

**VISTA FIRE PROTECTION DISTRICT
Board of Directors
AGENDA**

Meeting Location

"Smart Space" Office Center
450 South Melrose Drive
Vista, CA 92081



**Special (*in lieu of regular*) Meeting
Thursday, May 22, 2025
1:00 P.M.**

BUSINESS SESSION – REGULAR AGENDA

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the district staff to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment but can refer it to staff for review and discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature, or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District's website www.vistafireprotectiondistrict.org or by contacting the Clerk of the Board at krannals@vistafpd.org

CALL TO ORDER

1. ROLL CALL

FLAG SALUTE

ORAL COMMUNICATION (PUBLIC COMMENT)

The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District's business.

MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

CONSENT CALENDAR

1. Board of Directors Minutes

- a. **Approve** the Board of Directors adjourned regular meeting April 16, 2025

2. Payroll Register

- a. **Approve** Payroll paid on May 7, 2025 \$5,000.00
 - b. **Approve** Payroll Taxes paid on paid on May 7, 2025 \$382.50
- \$5,382.50

3. Accounts Payable

- a. **Approve** Accounts Payable Check 4295 thru 4308 to be paid May 22, 2025 \$1,590,811.39
 - b. Auto withdrawal(s) paid on April 7 – May 7, 2025 \$967.37
- \$1,591,778.76

4. Receive and File – Information

- a. Financial Reports – Quarterly
 - i) FY25 Budget to Actual GF – March 31, 2025
 - ii) FY25 Budget to Actual FMF – March 31, 2025
 - iii) FY25 Combined Balance Sheet – March 31, 2025
 - iv) Portfolio Summary Report – March 31, 2025
 - (1) Interest Rate Summary
- b. Monthly Reports
 - i) Fire Chief
 - ii) Fire Marshal
 - iii) District Inspector
 - iv) Effective Response Force Report – March 25
 - v) Southern Operations Seasonal Weather Outlook – June – August 2025
 - vi) Administrative Manager’s Report
 - vii) Correspondence
 - (1) None
- c. Travel Report – Rannals (AFSS Conference)

PUBLIC HEARING

1. Capital Improvement Plan for the Use of Fire Mitigation Fee Revenue

A hearing to discuss the participation in the County of San Diego Fire Mitigation Fee Program for Fiscal Year 2025-2026 and Adopt a Capital Improvement Plan for the Use of Fire Mitigation Fee Revenue pursuant to Government Code Sections 66000-66002 and the County of San Diego County Fire Mitigation Fee Ordinance.

ACTION REQUESTED: [A call for public comment \(oral or written\)](#)

DISTRICT BUSINESS

1. Resolution No. 2025-01

To discuss and/or adopt Resolution No. 2025-01 *entitled* A Resolution of the Board Of Directors of the Vista Fire Protection District to Participate in the County of San Diego Fire Mitigation Fee Program for Fiscal Year 2025-2026 and Adopt a Capital Improvement Plan for the Use of Fire Fee Revenue. [Staff report 25-08](#)

ACTION REQUESTED: **Adopt**

2. Article XIIIIV California Constitution Appropriation Limit

To discuss and/or approve the change in population for the Vista Fire Protection District appropriations limit. [Staff report 25-09](#)

ACTION REQUESTED: **Select a method to calculate appropriations limit.**

3. Resolution No. 2025-02

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Vista Fire Protection District Determining the 2025/2026 Appropriations of Tax Proceeds

ACTION REQUESTED: **Adopt**

4. Resolution No. 2025-03

To discuss and/or adopt a resolution *entitled* A Resolution of the Vista Fire Protection District Approving an Adjustment to the Fee Schedule for Emergency Medical Services. [Staff report 25-10](#)

ACTION REQUESTED: **Adopt**

5. 2025 Vegetation Management Program

To discuss the implementation of the 2025 Vegetation Management Program and timetable for compliance

ACTION REQUESTED: **Information**

6. Buena Creek Fuels Management

The Fire Chief or his designee, will provide an update on the Community Wildfire Defense Grant: USDA Forest Service application process.

ACTION REQUESTED: **Information**

7. FY26 Budget

To discuss a zero-based budget format and provide direction for the development of the FY26 Budget.

ACTION REQUESTED: **Direction**

ORAL REPORT(s)

1. Fire Chief
2. Deputy Chief – Administration
3. Administrative Manager
4. Legal
5. Board of Directors

FUTURE AGENDA ITEM(S)

The purpose of this item is to identify issues presently known to staff or which members of the Board of Directors wish to place on an upcoming Board of Directors agenda. Board comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

1. Commercial Insurance Review; date TBD
2. District Hydrants; date TBD

ADJOURNMENT

CERTIFICATION OF POSTING

I, Karlana Rannals, Board Clerk for Vista Fire Protection District, certify that on May 15, 2025 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2).



Karlana Rannals
Board Clerk