

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

"Smart Space" Office Center
450 South Melrose Drive
Vista, CA 92081



Regular Meeting
Wednesday, March 13, 2024
1:00 P.M.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the district staff to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment but can refer it to staff for review and discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature, or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District's website www.vistafireprotectiondistrict.org or by contacting the Clerk of the Board at krannals@vistafpd.org

BUSINESS SESSION – REGULAR AGENDA

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. SPECIAL PRESENTATION(S)
 - a. *Weed Abatement*
Inspector James Kozakiewicz will deliver a PowerPoint presentation reviewing the 2024 Weed Abatement Inspection Program
 - b. *Standards of Cover*
Deputy Chief Bret Davidson will deliver a PowerPoint presentation outlining the Standards of Cover for delivering emergency services within the city and district.
4. OPEN DISCUSSION WITH THE BOARD (Public Comment)
The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District's business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

5. CONSENT CALENDAR
 - a. Board of Directors Minutes
 - i) **Approve** the Board of Directors minutes of February 14, 2024

- b. Payroll Register
 - Approve** Payroll paid on March 7, 2024 \$6,024.28
 - Approve** Payroll Taxes paid on paid on March 7, 2024 \$460.86
 - \$6,485.14
- c. Accounts Payable
 - Approve** Accounts Payable Check 4169 thru 4175 to be paid March 13, 2024 \$311,651.23
 - Auto withdrawal(s) paid on February 10 – March 9, 2024 \$965.88
 - \$312,617.11
- d. Receive and File – Information
 - i) Fire Department Reports
 - (1) *Fire Chief*
 - (2) *Fire Marshal*
 - (3) *District Inspector*
 - ii) Administrative Manager’s Report
 - iii) Correspondence
 - (1) None

6. CONTINUING BUSINESS

- a. None

7. NEW BUSINESS

- a. Request for Records Destruction

To discuss and/or authorize the file destruction listing and authorize the president to execute the destruction request. [Staff Report 24-05](#)
ACTION REQUESTED: **Approve**
- b. Request for Qualifications (RFQ) for Legal Services

To discuss and/or authorize the distribution of the RFQ for legal services. [Staff Report 24-06](#)
Action Requested: **Authorize distribution of RFQ**
- c. FY25 Budget Direction

Open discussion for creating a “Community Outreach Coordinator” position (employee or contract), directing staff to research costs, position description, for potential inclusion in the FY25 operating budget.
Action Requested: **Direction**

8. ORAL REPORT(s)

- a. Fire Chief
- b. Deputy Chief - Administration
- c. Administrative Manager
- d. Legal
- e. Fire Safe Council of Vista - Update
- f. Board of Directors

9. ADJOURNMENT



VISTA FIRE PROTECTION DISTRICT
Board of Directors
Regular Meeting Agenda
Wednesday, March 13, 2024 1:00 pm PT

CERTIFICATION OF POSTING

I certify that on March 7, 2024 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Vista, California on March 7, 2024



Karlena Rannals
Board Clerk