

VISTA FIRE PROTECTION DISTRICT

Board of Directors

AGENDA

Meeting Location

“Smart Space” Office Center
450 South Melrose Drive
Vista, CA 92081



Regular Meeting
Wednesday, August 14, 2024
1:00 P.M.

BUSINESS SESSION – REGULAR AGENDA

1. PLEDGE OF ALLEGIANCE

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 760-688-7588. Notification 48 hours prior to the meeting will enable the district staff to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment but can refer it to staff for review and discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature, or which require immediate attention.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings posted on the District’s website www.vistafireprotectiondistrict.org or by contacting the Clerk of the Board at krannals@vistafpd.org

2. ROLL CALL

3. MOTION WAIVING READING IN FULL OF ALL RESOLUTIONS/ORDINANCES

4. ORAL COMMUNICATION (Public Comment)

The Board invites District residents and others in attendance to address the Board on any matter of public concern related to the District’s business.

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Continuing Business.

5. CONSENT CALENDAR

a. Board of Directors Minutes

i) **Approve** the Board of Directors July 22, 2024

b. Payroll Register

Approve Payroll paid on August 7, 2024

\$7,500.00

Approve Payroll Taxes paid on paid on August 7, 2024

\$573.75

\$8,073.75

- c. Accounts Payable
- | | |
|---|--------------------|
| Approve Accounts Payable Check 4222 thru 4228 to be paid August 14, 2024 | \$30,177.61 |
| Auto withdrawal(s) paid on July 8 – August 8, 2024 | <u>\$967.37</u> |
| | <u>\$31,144.98</u> |

- d. Receive and File – Information
- i) Financial Quarterly Report(s) – Information
 - (1) FY24 Budget to Actual GF – June 30, 2024
 - (2) FY24 Budget to Actual FMF – June 30, 2024
 - (3) FY24 Combined Balance Sheet – June 30, 2024
 - (4) Portfolio Summary Report – June 30, 2024
 - Interest Rate Summary
 - (5) Annual Report of Revenues & Expenditures – Fire Mitigation Fees
 - ii) Fire Department Reports
 - (1) *Fire Chief*
 - (2) *Fire Marshal*
 - (3) *District Inspector*
 - (4) *2024 Weed Abatement Activity Inspection – Interim Report*
 - iii) Administrative Manager’s Report
 - iv) Correspondence
 - (1) None

6. CONTINUING BUSINESS

- a. Buena Creek Fuels Management
To discuss the results of the aerial survey and analysis of wildfire risk conducted by FireWatch and determine the next steps.
ACTION REQUESTED: **Direction**
- b. Standards of Covers (SOC) Update
A follow-up discussion showing the trends comparing the SOC of 2010, 2015, 2020 and 2024 data will be delivered to the Board of Directors for information and discussion.
ACTION REQUESTED: **Information**

7. NEW BUSINESS

- a. Special Presentation – “Navigating the Fire Insurance Maze”
Deputy Chief Davidson will deliver a presentation that was presented at the California Fire EMS Disaster Conference entitle “Navigating the Fire Insurance Maze.”
ACTION REQUESTED: **Information**
- b. Vista Fire Protection District Conflict of Interest Code
To discuss and/or the following actions to update the District’s Conflict of Interest Code: **Staff Report 24-14**
- (i) To acknowledge receipt of the 2024 Conflict of Interest Code Biennial Notice and ratify the agency official’s notification that an amendment is required by October 1, 2024;
ACTION REQUESTED: **Acknowledge receipt**
 - (ii) Adopt Resolution No. 2024-05 *entitled* A Resolution of the Board of Directors of the Vista Fire Protection District Amending the Fair Political Practices Commission’s Standard Conflict of Interest Code and Candidate Disclosure Statement and Repealing Board action on August 18, 2022.
ACTION REQUESTED: **Adopt**

- c. Non-Renewal of Additional Fire Inspector Special Services
To discuss and/or authorize the Board President or Administrative Manager to notify the City of Vista Fire Department of its intent to non-renew the Fire Inspector Special Services. [Staff Report 24-15](#)
ACTION REQUESTED: **Authorize notification.**
- d. Vista Fire Protection District - Policies
To discuss and/or provide directions upon review of the proposed Policy No. 1000 - Code of Ethics and Policy No. 1010 - Board Policy and Procedure Manual designed to facilitate the handling by the Board of Directors of its own affairs. [Staff Report 24-16](#)
ACTION REQUESTED: **Direction and/or set an approval date, or approve policies as submitted**
- e. Strategic Plan – Special Meeting
To discuss and schedule a special meeting, preferably the week of September 16th to discuss the completion of the District’s Five-year strategic plan.
ACTION REQUESTED: **Schedule a special meeting date**

8. ORAL REPORT(s)

- a. Fire Chief
- b. Deputy Chief - Administration
- c. Administrative Manager
- d. Legal
- e. Board of Directors

9. ADJOURNMENT



VISTA FIRE PROTECTION DISTRICT
Board of Directors
Regular Meeting Agenda
Wednesday, August 14, 2024 1:00 pm PT

CERTIFICATION OF POSTING

I certify that on August 8, 2024 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Vista Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Vista, California on August 8, 2024



Karlena Rannals
Board Clerk