

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

“Smart Space” Office Center  
450 S. Melrose Dr.  
Vista, CA 92084



Regular Meeting

Wednesday, August 9, 2023  
10:00 A.M.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District’s website [www.vistafireprotectiondistrict.org](http://www.vistafireprotectiondistrict.org) or by contacting the Clerk of the Board at [krannals@vistafpd.org](mailto:krannals@vistafpd.org)

**BUSINESS SESSION – REGULAR AGENDA**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. OPEN DISCUSSION WITH THE BOARD (Public Comment)  
The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

4. CONSENT CALENDAR
  - a. Board of Directors Minutes
    - i) **Approve** the Board of Directors minutes of July 11, 2023
  - b. Payroll Register

<b>Approve</b> Payroll paid on August 7, 2023	\$4,583.34
<b>Approve</b> Payroll Taxes paid on paid on August 7, 2023	<u>\$350.63</u>
	<u>\$4,933.97</u>
  - c. Accounts Payable

<b>Approve</b> Accounts Payable Check 4100 thru 4110 to be paid August 9, 2023	\$124,214.38
Auto withdrawal(s) paid on July 7 – August 7, 2023	<u>\$802.95</u>
	<u>\$125,102.49</u>

- d. Receive and File – Information
  - i) Financial Quarterly Report(s) – Information
    - (1) FY23 Budget to Actual GF – June 30, 2023 (*unaudited*)
    - (2) FY23 Revenue vs. Expenditures FMF – June 30, 2023 (*unaudited*)
    - (3) FY23 Combined Balance Sheet – June 30, 2023 (*unaudited*)
    - (4) Portfolio Summary Report – June 30, 2023 (*unaudited*)
      - Interest Rate Summary
  - ii) Fire Department Reports
    - (1) *Deputy Chief - Administration*
    - (2) *Fire Marshal*
    - (3) *District Fire Inspector*
  - iii) Administrative Manager’s Report
  - iv) Correspondence
    - (1) None
5. ORAL REPORT(s)
  - a. Fire Chief
  - b. Deputy Chief - Administration
  - c. Administrative Manager
  - d. Legal
  - e. Fire Safe Council of Vista - Update
  - f. Board of Directors
6. CONTINUING BUSINESS
  - a. Community Wildfire Protection Plan (CWPP) – Update

To provide an update on the rewrite of the CWPP for adoption by the Fire Safe Council of San Diego County.

ACTION REQUESTED: Information
7. NEW BUSINESS
  - a. Financial Policies

To discuss and/or adopt the following financial policies retroactive to July 1, 2022

    - 1) Policy No. 4040 – Fixed Asset Capitalization & Accounting Control
    - 2) Policy No. 4200 – Government Accounting Standards Board (GASB) Statement 54

Staff report 23-14

ACTION REQUESTED: **Adopt**
8. CLOSED SESSION
  - a. Potential Litigation (1) Case – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: one potential (1) case
9. ANNOUNCEMENT OF CLOSED SESSION
10. DIRECTORS’ ANNOUNCEMENTS & WRITTEN COMMUNICATIONS  
Directors are invited to make announcements and share written communications.
11. ADJOURNMENT



VISTA FIRE PROTECTION DISTRICT  
Board of Directors  
Regular Meeting Agenda  
Wednesday, August 9, 2023 10:00 am PT

**CERTIFICATION OF POSTING**

I certify that on August 4, 2023 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).

Executed at Vista, California on August 4, 2023

  
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Karlena Rannals  
Board Clerk