**VISTA FIRE PROTECTION DISTRICT**

**MINUTES January 8, 2020 6PM**

The regularly scheduled monthly meeting of the Board of Directors of the Vista Fire Protection District was called to order by the presiding President, Read Miller, at 6:00 P.M. at Vista Fire Station #6, 651 East Vista Way, Vista, CA 92084.

**I**. **ROLE CALL AND PLEDGE OF ALLEGIANCE**

Directors Present: Mr. Read Miller, President
Mr. Robert Fougner, Vice President

 Mr. James Elliott, Director
Mr. Jerry Hill, Director
Mr. Wallace Stewart, Director

Staff Present:   Fire Chief, Ned Vander Pol, Deputy Fire Chief Craig Usher, Secretary, Lori McCaffrey, Legal Counsel, Fred Pfister

**II. APPROVAL OF THIS MEETING’S AGENDA**On motion made by Director Hill and duly seconded by Director Stewart, the Directors present unanimously approved the agenda.

**III. OPEN DISCUSSION WITH THE BOARD**None

**IV.** **APPROVAL OF MINUTES**On motion made by Director Hill and duly seconded by Vice President Fougner, the Directors present unanimously approved the minutes for the meeting held January 8, 2020.

**V. OFFICER REPORTS**

1. Accounts Payable. The Board reviewed the report of the District’s Accounts Payable for the month ending December 31, 2019. On motion made by Director Elliott and duly seconded by Director Stewart the Board agreed to make the payments as listed in the amount of $7,696.40 for December 2019.
2. Portfolio Summary/District Investments. The Board reviewed the District Investments report as December 31, 2019. Director Elliott and Treasurer Jeff Golden will provide recommendations at February meeting.
3. Authorized Signatures. Moved to February 2020 Agenda

 **VI. COMMITTEE REPORT**

None

**VII.** **SPECIAL MATTERS DESIGNATED FOR CONSIDERATION**None

 **VIII. OLD BUSINESS**

  None

**IX. CONTINUING BUSINESS**

1. Emergency Access Roads. Directors Hill and Stewart, reported that Aztec had successfully performed weed abatement for the monthly contract. Erosion Control contractor will start performing work beginning January 2020.
2. District Insurance Coverage Legal Counsel lead discussion on current District insurance policies. Board had discussion requesting more information to provide to legal in order to present at the February meeting. Continued to February Agenda.
3. District’s Fire Inspector’s Report. Deputy Fire Chief Craig Usher updated the board on completed activities in December and planned activities for January. No forced abatements were issued in the District for 2019. Board requested report to include description of items needing attention.
4. Fire Marshall’s Report. Deputy Fire Chief Craig Usher reported there are no new projects in the District.
5. Fire Department’s Performance Report. Fire Chief Ned Vander Pol reported on the Department’s Performance during October and November 2019.
6. Fire Chief’s Update. Fire Chief Ned Vander Pol reported on other matters of interest to the Department and the District.

 **X. NEW BUSINESS**

1. Resignation Of The Clerk Of The Board. The Board reviewed the letter of resignation of Lori McCaffrey. On motion made by Elliott and duly seconded by Hill, the Board accepted the resignation of Lori McCaffrey and approved the appointment of Christie Ross effective January 9, 2020.

**XI. DIRECTORS’ ANNOUNCEMENTS AND WRITTEN COMMUNICATIONS**

None

**XII.** **CLOSED SESSION**
Board Directors met with Legal Counsel to discuss potential litigation. No action was taken.

**XIII. MOTION FOR ADJOURNMENT**

 The meeting was adjourned at 7:55PM

 Christie Ross, Secretary of the Board

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 Not approved until subsequent meeting