and the hospital assumes the responsibility for care of the patient. In many hospitals across the state, instead of being seen expediently when transported to a hospital, patients are forced to wait hours before being attended to by medical staff. In addition to the delay and discomfort for the patient, the emergency medical services unit that transported them must wait with the patient in the hallway or ambulance bay. This is not only delaying care for the patient, but it is also preventing the ambulance from going back into service to respond to the next call.

Excessive ambulance patient offload time has persisted for more than a decade and it is clear that concrete policies must be adopted to address this. According to a 2020 Emergency Medical Services Authority report, "Each year, roughly 70,000 Californians wait over an hour on an ambulance gurney once they arrive at the hospital before their care is assumed by the emergency department staff and they are moved to an emergency bed."

Reducing APOT is an effort to enhance care for patients and citizens who need to use the EMS system. The importance and impact of this is twofold; first, reducing ambulance patient offload time will ensure that the patient is more quickly triaged, care is transferred, and the patient is seen by a doctor or other hospital staff. Second, getting the ambulance back into the field will help ensure that it and the emergency response personnel are available for the next call.

In addition to strengthening patient care, this measure will provide an important taxpayer protection. Each time firefighters are at a hospital for several hours they are providing care to hospital patients while on duty instead of responding to emergencies. In an essence, taxpayers are subsidizing hospital operations because they are there caring for the patient while waiting for the hospital.

Reducing APOT is a top priority for our fire district because we see the impact on the patient and the emergency system firsthand. For these reasons, we are pleased to support AB 40 and urge your support of this important measure.

Sincerely James F. Elliott

President, Board of Directors

450 S. MELROSE DRIVE, VISTA, CA 92081 | T: 760-688-7588 | WWW.VISTFIREPROTECTIONDISTRICT.ORG

STAFF REPORT

23-10

TO: BOARD OF DIRECTORS

FROM: KARLENA RANNALS, ADMINISTRATIVE MANAGER

SUBJECT: GANN LIMIT

DATE: MAY 5, 2023



RECOMMENDATION

The following recommendation is submitted for your consideration and/or action:

To select the change in California per capital personal income (4.44%) for the Cost-of-Living Factor and the change in population within San Diego County average (0.00%). (A copy of the State of California Department of Finance Price & Population Data for Local Jurisdictions is attached.)

BACKGROUND

Pursuant to Government Code §7901, special districts may annually choose one of the following by a recorded vote of the governing body:

- 1. Cost of Living:
 - a. the change in California per capita personal income; or
 - b. the percentage change in the jurisdiction's assessed valuation, which is attributable to nonresidential new construction.
- 2. Population:
 - a. the change in population within the county;
 - b. the change in population within the unincorporated area of the county;
 - c. the use of specific formula calculations or estimates, permitted for mixed incorporated/unincorporated areas of special districts and/or special districts serving more than one county; or

Each year special districts should perform necessary calculations to determine if year-end proceeds of taxes subject to the limit have exceeded the limit. Preliminary calculations have been made for all revenue received to determine whether this district complies with the appropriations limits established for the fiscal year FY24. Preliminary calculations show that the district will comply with the appropriation limit.

The Board may choose to submit population documentation to State Department of Finance Demographic Research Unit for certification by June 1st of each year. Note: there is a charge by the State for this option. If this option is selected, the district can modify the Gann Limit after supporting documentation is received from the Department of Finance.

Attachment(s)

• State of California Department of Finance Price Factor and Population Information



Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2023, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2023-24. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2023-24 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <u>http://leginfo.legislature.ca.gov/faces/codes.xhtml</u>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2023**.

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

JOE SPEPHENSHAW Director By:

Erika Li Chief Deputy Director

Attachment



Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

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JOE SPEPHENSHAW Director By:

Erika Li Chief Deputy Director

Attachment

A. **Price Factor**: Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2023-24 appropriation limit is:

Per Capita Personal Income

Fiscal Year	Percentage change
(FY)	over prior year
2023-24	4.44

B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2023-24 appropriation limit.

2023-24:

Per Capita Cost of Living Change = 4.44 percent Population Change = -0.35 percent

Per Capita Cost of Living converted to a ratio:	$\frac{4.44 + 100}{100} = 1.0444$
Population converted to a ratio:	- <u>0.35 + 100</u> = 0.9965 100
Calculation of factor for FY 2023-24:	1.0444 x 0.9965 = 1.0407

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Fiscal Year 2023-24

Attachment B Annual Percent Change in Population Minus Exclusions* January 1, 2022 to January 1, 2023 and Total Population, January 1, 2023

