

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

“Smart Space” Office Center
450 South Melrose Drive
Vista, CA 92081



Regular Meeting

Wednesday, October 9, 2024
1:00 P.M.

BUSINESS SESSION – REGULAR AGENDA

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the district staff to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment but can refer it to staff for review and discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature, or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District’s website www.vistafireprotectiondistrict.org or by contacting the Clerk of the Board at krannals@vistafpd.org

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. ORAL COMMUNICATION (Public Comment)

The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

4. CONSENT CALENDAR

a. Board of Directors Minutes

i) **Approve** the Board of Directors regular meeting September 11, 2024

ii) **Approve** the Board of Directors special meeting September 17, 2024

b. Payroll Register

Approve Payroll paid on October 7, 2024

\$6,800.00

Approve Payroll Taxes paid on paid on October 7, 2024

\$520.20

\$7,320.20

- c. Accounts Payable
Approve Accounts Payable Check 4236 thru 4243 to be paid September 11, 2024 \$42,414.32
Auto withdrawal(s) paid on September 9 – October 9, 2024 \$976.95
\$43,391.27

- d. Receive and File – Information
 - i) Monthly Reports
 - (1) *Fire Chief*
 - (2) *Fire Marshal*
 - (3) *District Inspector*
 - (4) *Effective Response Force Report – July 24*
 - (5) *Effective Response Force Report – August 24*
 - ii) Southern Operations Seasonal Weather Outlook – September – December 2024
 - iii) Vista Fire Protection District Strategic Plan – Final Document
 - iv) Administrative Manager’s Report
 - v) Correspondence
 - (1) DPLU Public Disclosure Notice – 145 Hannalei Drive, Vista, CA 92083

5. NEW BUSINESS

- a. Request for Records Destruction
To discuss and/or authorize the file destruction listing and authorize the president to execute the destruction request. [Staff Report 24-19](#)
ACTION REQUESTED: **Approve**

- b. Review – Vista Fire Protection District Investment Policy
To review, acknowledge, and retain the District’s Investment Policy as adopted October 13, 2023. discuss. [Staff Report 24-20](#)
ACTION REQUESTED: **Approve**

- c. Reschedule Regular Board of Directors Meeting – January 8, 2025
To discuss and/or approve to reschedule January 8, 2025 meeting to January 15, 2025.
ACTION REQUESTED: **Approve**

6. CONTINUING BUSINESS

- a. Vista Fire Protection District - Policies
To discuss and/or provide directions upon review of the proposed Policy No. 1000 - Code of Ethics and Policy No. 1010 - Board Policy and Procedure Manual designed to facilitate the handling by the Board of Directors of its own affairs. [Staff Report 24-21](#)
ACTION REQUESTED: **Set an approval date, or approve policies as submitted.**

7. ORAL REPORT(s)

- a. Fire Chief
- b. Deputy Chief - Administration
- c. Administrative Manager
 - i) Ethics Training – December 11, 2024
- d. Legal
 - i) November 5, 2024 Election – Board Vacancy

- e. Board of Directors
 - i) Ploetz
 - (1) Meeting w/Supervisor Desmond
 - (2) City of Vista Strategic Plan Stakeholder Meeting

8. CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation
Pursuant to Gov. Code Section 54956.9 (d)(4)

Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

Number of potential cases: One

9. ADJOURNMENT



VISTA FIRE PROTECTION DISTRICT
Board of Directors
Regular Meeting Agenda
Wednesday, October 9, 2024 1:00 pm PT

CERTIFICATION OF POSTING

I certify that on October 3, 2024 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Vista, California on October 3, 2024



Karlana Rannals
Board Clerk