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**VISTA FIRE PROTECTION DISTRICT
MINUTES – December 18, 2017**

The regularly scheduled monthly meeting of the Vista Fire Protection District was called to order by the presiding Vice President, Read Miller, at 6:00 P.M. at Vista Fire Station #6, 651 East Vista Way, Vista, CA 92084.

I. ROLE CALL AND PLEDGE OF ALLEGIANCE

Directors Present: Mr. Read Miller, Vice President
 Mr. Robert Fougner, Director
 Mr. Jerry Hill, Director
 Mr. Wallace Stewart, Director

Staff Present: Fire Chief, Jeff Hahn, Fire Inspector, Mike McFadden,
 Clerk of the Board, Lori McCaffrey, Liam Perry,
 Attorney.

The Directors requested a minute of silence to honor the memory of a California fireman recently killed in the line of duty.

II. ELECTION OF OFFICERS AND APPOINTMENT OF DIRECTOR

On motion made by Director Fougner and duly seconded by Director Hill the board unanimously approved Vice President Miller to become President for the remainder of the 2018 term of former President Richard Hemenez.

On motion made by Director Hill and duly seconded by Director Stewart the board unanimously approved Director Fougner to become Vice President for the remainder of the 2018 term.

Vice President Miller led a discussion on the five applicants to fill a vacancy for the remainder of Director Hemenez's term pursuant to California Government Board Code 1780. On motion made by Director Hill and duly seconded by Director Fougner the board unanimously appointed James Elliott as the new Director to fill vacancy for the remaining 2018 term.

III. APPROVAL OF THIS MEETING'S AGENDA

On motion made by Director Fougner and duly seconded by Director Hill, the Directors present unanimously approved the published agenda.

IV. OPEN DISCUSSION WITH THE BOARD

None

IV. APPROVAL OF MINUTES

On motion made by Director Fougner and duly seconded by Director Sterwart, the Directors present unanimously approved the minutes for the meetings held October 11, 2017 and November 8, 2017.

V. OFFICER REPORTS

- A. Accounts Payable. The Board reviewed the report of the District's Accounts Payable for the month ending November 30, 2017. On motion made by Director Fougner, and duly seconded by Director Hill, the Board agreed to pay invoices in the amount of \$144,530.86 for November 2017. Motion was made by Director Stewart and duly seconded by Director Fougner, to hold Aztec Landscaping check until Director Hill approved payment.

- B. Portfolio Summary/District Investments. The Board reviewed the District Investments status as of November 30, 2017.

VI. COMMITTEE REPORT

None

VII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

None

VIII. OLD BUSINESS

None

IX. CONTINUING BUSINESS

- A. Standards of Cover. Moved to January Agenda.

- B. Emergency Access Roads. Director Hill led a discussion on meeting with Aztec Landscaping. He updated the Board on efforts of working

with Aztec Landscaping to schedule and complete the approved work efforts. Board formed a subcommittee of Directors Hill and Stewart to continue to work with Aztec Landscaping and road access maintenance needed.

- C. District's Fire Inspector's Report. Fire Inspector Mike McFadden updated the board on completed activities in December and planned activities for January.
- D. Fire Marshall's Report. Fire Chief Jeff Hahn reported there are no pending projects.
- E. Fire Departments Performance Report. Fire Chief Jeff Hahn reported on the Department's Performance during the month of November 2017.
- F. Fire Chief's Update. Fire Chief Jeff Hahn reported on other matters of interest to the Department and the District.

X. NEW BUSINESS

- A. Portfolio Ownership Change Request. The Board reviewed request from Zions Capital Advisors for the approval to change ownership structure of the VFPD portfolio from Welman Holdings, Inc. from Zions Bancorporation to its wholly owned subsidiary, Zions Bank. On motion made by Director Fougner and duly seconded by Director Stewart, the Directors present unanimously approved ownership change.
- B. Wire Administration Request Portal. The Board reviewed the updated Wire Administration Request Portal with the County of San Diego Treasury Accounting Department. On motion made by Director Fougner and duly seconded by Director Hill, the Directors present unanimously approved change.
- C. Approval Of Five Year Capital Plan – Fire Mitigation Fee On motion made by Director Fougner and duly seconded by Director Stewart, the Directors present unanimously approved the Capital Plan.

D. Approval Of Memorial Plaque Richard L. Hemenez Board discussed purchasing two wall plaques not to exceed \$1000. On motion made by Director Fougner and duly seconded by Director Hill, the Directors present unanimously approved.

XI. DIRECTORS' ANNOUNCEMENTS AND WRITTEN COMMUNICATIONS –

None

XII. CLOSED SESSION

None

XIII. MOTION FOR ADJOURNMENT

The meeting was adjourned at 9:02PM
Lori McCaffrey, Clerk of the Board
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Vista, CA 92084
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Not approved until subsequent meeting