

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

“Smart Space” Office Center  
450 South Melrose Drive  
Vista, CA 92081



Regular Meeting

Wednesday, April 12, 2023

10:00 A.M.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District’s website [www.vistafireprotectiondistrict.org](http://www.vistafireprotectiondistrict.org) or by contacting the Clerk of the Board at [krannals@vistafpd.org](mailto:krannals@vistafpd.org)

**BUSINESS SESSION – REGULAR AGENDA**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. OPEN DISCUSSION WITH THE BOARD (Public Comment)  
The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

4. CONSENT CALENDAR
  - a. Board of Directors Minutes  
**Approve** the Board of Directors minutes of March 8, 2023
  - b. Payroll Register  
**Approve** Payroll paid on April 7, 2023 \$5,703.75  
**Approve** Payroll Taxes paid on April 8, 2023 \$436.33  
\$6,140.08
  - c. Accounts Payable  
**Approve** Accounts Payable Check 4042 thru 4050 to be paid April 12, 2023 \$844,036.11  
Auto withdrawal(s) paid on March 1 - Apr 2, 2023 \$888.11  
\$844,924.22

- d. Finance – Quarterly Reports
    - i) Investment Report – [Staff Report 23-09](#)
    - ii) Balance Sheet (Unaudited) – March 31, 2023
    - iii) Budget vs. Actual (Unaudited) – March 31, 2023
  - e. Receive and File - [Information](#)
    - i) Fire Department Reports
      - (1) *District Fire Inspector*
      - (2) *Fire Marshal*
      - (3) *Fire Chief*
      - (4) *Fire Department Performance Report – February 2023*
    - ii) Travel Report (AB1234) – James Elliott
    - iii) Travel Report (AB1234) – John Ploetz
    - iv) Travel Report (AB1234) – Karlana Rannals
  - f. Ad Hoc Committee Reports
    - i) *Community Wildfire Protection Plan*
  - g. Administrative Manager’s Report
  - h. Correspondence
    - i) None
5. ORAL REPORT(s)
- a. Fire Chief/Deputy Chief
  - b. Fire Marshal
  - c. Administrative Manager
  - d. Legal
  - e. Board of Directors
6. CONTINUING BUSINESS
- a. Sale of Surplus Real Property  
To discuss and provide an update regarding sale of surplus real property Located at 2319 Panoramic, Vista, California, 92084 to Buyers Praveen Kumar Koratala and Sree Lakshmi Koratala  
ACTION REQUESTED: **Final Report**
7. NEW BUSINESS
- a. Meeting Change – June 14, 2023 Meeting  
To discuss and/or reschedule the June 14, 2023 Board of Directors meeting date to June 21, 2023  
ACTION REQUESTED: **Reschedule**
  - b. Call for Ballots | San Diego County Consolidated Redevelopment Oversight Committee  
To discuss and/or authorize the President to cast the ballot on behalf of the Fire District to elect a special district representative to serve on the San Diego Consolidated Redevelopment Oversight Committee  
ACTION REQUESTED: **Authorize President to cast ballot**
  - c. Funding Options/Grant Participation – Community Wildfire Protection Plan (CWPP)  
To discuss and provide direction to staff to research available funding options to implement the CWPP recommendations that may include retaining services of a grant writer, creating a Fire Safe Council.  
ACTION REQUESTED: **Discussion and direction**
8. DIRECTORS’ ANNOUNCEMENTS & WRITTEN COMMUNICATIONS  
Directors are invited to make announcements and share written communications.
9. ADJOURNMENT




VISTA FIRE PROTECTION DISTRICT  
Board of Directors Regular Meeting Agenda  
Wednesday, April 12, 2023 10:00 am PT

CERTIFICATION OF POSTING

I certify that on April 7, 2023 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Vista, California on April 7, 2023

  
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Karlena Rannals  
Board Clerk