

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

“Smart Space” Office Center
450 South Melrose Drive
Vista, CA 92081



Regular Meeting

Wednesday, December 13, 2023
1:00 P.M.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the district staff to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District’s website www.vistafireprotectiondistrict.org or by contacting the Clerk of the Board at krannals@vistafpd.org

BUSINESS SESSION – REGULAR AGENDA

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES
4. OPEN DISCUSSION WITH THE BOARD (Public Comment)
The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

5. CONSENT CALENDAR

a. Board of Directors Minutes

- i) **Approve** the Board of Directors minutes of November 15, 2023

b. Payroll Register

Approve Payroll paid on December 7, 2023

\$4,583.34

Approve Payroll Taxes paid on paid on December 7, 2023

\$350.63

\$4,933.97

- c. Accounts Payable
Approve Accounts Payable Check 4140 thru 4148 to be paid December 13, 2023 \$11,470.63
Auto withdrawal(s) paid on November 8 – December 7, 2023 \$888.11
\$12,358.74

- d. Receive and File – Information
i) Fire Department Reports
(1) *Fire Chief*
(2) *Fire Marshal*
(3) *District Inspector*
ii) Administrative Manager’s Report
iii) Travel Report - Rannals
iv) Correspondence
(1) None

6. CONTINUING BUSINESS

- a. Contract with Fire Stats
To discuss and or approve a contract between Vista Fire Protection District and FireStats, LLC to complete quarterly reports that focus on the Vista Fire Services and their performance within the District boundaries. [Staff Report 2023-22](#).
ACTION REQUESTED: **Approve and authorize the execution of contract**

7. NEW BUSINESS

- a. Resolution No. 2023-11
To discuss and/or adopt Resolution No. 2023-11 – entitled A Resolution of the Board of Directors of the Vista Fire Protection District Establishing Time and Place of Regular Meetings, Holiday, and Emergencies.
Action Requested: **Adopt**
- b. Resolution No. 2023-12
To discuss and/or adopt Resolution No. 2023-12 – *entitled* A Resolution of the Board of Directors of the Vista Fire Protection Establishing an Account with the California CLASS Joint Powers Authority Investment Pool. [Staff Report 2023-23](#).
Action Requested: **Adopt**
- c. Resolution No. 2023-13
To discuss and/or adopt Resolution No. 2023-12 – *entitled* A Resolution of the Board of Directors of the Vista Fire Protection District Designating Officers & Employees with Authority to Invest, Transfer, and Expend Funds, Establishing Signature Authority for Banking Purposes and Establishing Fund Controls.
Action Requested: **Adopt**
- d. Resolution No. 2023-14
To discuss and/or adopt Resolution No. 2023-14 – entitled a Resolution of the Board of Directors of the Vista Fire Protection District Acknowledging Receipt of a report made by the Fire Chief Regarding Required Inspection of Certain Occupancies Pursuant Section 13146.2 and 13146.3 of the California Health and Safety Code. [Staff Report 2023-24](#).
Action Requested: **Adopt**
- e. Emergency Access Road Presentation (Time Certain: 2:00 pm)
Inspector James Kozakiewicz will deliver a PowerPoint presentation to review the District’s Emergency Access Roads and educate the board members on their use and the operational processes to access during an emergency.
Action Requested: **Information**

f. Contract Renewal Little Yellow Buddies

To discuss and/or approve the contract between Vista Fire Protection District and Jim Wold, doing business as "Little Yellow Buddies." [Staff Report 2023-25](#).

Action Requested: **Approve and authorize execution of the agreement.**

8. ORAL REPORT(s)

- a. Fire Chief
- b. Deputy Chief - Administration
- c. Administrative Manager
 - i) Rescheduled January Board of Directors Meeting – January 17, 2024
 - ii) Board Workshop - January 31, 2024
 - iii) ARPA Grant
- d. Legal
- e. Fire Safe Council of Vista - Update
- f. Board of Directors
 - i) Elliott – FDAC Fire District Leadership Training

9. ADJOURNMENT



VISTA FIRE PROTECTION DISTRICT
Board of Directors
Regular Meeting Agenda
Wednesday, December 13, 2023 1:00 pm PT

CERTIFICATION OF POSTING

I certify that on December 8, 2023 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Vista, California on December 8, 2023



Karlena Rannals
Board Clerk