

**VISTA FIRE PROTECTION DISTRICT  
MINUTES August 14, 2019**

The regularly scheduled monthly meeting of the Vista Fire Protection District was called to order by the presiding President, Read Miller, at 6:00 P.M. at Vista Fire Station #6, 651 East Vista Way, Vista, CA 92084.

**I. ROLE CALL AND PLEDGE OF ALLEGIANCE**

Directors Present:        Mr. Read Miller, President  
                                 Mr. Robert Fougner, Vice President  
                                 Mr. James Elliott, Director  
                                 Mr. Jerry Hill, Director

Directors Absent:        Mr. Wallace Stewart, Director

Staff Present:            Fire Chief, Jeff Hahn, Fire Inspector, Deputy Fire Chief, Ned  
                                 Vander Pol Fire Inspector, Mike McFadden, Secretary, Lori  
                                 McCaffrey

**II. APPROVAL OF THIS MEETING'S AGENDA**

On motion made by Director Hill and duly seconded by Vice President Fougner, the Directors present unanimously approved the amended agenda.

**III. OPEN DISCUSSION WITH THE BOARD**

None

**IV. APPROVAL OF MINUTES**

On motion made by Director Elliott and duly seconded by Vice President Fougner, the Directors present unanimously approved the minutes for the meeting held July 10, 2019.

**V. OFFICER REPORTS**

- A. Accounts Payable. The Board reviewed the report of the District's Accounts Payable for the month ending July 31, 2019. On motion made by Director Hill and duly seconded by Director Elliott the Board agreed to make the payments as listed in the amount of \$107,512.31 for July 2019.
  
- B. Portfolio Summary/District Investments. The Board reviewed the District Investments report as July 31, 2019.

**VI. COMMITTEE REPORT**

Finance subcommittee reported on meeting with Richard Babbe to review policy for Camp investments. Committee will update Board at September meeting on future changes to District Investments.

**VII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION**

None

**VIII. OLD BUSINESS**

None

**IX. CONTINUING BUSINESS**

- A. Emergency Access Roads. Director Hill updated Board on access road conditions and recommendations for future road maintenance. Director Hill reported on meeting with Aztec Landscaping to perform a monthly service contract. Board voted to have Director Hill to redefine the Scope of Work and negotiate a contract for a monthly weed abatement to be performed on all District Access roads. On motion made by Vice President Fougner and duly seconded by Director Hill, the Directors present unanimously approved for new contract with Aztec Landscaping.
- B. District's Fire Inspector's Report. Fire Inspector Mike McFadden updated the board on completed activities in August and planned activities for September. Inspector McFadden reported that several property owners received notices to abate weeds alongside a concrete roadway that traverses the rear of several properties at the end of Elevado Road. Director Fougner moved to rescind those notices. The motion was seconded by Director Miller. Director Fougner stated the concrete roadway is an improved easement owned by the San Diego County Water Authority that was taken by eminent domain from the adjoining property owners, and it is Director Fougner's opinion that the County Water Authority, as the easement owner, and not the property owner, is responsible for maintaining the easement. Chief Hahn offered to have staff contact the Water Authority to determine if they will conduct the abatement. Following further discussion, Director Fougner's motion was called. Directors Elliott and Hill voted against, Director Fougner voted in favor, and Director Miller did not vote. Following the vote, Director Fougner left the meeting.
- C. Fire Marshall's Report. Deputy Fire Chief Ned Vander Pol reported there are no new projects in the District. Little Yellow Buddies contract is up for renewal, Deputy Vander Pol will send contract for Board review.
- D. Fire Department's Performance Report. Fire Chief Jeff Hahn reported on the Department's Performance during the month of June 2019.
- E. Fire Chief's Update. Fire Chief Jeff Hahn reported on other matters of interest to the Department and the District.

**X. NEW BUSINESS**

Monthly Meetings for District. Moved to September Agenda

**XI. DIRECTORS' ANNOUNCEMENTS AND WRITTEN COMMUNICATIONS**

None

**XII. CLOSED SESSION**

Closed Session was announced by President Miller. Board Counsel David Bright was on conference call with Directors present and Fire Chief Jeff Hahn. Board came out of Closed Session. Counsel David Bright recommended that the Board proceed with hiring a consultant to perform a study to guide the District on the matter in question. On motion made by Director Elliott and duly seconded by Director Hill the Directors present unanimously directed Board Counsel to proceed with the study in an amount not exceed \$3,500.00.

**XIII. MOTION FOR ADJOURNMENT**

The meeting was adjourned at 8:20PM

Lori McCaffrey, Secretary of the Board  
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Vista, CA 92084

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Not approved until subsequent meeting