

# VISTA FIRE PROTECTION DISTRICT MINUTES

Wednesday, February 12, 2020 6:00 P.M.

The regularly scheduled monthly meeting of the Board of Directors of the Vista Fire Protection District was called to order by presiding President, Read Miller, at 6:00 P.M. at Vista Fire Station #6, 651 East Vista Way, Vista, CA 92084.

## I. ROLL CALL AND PLEDGE OF ALLEGIANCE

Directors Present: Mr. Read Miller, President  
Mr. Robert Fougner, Vice President  
Mr. James Elliott, Director  
Mr. Jerry Hill, Director  
Mr. Wallace Stewart, Director

Staff Present: Fire Chief, Ned Vander Pol, Deputy Fire Chief Craig Usher,  
Secretary, Christie Ross, Legal Counsel, Fred Pfister

## II. APPROVAL OF THIS MEETING'S AGENDA

On motion made by Director Stewart and duly seconded by Director Hill, the Directors present unanimously approved the agenda.

## III. OPEN DISCUSSION WITH THE BOARD

None

## IV. APPROVAL OF THE MINUTES

On a motion made by Director Elliott and duly seconded by Director Hill, the Directors present unanimously approved the minutes for the meeting held January 8, 2020. Under "New Business," it is to state, "The Board accepted the resignation of Lori McCaffrey and approved the appointment of Christie Ross as Board Clerk effective January 9, 2020. As amended, the Minutes were unanimously approved.

## V. OFFICERS' REPORTS

- A. Accounts Payable. The Board reviewed the report of the District's Accounts Payable for the month ending January 31, 2020. On motion made by Director Elliott, and duly seconded by Vice President Fougner, the Board agreed to make the payments as listed in the amount of \$1,617,552.77 for January 2020.
- B. Portfolio Summary/District Investments. The Board reviewed the Treasurer's Report on the District Investments as of January 2020. Treasurer Jeff Golden

and Director Elliott will provide additional information for discussions at the April meeting.

C. Authorized Signatures for District Accounts. The Board received a report from the Treasurer, Jeff Golden, as well as Director Elliott regarding the signature authority for the VPFDF accounts. The recommended action is: Adoption of Resolution No. 2020-1, designating officers with authority to invest, transfer, and expend funds, establishing signature authority for banking purposes, and establishing fund controls. This resolution rescinds all previous authorizations for Officers of VFPD related to the investment, transfer, and/or expenditure of funds. Per the recommendation of legal counsel, Fred Pfister, language of resolution required amendment. On a motion made by Director Elliot, and duly seconded by Director Hill, amended Resolution 2020-1 has been adopted by the District. Revised Resolution will be brought to March meeting in order to be signed.

D. 2018-2019 Annual Audit Report. Received a draft of the 2018-19 Annual Audit from Douglas R. Ashbrook, CPA. Payment not yet approved due to final audit report not yet submitted. Moved to March Agenda.

**VI. COMMITTEE REPORT**  
None

**VII. SPECIAL MATTERS DESIGNATED FOR CONSIDERATION**  
None

**VIII. CONTINUING BUSINESS**

- A. Emergency Access Roads. Director Hill reported Contractor De Boer is currently working on required road repairs and erosion control. Fire Chief Vander Pol provided photos of working in progress at Par Valley off Twin Oaks entrance.
- B. District Insurance Coverage. District Counsel, Fred Pfister reported on options for the Districts insurance coverage. After questions and discussion with the Directors, additional information will be provided by Counsel at the March meeting.
- C. District Fire Inspector's Report. Fire Inspector Jeremy Nichols was absent. In his place, Deputy Fire Chief Craig Usher provided a status report. Nothing of concern was observed, no hazards were found.

- D. Fire Marshalls Report. Deputy Fire Chief Craig Usher reported they are currently integrating the new electronic program for weed abatement, and notices will go out to people in violation. No forced abatements were issued in 2019.
- E. Fire Department Performance Report. Fire Chief Ned Vander Pol reported on performance by the City of Vista's Fire Department during January 2020.
- F. Fire Chief's Update. Fire Chief Ned Vander Pol reported on other matters of interest to the Department and the District.
- G. Application of New Employment Laws. District Counsel reported on the application of employee classification laws on the District. Per discussion with Legal counsel, Board Clerk needs to be reclassified as an employee going forward. On a motion made by Director Elliott and duly seconded by Director Hill, Christie Ross will be reclassified as an employee instead of an Independent Contractor.

#### **IX. NEW BUSINESS**

None

#### **X. DIRECTORS' ANNOUNCEMENTS & WRITTEN COMMUNICATIONS**

- A. Director Hill shared information about a recent follow-up meeting regarding the intersection of S. Santa Fe and Robelini/Sycamore and Buena Creek with San Diego County Supervisor staff and San Diego County Public Works staff.

#### **XI. CLOSED SESSION**

Board met in a closed session to discuss a potential litigation matter and unanimously requested counsel propose a resolution to begin the process of changing District elections from at-large to district-based.

#### **XII. MOTION FOR ADJOURNMENT**

The meeting was adjourned at 8:40PM

**Copy of the Agenda and the Board Package of Meeting Materials Are Available at the Office of the Clerk of the Board**

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