

VISTA FIRE PROTECTION DISTRICT
Board of Directors
AGENDA

Meeting Location

“Smart Space” Office Center
450 South Melrose Drive
Vista, CA 92081



Regular Meeting
Wednesday, March 12, 2025
1:00 P.M.

BUSINESS SESSION – REGULAR AGENDA

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the district staff to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment but can refer it to staff for review and discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature, or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District’s website www.vistafireprotectiondistrict.org or by contacting the Clerk of the Board at krannals@vistafpd.org

CALL TO ORDER

1. ROLL CALL

FLAG SALUTE

The Board of Directors conducts the Pledge of Allegiance at the beginning of every board meeting.

ORAL COMMUNICATION (PUBLIC COMMENT)

The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

CONSENT CALENDAR

1. Board of Directors Minutes
 - a. **Approve** the Board of Directors regular meeting February 12, 2025
 - b. **Approve** the Board of Directors “workshop” special meeting February 27, 2025

2. <u>Payroll Register</u>	
a. Approve Payroll paid on March 7, 2025	\$5,000.00
b. Approve Payroll Taxes paid on paid on March 7, 2025	\$382.50
	<u>\$5,382.50</u>
3. <u>Accounts Payable</u>	
a. Approve Accounts Payable Check 4279 thru 4286 to be paid March 12, 2025	\$152,766.24
b. Auto withdrawal(s) paid on February 10 – March 7, 2025	\$967.37
	<u>\$153,733.61</u>
4. <u>Receive and File – Information</u>	
a. Monthly Reports	
i) Fire Chief	
ii) Fire Marshal	
iii) District Inspector	
iv) Effective Response Force Report – January 25	
v) Southern Operations Seasonal Weather Outlook – March – June 2025	
vi) Administrative Manager’s Report	
vii) Correspondence	
(1) None	

DISTRICT BUSINESS

1. Appeal – Ordinance No. 2024-01 Requirements for Vegetation Management

To accept or deny a request for a variance to the district’s vegetation management requirements from the property owner located at 340 Skyline Drive, Vista, APN: 177-091-50-00 [Staff Report 25-04](#)
ACTION REQUESTED – **Accept or Deny**

2. Ordinance 2025-02

To introduce Ordinance No. 2025-02 *entitled* An Ordinance of the Vista Fire Protection District Repealing Ordinance No. 2024-01 and Declaring Certain Property Conditions to be a Public Nuisance and Providing for Abatement Thereof, and Establishing Defensible Space and Fuels Reduction Requirements For Properties Located in the District. [Staff Report 25-05](#)
ACTION REQUESTED – **Schedule Second Reading and Adoption**

3. Buena Creek Fuels Management

The Fire Chief or his designee, will provide an update on the Community Wildfire Defense Grant: USDA Forest Service application process.
Action Requested: [Information](#)

4. Board of Directors Meeting – May 14, 2025

To discuss, confirm or modify the regular meeting date for May 2025
ACTION REQUESTED: **Reschedule of May Board of Directors meeting.**

ORAL REPORT(s)

1. Fire Chief
2. Deputy Chief – Administration
3. Administrative Manager
 - a. RFP for Audit Services – Update
4. Legal
5. Board of Directors

FUTURE AGENDA ITEM(S)

The purpose of this item is to identify issues presently known to staff or which members of the Board of Directors wish to place on an upcoming Board of Directors agenda. Board comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

ADJOURNMENT

CERTIFICATION OF POSTING

I, Karlana Rannals, Board Clerk for Vista Fire Protection District certify that on March 6, 2025 a copy of the foregoing agenda was posted on the District’s website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).



Karlana Rannals
Board Clerk