

**VISTA FIRE PROTECTION DISTRICT
MINUTES
Wednesday, November 18, 2020 6:00 P.M.**

The regularly scheduled monthly meeting of the Board of Directors of the Vista Fire Protection District was called to order virtually through a platform made available to the public, by presiding President, Read Miller, at 6:00 P.M.

I. ROLL CALL

Directors Present: Mr. Read Miller, President
Mr. Robert Fougner, Vice President
Mr. James Elliott, Director
Mr. Jerry Hill, Director

Directors Absent: Wallace Stewart

Staff Present: Fire Chief, Ned Vander Pol, Deputy Fire Chief, Craig Usher, Board Clerk, Christie Ross, Legal Counsel, Fred Pfister

II. APPROVAL OF THIS MEETING'S AGENDA

On motion made by Director Elliott duly seconded by Director Fougner, the Directors present unanimously approved the agenda.

III. OPEN DISCUSSION WITH THE BOARD

None

IV. APPROVAL OF THE MINUTES

On a motion made by Director Hill and duly seconded by Director Elliott, the Minutes for the meeting held October 14, 2020, were approved by the Directors present.

V. OFFICERS' REPORTS

- A. Accounts Payable. The Board reviewed the report of the District's Accounts Payable for the month ending October 2020. On motion made by Director Elliot, and duly seconded by Director Fougner, the Directors approved the payments as listed in the amount of \$175,642.93 for the month of October.
- B. Portfolio Summary/District Investments. The Board reviewed the Treasurer's Report on the District Investments as of October 2020.

VI. COMMITTEE REPORTS

None

VII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION

None

VIII. CONTINUING BUSINESS

- A. Emergency Access Roads. Director Hill provided an update on the status of the Emergency Access Roads. On motion made by Director Hill and duly seconded by Director Fougner, the Directors unanimously approved the proposal for Bistline Engineering to maintain access roads.
- B. District Fire Inspector's Report. Deputy Fire Chief Craig Usher, in the absence of Fire Inspector Jeremy Nichols provided results of activities in October including weed abatement inspections of access roads, together with proposed activities for November. The staff will provide a draft of the Department's weed abatement notice for the Board's review and comment prior to it being circulated to City Council for final approval.
- C. Fire Marshalls Report. Deputy Fire Chief Craig Usher provided an update on projects for properties located within the District.
- D. Fire Department Performance Report. Fire Chief Ned Vander Pol reported on performance by the City of Vista's Fire Department during October 2020.
- E. Fire Chief's Update. Fire Chief Ned Vander Pol reported on other matters of interest to the Department and the District.

IX. NEW BUSINESS

- A. Discussion Regarding December Meeting. The Board discussed the potential to have a brief meeting in December to have installation of new Board members, elect officers, and review 2020 Resolution of Fire Mitigation Fees document. On a motion made by Director Elliott and duly seconded by Director Fougner, the Directors approved having a shortened meeting for December 9, 2020.
- B. Resolution of Fire Mitigation Fees. The Board discussed the resolution to accept the Fire Mitigation Fees for 2020. Resolution will be presented for the first reading at the December meeting.

X. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS

Directors' were invited to make announcements and share written communications. All of the Directors expressed their thanks and appreciation to Director Hill for his ten years of service and invaluable contributions to the District's projects.

XI. MOTION FOR ADJOURNMENT

On a motion made by Director Hill, the meeting was adjourned at 7:01 PM.

**Copy of the Agenda and the Board Package of Meeting Materials Are Available at the Office
of the Clerk of the Board**

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