

VISTA FIRE PROTECTION DISTRICT MINUTES

Wednesday, May 13, 2020 6:00 P.M.

The regularly scheduled monthly meeting of the Board of Directors of the Vista Fire Protection District was called to order virtually through a platform made available to the public, by presiding President, Read Miller, at 6:00 P.M.

I. ROLL CALL

Directors Present: Mr. Read Miller, President
Mr. Robert Fougner, Vice President
Mr. James Elliott, Director
Mr. Jerry Hill, Director
Mr. Wallace Stewart, Director

Directors Absent: None

Staff Present: Fire Chief, Ned Vander Pol, Deputy Fire Chief Craig Usher, Fire Inspector, Jeremy Nichols, Board Clerk, Christie Ross, Legal Counsel, Fred Pfister

II. APPROVAL OF THIS MEETING'S AGENDA

On motion made by Director Elliot and duly seconded by Director Fougner, the Directors present unanimously approved the agenda.

III. APPROVAL OF THE MINUTES

On a motion made by Director Elliot and duly seconded by Director Hill, as amended, the Minutes were unanimously approved as amended, by the Directors present for the meeting held April 8, 2020.

IV. OFFICERS' REPORTS

- A. Accounts Payable. The Board reviewed the report of the District's Accounts Payable for the month ending April, 2020. On motion made by Director Stewart, and duly seconded by Director Hill, the Board agreed to make the payments as listed in the amount of \$727,319.49.
- B. Portfolio Summary/District Investments. The Board reviewed the Treasurer's Report on the District Investments as of April 2020.
- C. Budget Performance Report The Board reviewed the Treasurer's Budget Performance Report for the period of July 2019 to March 2020.

- D. Investment Policy Treasurer, Jeff Golden and Director, Jim Elliott provided a report regarding the status of the Vista Fire Protection Districts Investment Policy. After discussion, there is no recommendation for change due to the current economic situation.

V. COMMITTEE REPORTS

None

VI. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

None

VII. CONTINUING BUSINESS

- A. Emergency Access Roads. Director Hill provided an update on road repairs completed by Aztec. Roads are in good condition and weeds are under control.
- B. District Fire Inspector's Report. Fire Inspector Jeremy Nichols provided a status of activities completed in April in addition to planned activities for May, and conditions limiting the usability of District Access Roads.
- C. Fire Department Performance Report. Fire Chief Ned Vander Pol reported on the performance by the City of Vista's Fire Department during February and March 2020.
- D. Fire Chief's Update. Fire Chief Ned Vander Pol reported on other matters of interest to the Department and the District.

VIII. NEW BUSINESS

- A. Approval of White & Bright Agreement for Legal Services. The Board reviewed for approval a revised agreement with District Counsel. On a motion made by Director Fougner and duly seconded by Director Stewart, the Board approved the agreement.
- B. Fire Marshalls Report. Deputy Fire Chief Craig Usher presented for the Board's review a list of pending and approved projects for properties located within the District. Board reviewed the clearance notice provided by Craig Usher. On a motion made by Director Hill, and duly seconded by Director Fougner, the Board will review future weed abatement notices prior to them being sent out to residents. This letter should be received and reviewed by the board every January.

IX. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

None

X. MOTION FOR ADJOURNMENT

On a motion made by Director Miller, the meeting was adjourned at 7:31PM.

Copy of the Agenda and the Board Package of Meeting Materials Are Available at the Office of the Clerk of the Board

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