County	Percent Change	Population Mi	nus Exclusions	<u>Total</u> <u>Population</u>
City	2022-2023	1-1-22	1-1-23	1-1-2023
San Diego				
Carlsbad	-0.28	114,865	114,549	114,549
Chula Vista	0.26	273,813	274,534	274,784
Coronado	-0.64	16,523	16,417	22,150
Del Mar	0.00	3,903	3,903	3,903
El Cajon	-0.61	105,266	104,619	104,619
Encinitas	-0.32	61,283	61,085	61,085
Escondido	-0.17	150,059	149,799	149,799
Imperial Beach	-0.43	25,976	25,864	25,864
La Mesa	0.30	60,240	60,418	60,418
Lemon Grove	1.22	27,089	27,420	27,420
National City	-0.16	58,924	58,828	60,974
Oceanside	-0.41	171,766	171,063	171,063
Poway	-0.04	48,504	48,483	48,483
San Diego	-0.30	1,355,980	1,351,947	1,368,395
San Marcos	0.75	93,829	94,530	94,530
Santee	0.88	58,709	59,227	59,227
Solana Beach	0.05	12,778	12,784	12,784
Vista	-0.14	99,978	99,835	99,835
Unincorporated	0.00	477,051	477,074	509,873
County Total	-0.13	3,216,536	3,212,379	3,269,755

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

RESOLUTION NO. 2023-04

A Resolution of the Board of Directors of the Vista Fire Protection District Determining the 2023/2024 Appropriations of Tax Proceeds

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, which added Article XIIIB of the Constitution to the California Constitution; and

WHEREAS, the provisions of that Article establish maximum appropriation limitations commonly called *Gann limits* for public agencies including fire districts; and

WHEREAS, the District must establish a Gann limit for the 2023/2024 fiscal year in accordance with the provision of with Article XIIIB and applicable statutory law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vista Fire Protection District, that the calculated maximum limit applicable to the 2023/2024 appropriations of tax proceeds is \$4,845,784 in accordance with Article XIIIB of the Constitution of the State of California.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Vista Fire Protection District on May 10, 2023 by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

> James F. Elliott President

ATTEST:

Karlena Rannals Board Clerk

VISTA FIRE PROTECTION DISTRICT ARTICLE XIIIB APPROPRIATION OF PROCEEDS OF TAX LIMITATION DETERMINATION 2023/2024

Determination of Permitted Growth Rate in Appropriations 2023/2024, Department of Finance Special District Population Estimate for Vista Fire Protection District

Per Department of Finance:

Per Capita Personal Income = (4.44%), Converted Factor Population Change = 0.00%, Converted Combined Factor =	1.0444 <u>0.0000</u> 1.0444
2022/23 Appropriation Limit	\$ 4,639,778
2023/24 Appropriation Limit Adjustment Factor	1.0444
2023/24 Appropriation Limit	<u>\$ 4,845,784</u>

	A	С	D	E	F	G	Н		J
1	FY	Cost of Living Change	Cost of Living Ratio (C+100)/100	Population Change	Population Change Ratio (E+100)/100	Appropriations Factor d x f	Gann Limit	Tax Proceeds	Over (Under) Limit
	FY04	2.31	1.0231	1.77	1.0177	1.0412	1,960,533	1,879,422	(81,111)
20	FY05	3.28	1.0328	3.11	1.0311	1.0649	2,087,811	2,074,939	
21	FY06	5.26	1.0526	1.27	1.0127	1.0660	2,225,540	2,371,732	
22	FY07	3.96	1.0396	0.94	1.0094	1.0494	2,335,420	2,572,561	237,141
23	FY08	4.42	1.0442	2.00	1.0200	1.0651	2,487,418	2,476,898	(10,520)
24	FY09	4.29	1.0429	1.43	1.0143	1.0578	2,631,224	2,735,565	104,341
25	FY10	0.62	1.0062	1.32	1.0132	1.0195	2,682,485	2,535,930	(146,555)
26	FY11	-2.54	0.9746	1.52	1.0152	0.9894	2,654,088	2,429,242	(224,846)
27	FY12	2.51	1.0251	0.72	1.0072	1.0325	2,740,295	2,537,596	(202,699)
28	FY13	3.77	1.0377	0.92	1.0092	1.0472	2,869,765	2,573,413	(296,353)
29	FY14	5.12	1.0512	0.80	1.0080	1.0596	3,040,831	2,653,103	
30	FY15	-0.23	0.9977	1.23	1.0123	1.0100	3,071,153	2,785,240	(285,914)
31	FY16	3.82	1.0382	1.48	1.0148	1.0536	3,235,661	2,936,254	(299,407)
32	FY17	5.37	1.0537	0.78	1.0078	1.0619	3,436,009	3,077,701	(358,308)
	FY18	3.69	1.0369	0.92	1.0092	1.0464	3,595,576	3,235,996	· · · · ·
	FY19	3.67	1.0367	0.95	1.0095	1.0465	3,762,945	3,450,443	(312,502)
35	FY20	3.85	1.0385	0.52	1.0052	1.0439	3,928,139	3,630,309	
36	FY21	3.73	1.0373	0.59	1.0059	1.0434	4,098,699	3,795,148	
37	FY22	5.73	1.0573	-0.37	0.9963	1.0534	4,317,520	4,004,612	
	FY23	7.55	1.0755	-0.08	0.9992	1.0746	4,639,778	4,373,954	(265,825)
39	FY24	4.44	1.0444	0.00	1.0000	1.0444	4,845,784	4,479,073	(366,712)